



# Employment Opportunity

3660 D STREET, LA VERNE, CALIFORNIA 91750

## *Water Supervisor - Distribution*

**SALARY RANGE:** \$66,666 - \$81,032

The Water Supervisor enjoys a four (4) day workweek (Monday – Thursday with every Friday off) with 9-hour shifts, and excellent benefits.

**APPLICATION PROCEDURE:** Submit a letter of interest and detailed résumé to [hr@cityoflaverne.org](mailto:hr@cityoflaverne.org)

**FILING DEADLINE:** 5 p.m. Thursday, December 27, 2018.

### THE CITY

The City of La Verne strives to maintain a full range of efficient municipal services to preserve our hometown charm and quality of life while being responsive to the community's current and emerging needs. La Verne is a city of more than 30,000 residents and a well-balanced community with a good mix of residential, commercial, and industrial features. La Verne maintains a council-manager form of government. Residents elect a mayor and four (4) council members at large to represent them and oversee a total annual budget of over \$56 million. La Verne is a "close knit" community that is home to many fine institutions and facilities which include the University of La Verne (founded in 1891), Brackett Airport, and fine public and private schools. As one of the most desirable communities in metropolitan Southern California, La Verne is a progressive city that has retained much of its small town charm.



The City is interested in hiring an individual who exemplifies the values that make La Verne a safe, desirable, and engaged place to live.

### THE POSITION

Under general supervision schedules, coordinates, and supervises workers and work crews performing maintenance, repair and installation of water distribution and sewer collection system components, including water and sewer mains, water meters, valves, other water and sewer services and fire hydrants; conducts field inspections of water facilities and equipment; assists in developing division objectives; evaluates work performance and performs related technical work as required.



## BENEFITS

- Up to \$1,700 monthly toward family medical coverage and dental plan
- PERS Classic - 2.5%@55, New Members - 2%@62
- City-paid life insurance benefit
- 2.8 to 5.0 weeks of vacation per year depending on years of service
- Eleven (11) paid holidays per year
- Accrual of 8 hours of sick leave per month
- City-paid long term disability plan
- \$1,700 tuition reimbursement for job-related courses
- Cell phone stipend

## DESIRABLE QUALIFICATIONS

**Experience:** Five years of significant journey level work experience in the operation, construction, and maintenance of water distribution, sewer collection systems, and ability to comprehend plans and blueprints, including substantial experience in a related leadership capacity.

**Education:** Equivalent to completion of the twelfth grade, supplemented by specialized training in construction, maintenance, and water production operations.

**License:** Possession of California State Department of Health T2 and D3 certificates required, and must obtain a D4 certificate within 18 months of employment. A Cross Connection Control Certificate will be required within one year of employment.

## SELECTION PROCESS

The City reserves the right to select applicants for further consideration who demonstrate the best qualifications match for the position. Meeting the required minimum qualifications does not guarantee an applicant an invitation to the next step(s) in the selection process. Those candidates whose experience and training most closely match the City's needs may be invited to participate in the selection process, which may include a combination of written exercise, panel interview, or other testing deemed appropriate. Prior to hire, successful candidates will also be required to undergo a thorough background investigation. The background investigation will include a comprehensive investigation of your background, education and employment history (including a credit, criminal and DMV review), as well as a medical examination.

Appointments are subject to a 12-month probationary period.

Primary communication regarding your status relative to this recruitment will be by e-mail; applicants are solely responsible for monitoring their e-mail communication messages and systems.

Applicants are solely responsible for informing the City of changes in contact information, including but not limited to e-mail addresses, mailing addresses, post office boxes, and telephone numbers.

As required by state law, the City provides consideration for veterans who served during military actions. Eligible veterans should notify Personnel **in writing** at the time of application.

Under Federal law, employees must contribute 1.45% of their gross monthly earnings for Medicare coverage. The City will match the employee's contribution.

In compliance with the Americans with Disabilities Act (ADA), if special assistance to participate in this recruitment is needed, contact the Personnel Office.

The City recruits and hires without regard to race, color, religion, physical disability or condition, sexual orientation, gender, age, or national origin, except in those specific instances whereby a bona fide occupational qualification demands otherwise. The City of La Verne hires only United States citizens or lawfully authorized aliens.

The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without further notice.

**PERSONNEL OFFICE (909) 596-8726**  
**Website: [www.cityoflaverne.org](http://www.cityoflaverne.org)**  
**Equal Opportunity Employer**