

# CITY OF LA VERNE

## CITY COUNCIL AGENDA

Don Kendrick, Mayor

Robin Carder, Mayor Pro Tem

Donna Redman, Council Member

Charlie Rosales, Council Member

Tim Hepburn, Council Member



[www.ci.la-verne.ca.us](http://www.ci.la-verne.ca.us)

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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

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**Monday, July 20, 2015 - 6:30 p.m.**

**City Hall**

**Council Chambers**

**3660 D Street, La Verne, CA 91750**

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Rosales, Mayor Pro Tem Carder, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

**Presentation to La Verne Amateur Services Emergency Radio Support (LASERS)** – The LASERS were established in 1996 to provide communication services via shortwave radio during emergencies or natural disasters. The LASERS are being recognized for their numerous volunteer hours spent training, planning, and coordinating shortwave radio services in support of public safety operations.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.) ***NOTE: Mayor Kendrick will abstain from voting on Item 5.f. (appointments to the Old Town La Verne Business Improvement District Advisory Board) because he owns a business within the district boundaries.***
- a. **City Council Minutes** of the study session and regular meeting of June 15, 2015, and the adjourned meeting on June 17, 2015, to be received and filed as submitted.
  - b. **June 2015 Treasurer's Report**, approval recommended by staff.
  - c. **2014-15 Registers of Audited Demands** in the amount of \$712,281.39, for June 8, 2015; \$465,178.27 for June 15, 2015; \$2,333,343.69 for June 22, 2015; \$565,907.22 for June 29, 2015; and \$708,965.17 for July 6, 2015; approval recommended by staff.
  - d. **2015-16 Register of Audited Demands** in the amount of \$593,238.83, for July 7, 2015, approval recommended by staff.
  - e. **Planning Commission Reappointments** – The City Council is requested to consider the reappointments of Planning Commissioners Gilbert Ivey and Norm Faustini. Mr. Ivey and Mr. Faustini were appointed to 4-year terms in 2011, and are each eligible to be appointed to second terms that if approved would extend to June 30, 2019. ***Staff recommends the City Council reappoint Gilbert Ivey and Norm Faustini to the La Verne Planning Commission, in accordance with the Municipal Code.***
  - f. **Appointments to the Old Town La Verne Business Improvement District Advisory Board** – The City Council is requested to consider the appointment of two new members to the Old Town La Verne Business Improvement District (OTLVBID) Advisory Board. The Advisory Board and staff are recommending City Council approval of Chris Gendreau and Marianne Stark to fill the two positions recently vacated by resignation by Debra Carter and John Paddock. ***The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board and staff recommend the City Council appoint Chris Gendreau and Marianne Stark as members of the OTLVBID Advisory Board for four-year terms. NOTE: Mayor Kendrick will abstain from voting on Item 5.f. because he owns a business within the district boundaries.***
  - g. **Senior Advisory Committee Reappointments** – Terms for Lorraine Missick, Scott Snider, and Joyce Stewart have expired July 1, 2015. All three committee members wish to remain on the Senior Advisory Committee. ***Staff recommends that the City Council reappoint Lorraine Missick, Scott Snider, and Joyce Stewart to serve two-year terms ending June 30, 2017.***
  - h. **Extension of Puddingstone Tract Map** – Puddingstone La Venture LLC, the developer for Tract No. 53984 (Puddingstone Hill) has requested an additional one year discretionary extension on their tentative tract map allowed in Section 66463.5 of the Subdivision Map Act. ***Staff recommends that City Council approve the requested one year extension, extending the time to record the tract map to September 9, 2016.***

- i. **Appropriation of funds for Turf Removal** – Due to the severe drought, City of La Verne staff has planned to remove turf and replace it with drought tolerant landscaping to reduce water consumption and set an example of sustainability for the community. Council approval is necessary for the Public Works Department to purchase the materials and contract for the improvements. Funding is provided through a grant from the Metropolitan Water District (MWD). ***Staff recommends that the City Council approve a budget amendment increasing appropriations in the capital improvement fund by \$975,910 to complete the conversion projects.***
  
- j. **Resolution(s)** passage & adoption, recommended as follows:
  1. **Resolution No. 15-57** – A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A CONTRACT FOR A STORM WATER PROGRAM BETWEEN THE CITIES OF LA VERNE, CLAREMONT, POMONA AND SAN DIMAS. ***Staff recommends approval of Resolution 15-57, authorizing the Public Works Director to execute the attached agreement between the cities of Claremont, Pomona and San Dimas to jointly implement our CIMP in compliance with the requirements set forth in the MS4 permit.***
  2. **Resolution No. 15-58** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ALL AMERICAN ASPHALT, FOR THE 2015-16 PMP GRIND, ARAM AND OVERLAY PROJECT. ***Staff recommends City Council approval of Resolution No. 15-58, which awards a public works contract to All American Asphalt, the lowest, responsible and responsive bidder, in the amount of \$655,917.56.***
  3. **Resolution No. 15-59** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH LSA ASSOCIATES, INC. FOR ENVIRONMENTAL CONSULTING SERVICES FOR SAGE CANYON RESIDENTIAL DEVELOPMENT. ***Staff recommends City Council adoption of Resolution Number 15-59, approving an agreement with LSA Associates, Inc. for environmental services.***
  4. **Resolution No. 15-60** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING BENEFITS FOR EXECUTIVE MANAGEMENT EMPLOYEES (DEPARTMENT HEADS) AND REPEALING RESOLUTION NO. 14-51. ***Staff recommends that the City Council adopt Resolution No. 15-60, establishing benefits for Executive Management Employees and repeal Resolution No. 14-51.***
  5. **Resolution No. 15-61** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING BENEFITS FOR MIDDLE MANAGEMENT, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES AND REPEALING RESOLUTION NO. 14-52. ***Staff recommends that the City Council adopt Resolution No. 15-61, establishing benefits for Middle Management, Professional and Confidential Employees and repeal Resolution No. 14-52.***
  6. **Resolution No. 15-63** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH SPILLMAN TECHNOLOGIES, INC. FOR PUBLIC SAFETY SOFTWARE INCLUDING COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM. ***Staff recommends City Council adopt Resolution No. 15-63, authorizing the Mayor and City Attorney to sign the agreement with Spillman Technologies Inc.***

7. **Resolution No. 15-65** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TACHDJIAN FAMILY TRUST FOR THE INTERIM USE OF A CLASSIC CAR DEALERSHIP AND SHOWROOM LOCATED AT 2282 ARROW HIGHWAY. ***Staff recommends the City Council Adopt Resolution No. 15-65, authorizing the Mayor and City Clerk to execute the agreement with the Tachdjian Family Trust permitting a classic car dealership and showroom.***

6. **PUBLIC HEARINGS**

- a. **Confirmation of 2014-15 Weed Clearance Charges** – On March 2, 2015, the City Council authorized Los Angeles County Department of Agriculture to conduct weed clearance on specific parcels within the City. The purpose of this hearing is to approve the costs that will be passed on to property owners. A notice of this hearing has been sent to the affected property owners. ***Note: Council Member Carder will declare a conflict because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list.***

**STAFF RECOMMENDATION:** At the conclusion of the hearing, the City Council should confirm the list of charges and direct the County Auditor to enter the assessment against the parcels of land on the current assessment roll.

- b. **CITYWIDE LANDSCAPING AND LIGHTING DISTRICT NO. 6 AND ZONES 2, 3, 4 I, 4 II, 5 AND 6; PUBLIC HEARING AND RESOLUTION PROVIDING FOR THE ANNUAL LEVY** – On June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district and its zones. Submitted is the Engineer's Report and the cover report from the June 1, 2015, meeting. No change in the assessment levy is being proposed for the subject benefit in the zones, except for Zone 6 which is proposed to be decreased by \$25.60 to \$219.17 per parcel which is less than the maximum levy of \$244.77. ***NOTE: Council Member Carder will declare a conflict of interest because she owns property within the boundaries of LLMD No. 6 and will not act or participate in this matter.***

**STAFF RECOMMENDATION:** Staff is recommending that the City Council adopt Resolution No. 15-53, providing for the annual levy and collection of assessment for the special zones in District No. 6 for Fiscal Year 2015-16.

**Resolution No. 15-53** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, ESTABLISHED PURSUANT TO VOTER APPROVAL (LLMD NO. 6).

- c. **CITYWIDE LANDSCAPING AND LIGHTING DISTRICT NO. 7; PUBLIC HEARING AND RESOLUTION PROVIDING FOR THE ANNUAL LEVY** - On June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 1, 2015, meeting is also submitted for Council's review. There is no proposed increase in the assessment from last year's levy, which was set at the maximum level.

**STAFF RECOMMENDATION:**

Staff is recommending that the City Council adopt Resolution No. 15-54, providing for the annual levy and collection of assessment for the special zones in District No. 7 for Fiscal Year 2015-16.

**Resolution No. 15-54** - A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD NO. 7).

- d. **CITYWIDE LANDSCAPING AND LIGHTING DISTRICT NO. 8; PUBLIC HEARING AND RESOLUTION PROVIDING FOR THE ANNUAL LEVY** - On June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 1, 2015, meeting is also submitted for Council's review. There is no proposed increase in the assessment from last year's levy.

**STAFF RECOMMENDATION:**

Staff is recommending that the City Council adopt Resolution No. 15-55, providing for the annual levy and collection of assessment for the special zones in District No. 8 for Fiscal Year 2015-16.

**Resolution No. 15-55** - A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD NO.8).

- e. **MAINTENANCE DISTRICT 84-1M (ESPERANZA SLOPES); PUBLIC HEARING; AND RESOLUTION PROVIDING FOR THE ANNUAL LEVY** - On June 1, 2015, the City Council set July 20, 2015,, at 6:30 p.m. as the date and time for the public hearing for June 1, 2015, meeting is also submitted for Council's review. The 2015-16 assessment is proposed to remain at the same level as the last eighteen years. ***NOTE: Council Member Carder will declare a conflict of interest because she owns property within the boundaries of Maintenance District 84-1M and will not act or participate in this matter.***

**STAFF RECOMMENDATION:**

Staff is recommending that the Council adopt Resolution No. 15-56, providing for the annual levy for Fiscal Year 2015-2016.

**Resolution No.15-56** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT AND PROVIDING FOR THE LEVY OF THE ANNUAL ASSESSMENT IN A SPECIAL MAINTENANCE DISTRICT (84- 1M).

- f. **Fire Sprinkler Requirements** – The Fire Department is seeking to amend the existing fire sprinkler requirements for residential structures by adding language to include and define “significant remodels”, and to extend the requirement outside the Hillside Overlay Zone.

**STAFF RECOMMENDATION:**

At this time, staff needs further time to refine this ordinance and requests that the public hearing be continued to the August 17, 2015, City Council meeting at 6:30 p.m.

**Ordinance No. 1058** - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA AMENDING CITY REQUIREMENTS FOR THE INSTALLATION OF AUTOMATIC FIRE SPRINKLERS IN RESIDENTIAL CONSTRUCTION

**7. OTHER MATTERS**

- a. **Special Olympics Host Town Update** – Staff has been asked to update the Council on the Special Olympics “Host Town” activities that will begin on July 21, and end on July 24. Our community will be hosting the delegation from Pakistan and the US Virgin Islands. There will be 80 Pakistan and 28 Virgin Islands delegates that will be housed at the University of La Verne’s Vista Dorms. Both delegations will arrive late Tuesday, July 21, and depart early morning on Friday, July 24.

**STAFF RECOMMENDATION:**

Staff recommends that Council receive and file this report.

- b. **Water Conservation Update** – At the City Council’s May 18 meeting, the City Council concurred with several of staff’s recommendations to encourage water conservation throughout the community as well as curb the city’s own water demands. The City Council requested additional information relative to a number of the recommendations contained in the May 18 report including an expansion of our public outreach efforts, additional rebate programs, prohibition of grass in public parkways, prohibition of new swimming pool permits, prohibition on the installation of new turf, and purchase/implementation of a remote meter reading system. This report evaluates the benefits and concerns with each.

**STAFF RECOMMENDATION:**

Staff recommends that the City Council consider the following:

1. Expand our public outreach program;
2. Continue promotion of the Metropolitan Water District’s water conservation programs for smart irrigation controllers, sprinklers nozzle, high efficiency waters, toilets, and rain barrels;
3. Continue turf removal rebate program using City funds (MWD funds currently exhausted);
4. Update the City’s existing landscape requirements to comply with the State’s Model Landscape Ordinance; and
5. Purchase and implement a remote meter reading system and move to monthly customer billing.

- c. **Cooperative Agreement Between the City of La Verne and the City of San Dimas for the Realignment of Golden Hills Road** – This is an agreement for the construction of a realigned Golden Hills Road. The previously approved Tract Map Number 72428 for the development of 22 new single family homes at 6700 San Dimas Canyon Road was conditioned to provide a secondary emergency access road and evacuation route, based on the requirements of the La Verne General Plan and Municipal Code. The current Golden Hills Road is closed due to unsafe conditions and erosion. The developer has agreed to pay up to \$750,000 for the realignment of Golden Hills Road, which is mostly located in the City of San Dimas. The agreement presented to the City Council will enable the road to be realigned with the funds collected by the developer. The City Council is requested to approve a Cooperative Agreement with the City of San Dimas for the realignment of Golden Hills Road.

**STAFF RECOMMENDATION:**

The Community Development Department recommends the City Council approve Cooperative Agreement with the City of San Dimas for the realignment and construction of Golden Hills Road.

- d. **Draft Airport Land Use Compatibility Plan for Brackett Field** – The Los Angeles County Airport Land Use Commission has hired a consultant to draft an Airport Land Use Compatibility plan (ALUCP) for Brackett Field airport. This plan could affect the future development of properties in La Verne, namely the north parking lot of the Fairplex and the University of La Verne’s Campus West facility.

**STAFF RECOMMENDATION:**

Staff recommends that the City Council direct staff on how to proceed regarding the proposed draft ALUCP and associated environmental document.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** – This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a ‘Speaker Card,’ located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
  
9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** – Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
  
10. **CLOSED SESSION** - No matters scheduled.

11. **ADJOURNMENT**

***This meeting of the La Verne City Council is ADJOURNED***  
*to Monday, August 3, 2015, at 5:00 p.m. for a Council Study Session*  
*on the feasibility of an Enhanced Infrastructure Financing District (EIFD) for an*  
*undefined area in close proximity to the proposed Gold Line Light Rail Station*

*It is expected that the next regular meeting of the La Verne City Council*  
*scheduled for **Monday, August 3, 2015, will be CANCELED***  
*due to a lack of business.*

***THE NEXT REGULAR MEETING*** of the La Verne City Council is  
*scheduled for Monday, August 17, 2015, at 6:30 p.m.*

**ADVISORY STAFF**

- \_\_\_ Robert Russi, City Manager
- \_\_\_ Robert Kress, City Attorney
- \_\_\_ Jeannette Vagnozzi, Assistant to the City Manager/City Treasurer/City Clerk
- \_\_\_ Dan Keeseey, Director Public Works
- \_\_\_ Hal Fredericksen, Director of Community Development
- \_\_\_ Richard Martinez, Finance Officer
- \_\_\_ Bill Aguirre, Director of Community Services
- \_\_\_ Scott Pickwith, Police Chief
- \_\_\_ Pete Jankowski, Fire Chief
- \_\_\_ Dominic Milano, City Engineer
- \_\_\_ Bill Elftman, Information Services Manager