



# CITY OF LA VERNE

3660 D Street, La Verne, California 91750

## **LIFEGUARD/COMMUNITY SERVICES**

*PART-TIME SEASONAL*

- PAY RATE:** \$11.19 to \$12.95 per hour
- HOURS:** Up to 28 hours per week  
Schedule consists of Monday – Sunday between the hours of 6:30 AM - 9:00 PM
- CURRENT CERTIFICATES REQUIRED:** CPR Certification & Basic First Aid Certificate  
Advanced Lifesaving (Lifeguarding) Certificate
- DUTIES:** Under the direction of the pool manager and/or assistant pool manager, duties include but are not limited to the following: observe pool users and ensure compliance with all rules and regulations to ensure participant safety and long-term maintenance of the aquatics facility; remove participants from dangerous and/or life threatening situations and administer basic first aid, if necessary; perform routine pool and building maintenance as required; and provide information to participants and members of the public.
- MINIMUM QUALIFICATIONS:** Must be at least fifteen (15) years of age and possess the following: advanced swimming ability; advanced life saving techniques; ability to interact effectively with co-workers and aquatics participants; **MUST** have reliable transportation; and **MUST** be willing and able to work irregular hours including evenings, weekends, and July 4<sup>th</sup>.
- SELECTION PROCESS:** Applicants whose qualifications most closely match the minimum qualifications will be invited to participate in the examination process, which will include the following:
- | <u>EXAMINATION</u>       | <u>WEIGHT</u> |
|--------------------------|---------------|
| Application Screening    | Qualifying    |
| Appraisal Interview      | 100%          |
| Background Investigation | Qualifying    |
- Candidates who receive a passing score at the appraisal interview will be placed on an eligibility list. Prior to appointment applicants will be required to successfully complete a drug screening.
- APPLICATION PROCEDURE:** A City of La Verne employment application form may be obtained from the Community Services Office or the Personnel Office in City Hall, 3660 "D" Street, La Verne, CA.
- FILING DEADLINE:** **12:00 Noon, Thursday, March 22, 2018**

The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without further notice.

**COMMUNITY SERVICES (909) 596-8700 [www.cityoflaverne.org](http://www.cityoflaverne.org)**  
**Equal Opportunity Employer**