

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Don Kendrick, Mayor

Robin Carder, Mayor Pro Tem

Donna Redman, Council Member

Charlie Rosales, Council Member

Tim Hepburn, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

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**Tuesday, January 19, 2016 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Rosales, Mayor Pro Tem Carder, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **Badge Pinning of Corporal Erin Hess** - Erin was born and raised in Claremont where she began her law enforcement career as a Police Aide with Claremont Police Department in 1996. In 1999, she graduated from the Rio Hondo Police Academy and was hired by the Arcadia Police Department as a Police Officer. In 2006, Erin was hired by the La Verne Police Department and has worked as a field training officer and a detective. Erin enjoys spending time with her husband and three children. Her husband Scott Mena, also a La Verne Police Officer will be pinning her badge.
  
- b. **Badge Pinning of Sergeant Cory Leeper** - Cory graduated from Bonita High School in 1994. From 1992 to 1994, he volunteered as a La Verne Police Explorer until hired as a Police Aide in 1994. In 1997, Cory was hired as a La Verne Reserve Police Officer. One year later, Cory was hired as a full time La Verne Police Officer and graduated from the San Bernardino Sheriff's Academy with top academic honors. In 2006, Cory was promoted to the rank of Corporal. Cory has worked several details within the department including as a field training officer, range instructor, SWAT, and two assignments as a Detective. His girlfriend Jennifer will be pinning his badge.
  
- c. **Badge Pinning of Lieutenant Sam Gonzalez** – Sam graduated from El Rancho High School in 1992 and enlisted in the U.S. Marine Corps and was honorably discharged in 1997. He was immediately hired by the Los Angeles Police Department as a Police Officer where he worked until 2000 when he was hired by the La Verne Police Department. Sam has worked a variety of assignments including Department Range Master since 2001, detective from 2004 to 2007, he was also one of the original members of Foothill Special Enforcement Team (FSET) as a Police Sniper from 2004-2013. Sam was also assigned to the Foothill Air Support Team from 2007 to 2011 as a Tactical Flight Officer. Sam was promoted to Corporal in 2007 and was later promoted to the rank of Sergeant in 2014. His Wife Elizabeth will be pinning his badge.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of the special meeting of December 21, 2015, and the special and regular meetings of January 4, 2016, be received and filed.
  
- b. **Register of Audited Demands** in the amount of \$470,389.12 dated 1-4-16, approval recommended.
  
- c. **Treasurer's Report for the Month of December 2015**, to be received and filed.

- d. **Comprehensive Annual Financial Report for 6/30/15** - The City of La Verne Municipal Code as well as State Law requires an annual examination of the City's financial records and as a result, the City has prepared its annual financial report that has been examined by our outside independent accounting firm - Rogers, Anderson, Malody & Scott, LLP. The audit report reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2015. ***Staff recommends that the City Council receive and file the Comprehensive Annual Financial Report for the year ending June 30, 2015.***
- e. **Resolution (s) passage and adoption recommended, as follows:**
1. **Resolution No. 16-02** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A SALARY CHART FOR ALL FULL-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 15-47. ***This resolution and salary table reflect changes in the salaries for full-time employees with the exception of employees represented by the La Verne City Employees Association. Staff recommends the City Council adopt Resolution No. 16-02, amending the salary table for affected positions***
  2. **Resolution No. 16-03** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A SALARY CHART FOR ALL PART-TIME EMPLOYEES AND REPEALING RESOLUTION NO. 15-48. ***This resolution and salary table reflect changes in the salaries for part-time employees with the exception of employees represented by the La Verne City Employees Association. Staff recommends the City Council adopt Resolution No. 16-03, amending the salary table for affected positions.***
  3. **Resolution No. 16-04** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A CLASS SPECIFICATION FOR FLEET ANALYST. ***Due to the evolution of the fleet division and associated complexities and demands, Staff is recommending Fleet Analyst be added to the City's classification plan. In accordance with the City's personnel rules and regulations, such additions require City Council approval. Funding for this anticipated addition is included in the 2015-2016 budget. Staff recommends that the City Council adopt Resolution No. 16-04 approving a class specification for Fleet Analyst.***
- f. **Ordinance(s)**, second reading, passage and adoption recommended, as follows:
1. **Ordinance No. 1064** - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA DELETING AND READOPTING CHAPTER 18.82 OF THE LA VERNE MUNICIPAL CODE PROHIBITING ALL COMMERCIAL MEDICAL MARIJUANA USES IN THE CITY AND PROHIBITING CULTIVATION FOR MEDICAL USE BY A QUALIFIED PATIENT OR PRIMARY.

6. **PUBLIC HEARINGS**

**Community Development Block Grant Program for 2016-2017** – This is the 42<sup>nd</sup> funding year for the Community Development Block Grant Program. According to the Los Angeles County CDBG Bulletin, the City of La Verne will be allocated approximately \$132,748 in Community Development Block Grant (CDBG) funds. One application for a public service program has been received for consideration and an application from the Public Works Department for sidewalk repairs. Staff is continuing to work with the Community Development Commission to allocate the remaining portion of the grant to benefit the City of La Verne. The Community Development Department recommends the following allocation of the 2016-2017 Community Development Block Grant (CDBG) funds of \$132,748 as follows:

<b>2016-2017 CDBG Allocation</b>	<b>\$132,748</b>
Senior Hot Lunch Program	\$ 19,912
Sidewalk Repairs	\$ 58,000
Unallocated	\$ 54,836
<b>TOTAL</b>	<b>\$ 132,748</b>

This recommendation is made after consideration of the federal allocation requirements and the desire to continue the existing public service program. The Community Development Department further recommends that the City Council:

**Staff Recommendation:**

The City Council should approve Resolution No. 16-07, approving participation in the 2016-17 Community Development Block Grant Program with the County of Los Angeles.

**Resolution No. 16-07-** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING PARTICIPATION IN THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND SELECTING CERTAIN PROJECTS FOR FUNDING IN THE FISCAL YEAR 2016 – 2017

7. **OTHER MATTERS** - No Items Scheduled

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in

