

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor
Robin Carder, Mayor Pro Tem
Donna Redman, Council Member
Charlie Rosales, Council Member
Tim Hepburn, Council Member



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City Hall Council Chamber
3660 D Street
La Verne, CA 91750

Monday, May 04, 2015 - 6:30 p.m.

City Hall

Council Chamber

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Rosales, Mayor Pro Tem Carder, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **Damien High School State Champion Basketball Team** – Congratulations to the Varsity Basketball Team for winning the CIF Division III State Championship. The team secured the title with a final score of Damien 70, Campolindo 57. This is the first State Championship in Basketball for the Spartans. The team listed below was led by Coach Matt Dunn:

| | | | |
|----------------|-------------------|----------------|------------------|
| Rod Bartelt | Brandon Lagos | Micah Robinson | Sam Waldschmitt |
| Gerald Dizon | Elija McCullough | Carl Rowans | Jared Washington |
| Malik Fitts | Isaiah McCullough | Liam Ryan | Kaleb Wilborn |
| Jeremy Hemsley | Bryce Peters | Thaddeus Smith | |
| Justin Hemsley | John Prata | Andy Torices | |

- b. **Haynes Family of Programs** – Haynes Family of Programs started in La Verne in 1946 as LeRoys Boys Home, a small operation serving just a handful of children, into one of the most comprehensive nonprofit organizations dedicated to helping children with special needs relating to emotional development, autism, Asperger's Disorder, learning disabilities, abuse, neglect, and abandonment. Daniel Maydeck, President and Chief Executive Officer, will provide an update.
- c. **Introduction of Tracy Costello, Public Works Manager** - Tracy Costello has joined the Public Works Department as Public Works Manager. Tracy brings over 23 years of knowledge in engineering and customer service through her experience at Western Municipal Water District, Suburban Water Systems, and the County Sanitation Districts of Los Angeles County. In addition, Tracy is a graduate of the University of La Verne with a Bachelor of Science Degree in Organizational Management and is a certified Distribution Operator II and Treatment Operator II by the State of California Department of Public Health.

5. **CONSENT CALENDAR** – All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.

- a. **City Council Minutes** of the regular meeting of April 20, 2015, to be received and filed.
- b. **Registers of Audited Demands** in the amount of \$1,023,908.07 dated April 13, 2015, and in the amount of \$673,386.33 dated April 20, 2015; approval recommended by staff.
- c. **Staff Project List** - The six-month staff project list is updated approximately every six months and submitted to Council for review. The attached staff project list was updated in April 2015 and serves as a short-term action plan for current projects and long-term goals. ***Staff recommends that Council receive and file this document.***
- d. **Budget Amendment for Sewer Capital Improvement** – The Franklin Sewage Lift Station is currently undersized to accommodate the wastewater flows expected to be generated by the Gilead project. Therefore, a condition of approval placed upon the Gilead project was to fund certain improvements at the Lift Station. Council approval is necessary for the public works department to purchase the materials and contract for the required improvements. ***Staff recommends that the City Council approve a budget amendment increasing appropriations in the sewer capital improvement fund by \$150,000 for the completion of sewer improvements.***

- e. **Fire Department Budget Amendment** – The Fire Department is requesting spending authorization to utilize Ground Emergency Medical Transport (GEMT) federal reimbursement funds for the purchase of cardiac monitor defibrillators and public access automated external defibrillators (AEDs). These funds were initially received in late 2014 with additional funding received this year. ***Staff recommends Council authorize the expenditure of \$128,000 in GEMT federal reimbursement funds for the purchase of Zoll X-Series Cardiac Monitor/Defibrillators and Zoll AEDs.***

- f. **Resolution(s)** passage and adoption recommended as follows:
 - 1. **Resolution No. 15-25** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MICHAEL O'DAY TO PROVIDE PARKING AND ADMINISTRATIVE HEARING OFFICER SERVICES TO THE CITY OF LA VERNE. ***Staff recommends the City Council approve Resolution No. 15-25, authorizing the Mayor to sign an agreement with Michael O'Day to provide parking and administrative citation hearing services for the City of La Verne.***

 - 2. **Resolution No. 15-26** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH CJ CONCRETE CONSTRUCTION, INC. AND INSPECTION FOR THE 2014-2015 CDBG SIDEWALK PROJECT. ***Staff recommends that the City Council approve Resolution No. 15-26, awarding a public works contract to CJ Concrete Construction, Inc., the lowest bidder in the amount of \$46,937.50 for the 2014-2015 CDBG Sidewalk Project and authorize staff to increase the project scope to include additional sidewalk repair not to exceed the available CDBG budget of \$58,000.00.***

6. **PUBLIC HEARINGS**

- a. **Two New Projects for the Community Development Block Grant (CDBG) Program** - The City Council previously approved the 2014-2015 funding year for the Community Development Block Grant Program along with the senior hot lunch program and the sidewalk repair project. Two new applications for new projects have been received from the Community Services Department and the Police Department for the removal of barriers for disabled adults within the restrooms in the Community Center and in the jail cells by replacing existing toilets with ADA accessible ones. Staff is continuing to work with the Community Development Commission to allocate the remaining portion of the grant to benefit the City of La Verne.

STAFF RECOMMENDATION:

Staff recommends that \$43,000 of the unallocated CDBG balance for the current fiscal year budget be approved for two projects: removal of barriers for disabled adults within the restrooms in the Community Center and removal of barriers for adults within in five jail cells at the Police Department. Staff further recommends that Council adopt Resolution No. 15-27, approving the use of the unallocated balance for the current fiscal year budget (2014-15) Community Development Block Grant Program with the County of Los Angeles.

Resolution No. 15-27 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING TWO NEW PROJECTS FOR THE CURRENT FISCAL YEAR (2014-2015) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

- b. **Adjustments to the Comprehensive Fee Resolution** – The City’s comprehensive fee resolution is reviewed each year in conjunction with the annual budget process. Changes are made to reflect cost of services in accordance with State and local law. Resolution No. 15-23 provides a fee resolution encompassing a majority of City fees except for certain water and sewer fees which are under Resolution No. 15-03.

STAFF RECOMMENDATION:

Following the public hearing, staff recommends that the City Council approve the fees as set forth in the proposed resolution. In compliance with past Council policy, all fees are scheduled to become effective July 1, 2015.

Resolution No. 15-23 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING A FEE RESOLUTION ENCOMPASSING CERTAIN FEES AND POLICIES FOR SERVICES PROVIDED BY THE CITY OF LA VERNE, EXCEPT FOR CERTAIN WATER AND SEWER FEES ADOPTED BY RESOLUTION NO. 15-03, AND RESCINDING RESOLUTION NO. 14-22

7. **OTHER MATTERS**

Inland Valley Humane Society’s ”Getting 2 Zero” Program – The Inland Valley Humane Society & SPCA (IVHS), the City’s contractor for animal control services, has recently adopted the “Getting 2 Zero” strategy in an effort to end the euthanasia of healthy and treatable animals that are cared for by their organization. In 2014, unfortunately it was necessary for the IVHS to humanely euthanize healthy and/or treatable pets. The IVHS staff believes that through proactive programs, such as low-cost spaying and aggressive microchipping, the “Getting 2 Zero” goal can be reached by 2020. IVHS is working with its member agencies to promote these programs.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt the “Getting 2 Zero” strategy and approve Resolution No. 15-24 establishing La Verne’s commitment to the goals and objectives which will eliminate the euthanasia of adoptable dogs.

Resolution No. 15-24 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING THE CITY’S COMMITMENT TO THE GOALS AND OBJECTIVES TO ELIMINATE THE EUTHANASIA OF ADOPTABLE DOGS.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a ‘Speaker Card,’ located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION** - No matters scheduled.

11. **ADJOURNMENT**

***THE NEXT REGULAR MEETING** of the La Verne City Council
is scheduled for **Monday, May 18, 2015, at 6:30 p.m.***

ADVISORY STAFF

_____ Robert Russi, City Manager
_____ Robert Kress, City Attorney
_____ Jeannette Vagnozzi, Assistant to the City Manager/City Treasurer/City Clerk
_____ Dan Keeseey, Director Public Works
_____ Hal Fredericksen, Director of Community Development
_____ Richard Martinez, Finance Officer
_____ Bill Aguirre, Director of Community Services
_____ Scott Pickwith, Police Chief
_____ Pete Jankowski, Fire Chief
_____ Dominic Milano, City Engineer
_____ Bill Elftman, Information Services Manager