

CITY OF LA VERNE
ADJOURNED MEETING
CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Ron Ingels, Council Member



www.ci.la-verne.ca.us

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, January 6, 2014 - 5:00 p.m.

City Hall

Main Conference Room

3660 D Street, La Verne, CA 91750

The City of La Verne appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the 1st and 3rd Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Ingels, Council Member Redman, Mayor Pro Tem Rosales, and Mayor Kendrick

4. COUNCIL STUDY SESSION ON THE ADMINISTRATION DEPARTMENT OPERATIONS

6. PUBLIC COMMENT

7. ADJOURNMENT

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City Hall Council Chamber

3660 D Street

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Monday, January 06, 2014 - 6:30 p.m.

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2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Ingels, Council Member Redman, Mayor Pro Tem Rosales, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

Badge Pinning of Sergeant Sam Gonzalez – Sam Gonzalez began his public service in 1993 with four years in the United States Marine Corps attaining the rank of Corporal E-4. In 1997, he joined the Los Angeles Police Department until 2000 when Sam joined the La Verne Police Department. He became a Detective in 2004 and promoted to Sr. Police Officer in 2007. Sam became a Tactical Flight Officer for Foothill Air Support (FAST) and also earned his Bachelor's Degree from Union Institute and University. His wife, Elizabeth, will pin his badge.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) ***NOTE: Council Members Carder and Redman will declare a conflict of interest and abstain from voting on item 5.c. (Register of Audited Demands) and 5.e. (Resolution 10-41) because the item includes a payment to the University of La Verne and they are employed by the University of La Verne and Council Member Carder also will declare a conflict of interest 5.c. (Register of Audited Demands) because it involves a reimbursement to Air-Ex Air Conditioning, a business owned/operated by her spouse.***

- a. **City Council Minutes** of the regular meeting of December 16, 2013, to be received and filed as submitted.
- b. **Registers of Audited Demands** in the amount of \$1,058,730.98 for December 9, 2013, and \$775,351.19 for December 23, 2013, approval recommended.
- c. **Register of Audited Demands** in the amount of \$177,498.10 for December 16, 2013. ***NOTE: Council Members Carder and Redman will declare a conflict of interest and abstain from voting on this item because the item includes a payment to the University of La Verne and they are employed by the University of La Verne and Council Member Carder also will declare a conflict of interest because it involves a reimbursement to Air-Ex Air Conditioning, a business owned/operated by her spouse.***
- d. **Management Analyst Job Description** – In a review of our approved job descriptions, it was noted that the Management Analyst position is currently part of the existing salary chart; however, no formal job description exists. Under the City's Personnel Rules and Regulations, new job descriptions must be approved by the City Council. ***Staff recommends that the City Council approve the Management Analyst job description.***
- e. **Resolution(s)** passage & adoption, recommended as follows:

Resolution No. 14-01 - A RESOLUTION OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE MOBILITY GROUP FOR THE PREPARATION OF A PARKING STUDY FOR OLD TOWN LA VERNE. ***Staff recommends the Council take the following actions: approve Resolution No. 14-01, including the Contract and the attached scope and budget with The Mobility Group for \$53,000 for a Parking Study for Old Town La Verne; approve a 2013-2014 budget appropriation adjustment in the amount of \$53,000; and approve creation of a Parking Committee, with representatives from identified stakeholder groups.***

Council Members Carder and Redman will declare a conflict of interest and abstain from voting on this item because the item includes a payment for a joint project with the University of La Verne and they are employed by the University of La Verne.

6. **PUBLIC HEARINGS** – No Public Hearings scheduled.

7. **OTHER MATTERS**

- a. **Clothing Donation Bin Update** – Staff is seeking City Council direction regarding clothing donation bins and whether to allow, prohibit, or regulate the placement of these typically non-profit, unmanned donation bins within the City. There are presently a growing number of these bins in the City, primarily within shopping center parking lots. The Planning Commission studied the matter in October 2013 and a majority of the Commission expressed a desire to prohibit the bins. The City Council is requested to provide staff with direction as to their preferred approach to the matter.

STAFF RECOMMENDATION:

Staff recommends the City Council review the Planning Commission's determination and provide direction to staff regarding clothing donation bins and whether to allow, or to prohibit or regulate by ordinance. Dependent upon Council consensus, the matter may require preparation of an ordinance for eventual public hearing before the Planning Commission and City Council.

- b. **Military Banner Program** – With the planned return of troops from Iraq and Afghanistan scheduled for 2014 and the completion of the Veterans Memorial, staff believes that now would be an appropriate time to revamp the Military Banner Program. Under the revised format, the City will continue to honor active military personnel at City Council Meetings with a personal banner.

STAFF RECOMMENDATION:

Staff recommends that the City Council approve the modified Military Recognition Program.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION** – The City Council will meet in a closed session for the following purpose:

Conference with Labor Negotiator (Government Code Section 54957.6)

City Negotiator: City Manager, Senior Management Analyst

Employee Organizations: La Verne City Employees' Association

11. **ADJOURNMENT**

***THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Tuesday, January 21, 2014, at 6:30 p.m.***

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Robert Kress, City Attorney
- ___ Jeannette Vagnozzi, Assistant to the City Manager/City Treasurer/City Clerk
- ___ Dan Keeseey, Public Works Director
- ___ Hal Fredericksen, Community Development Director
- ___ Ron Clark, Finance Officer
- ___ Bill Aguirre, Community Services Director
- ___ Scott Pickwith, Police Chief
- ___ Pete Jankowski, Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager