

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Tim Hepburn, Council Member



[www.ci.la-verne.ca.us](http://www.ci.la-verne.ca.us)

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

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**Monday, April 18, 2016 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Deputy City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Carder, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

a. **Introduction of Damien High School Students participating in Students in Government Day.**

**MAYOR/CITY COUNCIL & STAFF**

**DAMIEN HIGH COUNTERPARTS**

Don Kendrick, Mayor:	Adam Poli
Charlie Rosales, Mayor Pro Tem:	Andrew Cote
Donna Redman, Council Member:	Adam Aurioles
Robin Carder, Council Member:	Patrick Bruce
Tim Hepburn, Council Member:	Conal Dennison
Robert Russi, City Manager:	John Gomez
Robert Kress, City Attorney:	Jaime Romero
Teri Baker, Assistant to the City Manager/City Clerk:	Max Magana
Dan Keeseey, Public Works Director:	Andres Paredes
Hal Fredericksen, Community Development Director:	Jacky Lin
Bill Elftman, Information Services Manager:	Sebastian Hernandez
Bill Aguirre, Community Services Director:	Robert Guzman
Scott Pickwith, Police Chief:	Galen Quiros
Pete Jankowski, Fire Chief:	Sam Sayegh
Dominic Milano, City Engineer:	Dominic Ortiz
Richard Martinez, Finance Officer:	Ram Reddy

b. **Bonita High School Boys' Basketball Team** - The Bonita boys' basketball team finished with an overall record of 28-7 in which they were co-champions of the Palomares League. They went on to the CIF 3AA tournament and advanced to the championship game losing to Oak Park. They then went on to the CIF State Playoffs and advanced to the Regional Championship game where they were defeated by Ayala. The team was coached by Tim Godley and assisted by Bill Moore, Chris Confair, and Mark Miller. The team roster is as follows:

Tyler Poepping	Joe Quintana	Brandon McClaurin	Anthony Curtis
Yofi Monney	Jamaal Barnes	Russell Hernandez	Anthony Cascarano
David D'Angelo	Karl Berry	Kai Hart	Josh Peifer
Andrew Williams	Isaiah Horne	Drew Szalay	Logan Zylstra

c. **Tri-City Mental Health Services Presentation** – Antoinette (Toni) Navarro, Tri-City Mental Health Center Executive Director, will give a presentation on their services, programs, and projects.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** - Amended City Council Minutes of March 21, 2016, and Regular and Adjourned City Council Minutes of April 4, 2016, to be received and filed.

- b. **Register of Audited Demands** in the amount of \$728,807.03, dated April 29, 2016; and in the amount of \$185,304.61, dated April 4, 2016, approval recommended.
  
- c. **Treasurer's Report** for the Month of March, 2016, to be received and filed.
  
- d. **Declaration of Surplus Property** - Certain vehicles and equipment have been depreciated through the equipment fund and/or are scheduled for replacement. Each is no longer useful or is ineffective for current operational requirements. Upon replacement, each will become surplus to the city's operational needs and should be disposed per Administrative Regulation No. 606. Staff recommends that the City Council declare the vehicles and equipment identified in Attachment A as surplus to the city's needs and further recommends that staff be directed to sell each in a fair and equitable manner per Administrative Regulation No. 606. This action is not considered a "Project" under the definition of the California Environmental Quality Act (CEQA) and is therefore not subject to CEQA review.
  
- e. **Resolution(s)** passage and adoption recommended, as follows:
  - 1. **Resolution No. 16-22** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING A GRANT OF EASEMENT TO THE SOUTHERN CALIFORNIA EDISON COMPANY OVER A PORTION OF THE ZONE 3 BOOSTER AND RESERVOIR SITE, 7311 CALLE ARAGON. - *Southern California Edison Company is requesting a utility easement through the City's Zone III Booster Station and Reservoir site. This easement will allow Edison Company to supply power to parcels to the west of this site and eliminate some overhead wiring and above ground transformers. Staff recommends approval of Resolution No. 16-22, authorizing the execution of a grant of easement to Southern California Edison to permit the construction and maintenance of electrical facilities at 7311 Calle Aragon (Zone III Reservoir and Booster site). Staff has determined that this project is categorically exempt from the California Environmental Quality Act (CEQA), Section 15301 and City of La Verne environmental guidelines.*
  
  - 2. **Resolution No. 16-23** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH GENTRY BROTHERS, INC. FOR THE 2015/16 PMP STREET IMPROVEMENT PROJECT. - *The Public Works Department recently solicited bids for street maintenance in the Lemonwood and Ancona neighborhoods. The planned maintenance will include the removal and replacement of two inches of asphalt with the addition of an asphalt-rubber aggregate membrane (ARAM). There were six bids received for this project and opened on April 11, 2016. Staff recommends that the City Council should approve Resolution No. 16-23, awarding a public works contract to Gentry Brothers Construction, Inc., the lowest, responsible bidder in the amount of \$457,832.70. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.*

3. **Resolution No. 16-24** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH GENTRY BROTHERS, INC., FOR THE 2015-16 ADA CURB RAMP IMPROVEMENT PROJECT. - *The Public Works Department recently solicited bids for the 2015-16 ADA Curb Ramp Improvement Project. There were nine (9) bids received for this project and opened on April 5, 2016. Staff recommends that the City Council should approve Resolution No. 16-24, awarding a public works contract to Gentry Brothers, Inc. the lowest bidder in the amount of \$55,000.00 for the ADA Curb Ramp Improvement Project. Due to the favorable unit prices, staff also recommends that City Council should authorize staff to expand the contract quantities of the project and approve change orders not to exceed a total construction cost of \$87,000.00, the amount of available through the Transportation Development Act (TDA) program funds for the project. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.*

6. PUBLIC HEARINGS

- a. **2016-17 Paramedic Service Fee** - The City's voter-approved Paramedic Service Fee requires an annual hearing in order to consider a change in rate. The monthly service fee can be adjusted to reflect changes in the Consumer Price Index.

**Staff Recommendation:** That the City Council should adjust the monthly paramedic service fee from \$4.88 to \$4.93 by adopting Resolution 16-25.

**Resolution No. 16-25** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE PARAMEDIC SERVICE FEE FOR FISCAL YEAR 2016-17.

- b. **Resolution 16-26 Forming Underground Utility District No. 7 on White Avenue between Towne Center Drive and First Street** - On March 21, 2016, City Council adopted Resolution 16-18 calling a public hearing for April 18, 2016, to determine whether public necessity, health, safety, or welfare required the formation of an Underground Utility District No. 7. The proposed district is along White Avenue between Towne Center and First Street. Approval of the district will result in the removal of all overhead utility lines within the boundaries. All necessary modifications to affected properties will be completed as part of the project and at no cost to the private property owner/tenant.

**Staff Recommendation:** That the City Council should conduct a public hearing and approve Resolution 16-26, forming Underground Utility District No. 7 on White Avenue between Towne Center Drive and First Street.

**Resolution No. 16-26** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FORMING UNDERGROUND UTILITY DISTRICT NO. 7 ON WHITE AVENUE BETWEEN TOWNE CENTER DRIVE AND FIRST STREET.

This project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15302 (d) – conversion of overhead electric utility distribution system facilities to underground including connection to existing overhead electric utility distribution lines where the surface is restored to the condition existing prior to undergrounding

7. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Deputy City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
  
8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
  
9. **CLOSED SESSION** - No matters scheduled.
  
10. **ADJOURNMENT** in memory of **John "Joe" Torrez**, a retired La Verne Police Lieutenant who passed away on Wednesday, April 6, 2016. Joe was hired in 1964 as a police officer with the La Verne Police Department, and retired in 1981 at the rank of Police Lieutenant. He continued working for the City as a Business License Inspector until 1990. He was well known in the community. He loved camping, fishing, and eating at La Paloma Restaurant, and could be found there almost every day. He was a generous man and helped those in need, and believed his greatest achievement was his family. Joe is survived by 5 children, Rockyford, Mike, Cynthia, Marie, and Michelle, 8 grandchildren, and 18 great grandchildren.

***THE NEXT REGULAR MEETING*** of the La Verne City Council  
is scheduled for **Monday, May 2, 2016, at 6:30 p.m.**

**ADVISORY STAFF**

- \_\_\_\_\_ Robert Russi, City Manager
- \_\_\_\_\_ Teri Baker, Assistant to the City Manager
- \_\_\_\_\_ Robert Kress, City Attorney
- \_\_\_\_\_ Lupe Gaeta Estrella, Deputy City Clerk
- \_\_\_\_\_ Dan Keeseey, Director of Public Works
- \_\_\_\_\_ Hal Fredericksen, Director of Community Development
- \_\_\_\_\_ Richard Martinez, Finance Officer
- \_\_\_\_\_ Bill Aguirre, Director of Community Services
- \_\_\_\_\_ Scott Pickwith, Police Chief
- \_\_\_\_\_ Pete Jankowski, Fire Chief
- \_\_\_\_\_ Dominic Milano, City Engineer
- \_\_\_\_\_ Bill Elftman, Information Services Manager