

CITY OF LA VERNE
ADJOURNED MEETING
CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Ron Ingels, Council Member



www.ci.la-verne.ca.us

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, November 4, 2013 - 5:00 p.m.

City Hall

Main Conference Room

3660 D Street, La Verne, CA 91750

The City of La Verne appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the 1st and 3rd Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Redman, Council Member Rodriguez, Mayor Pro Tem Rosales, and Mayor Kendrick

4. COUNCIL STUDY SESSION ON COMMUNITY DEVELOPMENT DEPARTMENT OPERATIONS

5. PUBLIC COMMENT

6. ADJOURNMENT

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2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Ingels, Council Member Redman, Mayor Pro Tem Rosales, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATION**

a. **Presentations to the families and sponsors for the “Military Banner Recognition Program.”**

La Verne has a total of 251 community members that are currently serving in our military. Ten individuals will be recognized at this meeting. The program consists of two banners, one to be displayed as a street banner and the other given to the family of the individual being recognized. Family members of these military men and women were invited to be at this meeting for the presentation of the banner. The military honorees are as follows:

Christian A. Arteaga	Navy
Dennis M. Ascencio	Army
Jonathon Cardinal	Marines
Logan Coble	Army
Michael Cross	Army
Luke F. Hall	Army
Kassidy Morikawa	Air Force
Marco Stogsdill	Army
Andrew Touche	Navy
Stephen V. Williams II	Army

b. **Completion of Military Service** - Once a community member completes their military service, their banner is removed from the street pole and presented to their family member(s) with a yellow ribbon. The following individuals will be recognized:

Mark Belanger Jr.	Navy
James B. Bingham	Air Force

c. **Military Banner Program Sponsors** – The banner program has been supported by generous donations from community members and businesses. To date, over \$50,855 has been raised from our community. Following are the most recent sponsors to be recognized (sponsors that donated over \$250):

The Deal Family
The Dismukes Family
Stan & Carol Neves (in honor of Christopher Buckley)

d. **Presentation of Flag to the Family of Robert Rodriguez** – The United States Flag was raised on July 10, 2013, and flown half staff over the City of Pomona Police Department in tribute to Lieutenant Robert Rodriguez and in honor of his lasting contributions to the Pomona Police Department.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) ***NOTE: Council Members Carder and Redman will abstain from voting on items 5.b. because the item involves the University of La Verne and they are employed by the University of La Verne.***
- a. **City Council Minutes of October 21, 2013**, to be received and filed.

 - b. **Register of Audited Demands**, in the amount of \$1,800,700.10 dated October 15, 2013, approval recommended by staff. ***NOTE: Council Members Carder and Redman will abstain from voting on a payment made to the University of La Verne because they are employed by the University of La Verne.***

 - c. **Register of Audited Demands**, in the amount of \$1,700,610.95 dated October 22, 2013, approval recommended by staff.

 - d. **Youth & Family Action Committee Minutes of September 24, 2013**, to be received and filed as submitted.

 - e. **Holiday Half Marathon Event** – Run racing has submitted a request to use portions of Puddingstone Avenue, Fairplex, and McKinley to conduct a half marathon event on Sunday, December 15, 2013, with the La Verne Police Department responsible for traffic control within the City. ***Staff recommends approval of an agreement authorizing the City Manager to enter into agreement with Run Racing for the Holiday Half Marathon on December 15, 2013.***

 - f. **Employee Computer Purchase Program** -- In 1994, the City Council initiated the Employee Computer Purchasing Program. The program allowed employees to purchase personal computers, software, and peripherals that are paid back through payroll deductions. Staff is requesting that a new purchase program be approved with a maximum purchase amount of \$1200 per full-time employee and \$900 per part-time employee. ***Staff recommends that the City Council approve a 2013 Employee Computer Purchasing Program as outlined in the City of La Verne Administrative Regulation Number 603.***

g. **Resolution(s) passage and adoption as recommended by staff.**

1. **Resolution No. 13-85** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ENTER INTO A PURCHASE AGREEMENT WITH HAAKER EQUIPMENT COMPANY FOR A SEWER CAMERA SYSTEM REPLACEMENT AND AMENDING THE BUDGET APPROPRIATION FOR SAID EQUIPMENT. *With its adoption of the 2013-14 budget, the City Council approved funding (\$50,000) for replacement of the city's existing and aged sewer inspection camera. Staff recommends the approval of a budget amendment in the amount of \$16,000 and adoption of Resolution No. 13-85 authorizing the Director of Public Works to enter into a purchase agreement with Haaker Equipment Company in the amount of \$65,225.60.*

2. **Resolution No. 13-86** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE DIRECTOR OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH WATERHAMMER INC. FOR SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SERVICES UPGRADES. *Staff recommends City Council adoption of Resolution No. 13-86 awarding a purchase and consulting contract to WaterHammer Inc. for a replacement and upgrade of hardware and software related to the water division's SCADA system.*

6. **PUBLIC HEARINGS** – No public hearings scheduled.

7. **OTHER MATTERS**

Robert Rodriguez Pavilion -- Robert Rodriguez served as a member of the La Verne City Council from 1982 through 2013. His 31 year tenure represents the longest anyone has served in an elected role in La Verne's history. To honor his legacy and appropriately pay tribute to his years of service, staff is seeking Council authorization on establishing a public memorial in his name.

STAFF RECOMMENDATION:

It is recommended that the City Council authorize staff to proceed with the creation of a memorial at Las Flores Park by designating the renovated shade structure and picnic area as "Robert Rodriguez Pavilion."

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION** – The City Council will meet in a closed session for the following purpose:

Conference with Labor Negotiator (Government Code Section 54957.6)

City Negotiator: City Manager, Senior Management Analyst
Employee Organizations: La Verne Police Officers' Association
La Verne City Employees' Association

11. **ADJOURNMENT**

***THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for Monday, November 18, 2013 at 6:30 p.m.***

ADVISORY STAFF

____ Robert Russi, City Manager
____ Robert Kress, City Attorney
____ Jeannette Vagnozzi, Assistant to the City Manager/City Treasurer/City Clerk
____ Dan Keeseey, Public Works Director
____ Hal Fredericksen, Community Development Director
____ Ron Clark, Finance Officer
____ Bill Aguirre, Community Services Director
____ Scott Pickwith, Police Chief
____ Pete Jankowski, Fire Chief
____ Dominic Milano, City Engineer
____ Bill Elftman, Information Services Manager