

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Don Kendrick, Mayor

Robin Carder, Mayor Pro Tem

Donna Redman, Council Member

Charlie Rosales, Council Member

Tim Hepburn, Council Member



[www.ci.la-verne.ca.us](http://www.ci.la-verne.ca.us)

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

---

**Monday, November 16, 2015 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Rosales, Mayor Pro Tem Carder, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **Badge Pinning of Corporal Jay Alvarado** – Jay Alvarado graduated from Big Bear High School in 1999. He received his Bachelor’s Degree in Criminology from the University of La Verne in 2003. Graduated from San Bernardino Sheriff’s Academy and joined the La Verne Police Department in 2005. In 2009, he graduated from R.K. Miller S.W.A.T School and became a member of FSET. He has three children, 6 year old Cruz, 3 year old Chase and 3 month old Arianny. His wife Ali will pin his badge.
  
- b. **Badge Pinning of Corporal Matthew Hadan** – Matthew Haden was hired as a Deputy by San Bernardino County Sheriff’s Department in 2004 and in 2007, he left San Bernardino and joined the La Verne Police Department. He was assigned to the Detective Bureau in 2015. He has four children, 28 year old Caitlyn, 18 year old Jackson, 14 year old Ava, and 6 year old Ellie. His wife Tracey will pin his badge.
  
- c. **Badge Pinning of Sergeant Jason Prows** - Jason Prows was hired by the City of La Verne Recreation Department in 1990. In 1994, he was hired as a Police Aide by La Verne Police Department and became a sworn Police Officer in 2005. In 2009, he was assigned to the Detective Bureau and in 2012, he was promoted to Corporal. His mother Mischell will pin his badge.
  
- d. **Badge Pinning of Lieutenant Chris Fenner** – Chris Fenner graduated from Rancho Cucamonga High School. He was hired in 1995, as a Police Aide with the City of Claremont Police Department. In 1996, he was hired as a Reserve Officer with the Montclair Police Department. In 1998, he became a full-time Police Officer with Claremont Police Department. In 2005, he was hired with the La Verne Police Department. He is the 2009 recipient of the Pride of La Verne Award. Chris has a Bachelor of Science Degree in Criminal Justice Management and has worked details including, patrol, LA IMPACT Taskforce, training officer, Reserve coordinator and is part of the FSET He has two daughters, 9 year old Alyssa and 7 year old Alayna. His wife Melissa will pin his badge.
  
- e. **Introduction of Assistant to the City Manager Teri Baker** - Ms. Baker began her career with the City of San Bernardino where she was hired as an intern in 1995. During her career, she has held many positions in the City Manager’s Office as well as a director position with the City of San Bernardino’s Economic Development Agency. In 2013, she relocated to the City of Huntington Beach where she was the Assistant to the City Manager. Teri will oversee City Clerk’s Office operations including being the designated election official, be responsible for the City’s risk management programs, be the City liaison with major contractors, and facilitate the City’s communication and marketing efforts

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of November 2, 2015, to be received and filed.
  
- b. **Register of Audited Demands** in the amount of \$766,270.79, dated 10-26-15, and in the amount of \$302,628.57, dated 11-3-15, approval recommended
  
- c. **Treasurer's Report for the Month of October 2015**, to be received and filed.
  
- d. **Resolution(s)** passage and adoption recommended, as follows:

- 1. **Resolution No. 15-86** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH CJ CONCRETE CONSTRUCTION, INC. AND INSPECTION FOR THE 2015-2016 CDBG SIDEWALK PROJECT. *Bids were received and opened for the 2015-2016 CDBG Sidewalk Project on November 3, 2015. There were five (5) bids received for this project. Staff recommends that the City Council approve Resolution No. 15-86 awarding a public works contract to TSR Construction to the lowest bidder in the amount of \$33,300.00 for the 2015-2016 CDBG Sidewalk Project, including additive bid items A-1 in the amount of \$4,060.00 and authorize staff to increase the project scope to include additional sidewalk repair not to exceed the available CDBG budget of \$58,000.00. This project is categorically exempt from the California Environmental Quality Act, Section 15301 – Existing Facilities, and City of La Verne environmental guidelines.*
  
- 2. **Resolution No. 15-87** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH RENEGADE RACING FOR THE TURKEY TRIATHLON. *The City Council is requested to consider a street closure for the Turkey Triathlon. Renegade Racing has submitted a request to use portions of Puddingstone Drive for the purpose of a cycling race as part of a triathlon on Sunday, November 22, 2015. The request specifically involves the closure of the eastbound lanes of Puddingstone Dr. from Fairplex Dr. to Van Dusen Rd. between the hours of 6:30 a.m. and 11:00 a.m. the day of the event. The race is expected to draw up to 600 participants. Recent policy has been to prepare individualized agreements for such large events. Staff has therefore developed a standard agreement outlining the traffic control plan requirements, locations, schedule, estimated fees, applicant's responsibilities, and insurance and indemnification requirements. Staff recommends the City Council adopt Resolution No. 15-87 authorizing the City Manager to execute the Agreement with Renegade Racing permitting the cycling race on specified streets.*

6. **PUBLIC HEARINGS** - No Public Hearings Scheduled

7. **OTHER MATTERS**

**Agreement between the Cities of La Verne and Covina for the Transfer of a Portion of Covina's Rule 20A Allocation to the City of La Verne ; and Authorizing an Appropriation from the Underground Utility Fund** - California Public Utilities Commission (CPUC) Rule 20A establishes program funding for the undergrounding of overhead utilities by municipalities. The CPUC requires that cities maintain active projects or the money may be reallocated to other jurisdictions. On June 16, 2008, City Council adopted Resolution 08-52 declaring its intention to establish Underground Utility District No. 7 along White Avenue generally bounded by Towne Center Drive and First Street. Adoption of the resolution provided staff the opportunity to pursue potential projects with Southern California Edison (SCE) and retain the City of La Verne (City) funds accrued under Rule 20A. The City is actively planning an undergrounding project that qualifies for CPUC Rule 20A funds. The City desires to obtain additional Rule 20A Funds to finance such project. The City of Covina has unallocated Rule 20A Funds and has agreed to sell a portion to the City at \$0.50 on the dollar for \$1.55M. If approved, this will result in a \$3.1M credit to the City's SCE Rule 20A Allocation. Funding for the purchase of Covina's Rule 20A funds comes from the City's underground utilities fund (410).

**Staff Recommendation:** Council should approve Resolution 15-85, authorizing an appropriation from the underground utility fund and further authorizing the City Manager to execute the Agreement between the Cities of La Verne and Covina for the Transfer of a Portion of Covina's Rule 20A Allocation to the City of La Verne, in the amount of \$1.55M.

**Resolution No. 15-85** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT BETWEEN THE CITIES OF LA VERNE AND COVINA FOR THE TRANSFER OF A PORTION OF COVINA'S RULE 20A ALLOCATION TO THE CITY OF LA VERNE.

This project is categorically exempt from the California Environmental Quality Act (CEQA) under Section 15302 (C) - replacement of existing facility, and City of La Verne environmental guidelines.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION**

**Conference with Labor Negotiator (Government Code Section 54957.6)**

**City Negotiators:** City Manager, Personnel Officer, and City Attorney  
**Employee Organization:** La Verne City Employees' Association.

11. **ADJOURNMENT**

***THE NEXT REGULAR MEETING*** of the La Verne City Council  
*is scheduled for **Monday, December 7, 2015, at 6:30 p.m.***

**The Annual Tree Lighting  
Ceremony will be held at 6:30  
p.m.**

**Carolers & Santa Claus are expected to attend!**

**Happy Thanksgiving from the La Verne City Council**



**ADVISORY STAFF**

\_\_\_\_ Robert Russi, City Manager  
\_\_\_\_ Robert Kress, City Attorney  
\_\_\_\_ Lupe Gaeta Estrella, Deputy City Clerk  
\_\_\_\_ Dan Keeseey, Director Public Works  
\_\_\_\_ Hal Fredericksen, Director of Community Development  
\_\_\_\_ Richard Martinez, Finance Officer  
\_\_\_\_ Bill Aguirre, Director of Community Services  
\_\_\_\_ Scott Pickwith, Police Chief  
\_\_\_\_ Pete Jankowski, Fire Chief  
\_\_\_\_ Dominic Milano, City Engineer  
\_\_\_\_ Bill Elftman, Information Services Manager