



CITY OF LA VERNE

3660 D Street, La Verne, California 91750

MAINTENANCE WORKER I (Parks Division)

MONDAY-THURSDAY, EVERY FRIDAY OFF

SALARY RANGE:

Step 1	Step 2	Step 3	Step 4	Step 5
\$34,972	\$36,720	\$38,556	\$40,484	\$42,509

Social Security (FICA) taxes are not deducted as the City of La Verne participates in PERS in lieu of the Social Security system.

THE POSITION:

Performs a wide variety of skilled and semi-skilled duties in parks and grounds landscaping construction and maintenance work. Operates equipment including, but not limited to: trucks, backhoes, tractors, trenching machines, jackhammers, power mowers, chain saws, edgers, sprayers, etc.; inspects, tests, repairs and operates valves and related irrigation systems; trims trees, shrubs, and turf; mixes and applies fertilizers, insecticides, and herbicides; must have the physical strength to lift and carry 100 pounds, to work in trenches, climb ladders, use power equipment and tools, sometimes in severe weather.

HOURS:

Four (4) day workweek with 9-hour shifts; normal schedule is Monday through Thursday, 6:30 a.m. to 4:00 p.m. (closed Fridays).

PROMOTIONAL OPPORTUNITIES:

Career advancement opportunities may include promotion to Maintenance Worker II, Maintenance Worker III, Leadworker, Supervisor, and higher level technical positions within the Public Works Department. Additional pay is provided for attainment of certificates for job related courses and programs.

DESIRABLE QUALIFICATIONS:

Experience: One (1) year of paid experience in landscape maintenance or related work.

License: A valid California driver's license is required. A commercial driver's license is desirable.

Training & Certificates: Possession of a Qualified Applicator's Certificate is desirable. Coursework in landscape, irrigation, tree care, etc., is also desirable.

Knowledge of: Methods, materials, tools and equipment used in the construction and maintenance industries. Safe work practices.

Ability to: Respond and work under call-back emergency conditions sometimes in severe weather; perform a wide range of physically strenuous construction and maintenance tasks; understand and follow written and verbal instructions; keep routine maintenance and service records; relate with coworkers and the public in a tactful, courteous manner.

SELECTION PROCESS: Candidates with qualifications that satisfy the desirable qualifications above will be invited to participate in a competitive examination process that will include the following phases:

<u>PHASE</u>	<u>WEIGHT</u>
Written examination (if necessary)	Qualifying
*Appraisal Interview	100%
Background Check	Qualifying
Medical examination (including drug screen)	Qualifying

Appointments are subject to a 12-month probationary period.

*A limited number of candidates will be invited to participate in the first phase of the appraisal interview process.

As part of the background check prior to employment, an employee must obtain at his/her own expense, a copy of his/her driving history from the State Department of Motor Vehicles (DMV). Only original copies of the employee's driving history will be accepted.

APPLICATION PROCEDURE: Must be filed on a City of La Verne application form, available at City Hall, 3660 "D" Street. Application is not available online.

FILING DEADLINE: **5 p.m.—Thursday, November 30, 2017**

BENEFITS

- 4-day, 36-hour workweek; Monday through Thursday.
- Paid medical insurance plan covering all dependents
- Annual salary adjustment to the market median
- Contribution toward dental plan premium
- Ability to qualify for up to 5% exceptional performance award
- Classic PERS members—CalPERS Formula 2.5% @ 55 (Employee contribution 8% annual salary)
New CalPERS members—CalPERS Pension Reform Formula 2% @ 62 (Employee contribution 6.25% annual salary)
- City-paid life insurance benefit
- 2.4 to 4.6 weeks of vacation per year depending on years of service
- Eleven (11) paid holidays per year
- Accrual of 8 hours of sick leave per month
- City-paid long-term disability plan
- \$1,500 tuition reimbursement for job-related courses
- Ability to earn up to 10% additional educational and certificate incentive
- Up to \$250 reimbursement for work boots.

The provisions of this bulletin do not constitute an express or implied contract. Any provision contained in this bulletin may be modified or revoked without further notice.

PERSONNEL OFFICE (909) 596-8726
www.cityoflaverne.org
Equal Opportunity Employer