

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
LA VERNE HELD IN THE COUNCIL CHAMBERS
OF THE LA VERNE CITY HALL
Monday, June 18, 2018**

1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:38 p.m.

2. Council Members present: Mayor Don Kendrick
Mayor Pro Tem Tim Hepburn
Council Member Robin Carder
Council Member Muir Davis

Absent: Council Member Charlie Rosales

Advisory personnel present: City Manager Robert Russi
City Attorney Robert L. Kress
Assistant City Clerk Lupe Gaeta Estrella
Public Works Director Dan Keesey
Acting Community Development Director Eric Scherer
Community Services Director Bill Aguirre
Police Chief Nick Paz
Fire Chief Pete Jankowski
Police Captain Coleen Flores
Police Lieutenant Sam Gonzalez
Accounting Manager Christy Lopez
Nathan Statham, Acting Financing Director
Personnel Officer JR Ranells
Maintenance Manager Anthony Ciotti
Recreation Coordinator Yvonne Duran

3. Pledge of Allegiance was led by Mayor Kendrick.

La Verne Youth "Pride of
La Verne" Award

Mayor Kendrick reported on the La Verne Youth "Pride of La Verne" Award Program. He stated that the City of La Verne recognizes that the youth in our community are tomorrow's future leaders. Therefore, the City of La Verne has started a program to recognize the community youth that have contributed to the community. Beginning this year, City of La Verne will recognize a youth that has made an outstanding contribution to the City during the past year. They will be selected by the Youth and Family Action Committee (YFAC) to receive the La Verne Youth of the Year Award. This year, the YFAC received three (3) nominations of youth that improved their volunteering, established a program, or for an outstanding accomplishment.

4. Mayor Kendrick, on behalf of the City Council, introduced and congratulated the first recipient of the La Verne Youth "Pride of La Verne" Award **Olivia Colasuonno**. Olivia's Ramona Middle School English teacher Mary Falabrino stated "Olivia is a wonderful student". She is extremely conscientious and hardworking. She maintains excellent academic scores and shows strong leadership qualities. She surrounds herself with like-minded peers and is driven to be successful. She makes an indelible impression on everyone she meets. Not only is she an outstanding student, she is passionate about helping others and with the support of her family she is active in many charities. Olivia volunteers her time during the holidays to collect food for needy families, and has helped raise thousands of dollars to support the Humane Society. She has formed and runs her own charity that collects blankets and supplies for dogs in shelters as well. She is actively participating in the annual Inland Valley Humane Society "Paw for Pets Walk" with her Project Gidget Team collecting donations for the shelter.

Ms. Colasuonno thanked the City Council and spoke about her volunteering efforts to help the Humane Society by raising money and collecting blankets and supplies for dog shelters.

Mayor Kendrick also recognized and thanked Council Member Carder and Youth and Family Action Board Members Patti Latourelle and Carolyn Fuller for their service and work on the Youth and Family Action Committee in initiating this worthy program.

Bonita High School Girls
4x400m Relay Team
Presentation

Before the presentation, Bonita High School Coach Deryeghiayan showed a video of the Relay Race.

Mayor Kendrick, on behalf the City Council, recognized the Bonita High School Girls 4x400m Relay Team. The Bonita High School Girls 4x400m team won the League Championship, the CIF Championship and for the first time ever, won the State Championship. This is the first time in Bonita High School history that a Bonita female team placed in the State Track & Field Finals. The team was coached by Johnny Deryeghiayan. The team members are as follows:

Alisha Wilson (9th Grade – placed 9th in State for Long Jump)
Sierra Julian (12th Grade)
Amari Mosley-Prude (12th Grade)
Sami Riggs (11th Grade)

Alternates: Megan Shadrick and Rachel Dawson

Coach Deryeghiayan was presented with a Pride of La Verne Certificate by Mayor Kendrick and the team players were each presented with an In-n-Out gift card.

5. Consent Calendar
- It was moved by Davis, seconded by Hepburn, and carried by a vote of 4-0 (Rosales absent) to accept, approve, or act on the Consent Calendar items, except for Item No. 4e, Resolution No. 18-36, Adopting the 2018-19 City Budget, which was pulled from the Consent per the request of La Verne resident Richard Bowen, as follows:

City Council Minutes

City Council Minutes of April 16, 2018 and May 7 & 21, 2018, ***received and filed.***

Registers of Audited Demands **Register of Audited Demands** in the amount of \$393,288.09, dated June 5, 2018, and in the amount of \$419,854.19, dated June 12, 2018. ***Approved as recommended by staff.***

Treasurer's Report for the Month of May 2018 **Treasurer's Report for the Month of May 2018**, ***received and filed.***

Traffic Control Plan for the Fourth of July Parade **Traffic Control Plan for the Fourth of July Parade** - Each year, the City hosts community events to celebrate our nation's independence. The largest event is the Fourth of July Parade on City streets through Old Town La Verne. The City Engineer prepared a traffic control plan for the parade route. Formal adoption of this plan by the City Council will limit the City's liability exposure by providing design immunity.

Staff recommended that Council adopt the traffic control plan for the Fourth of July Parade. ***Approved as recommended by staff.***

Resolution (s) passed & adopted, as recommended, as follows:

Resolution No. 18-33,
Adopting a "Plan to Prevent and Reduce Homelessness" and Authorizing Submission of the Plan to the County of Los Angeles

Resolution No. 18-33 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A "PLAN TO PREVENT AND REDUCE HOMELESSNESS" AND AUTHORIZING SUBMISSION OF THE PLAN TO THE COUNTY OF LOS ANGELES. ***Approved.***

At the June 4, 2018 Council meeting City Council approved a motion directing staff to revise the draft "Plan to Prevent and Reduce Homelessness" (Homeless Plan). Based on Council's direction staff made the following revisions:

Addition of a fourth goal - Goal 4: Develop Communication Plan for Engaging Community Partners and La Verne Residents - along with accompanying action items, dedicated to the City's communication strategies related to homelessness. To better align the action items with the goals, the communication strategies identified in action item 1(a) was eliminated from Goal 1: Improve Coordination Among Key Stakeholders and Engage the Community and added under Goal 4: Develop Communication Plan for Engaging Community Partners and La Verne Residents.

Modification of the requirement for an annual review and report on plan progress to the City Council, such that the annual review and report to City Council correspond with, or occur at some point after, the release of the most recent annual Point in Time Count results. The requirement for an annual review and report to City Council will be added as supporting action 4(b) within Goal 4: Develop Communication Plan for Engaging Community Partners and La Verne Residents.

Modification of the name of the Homeless Plan from "Plan to Prevent and Combat Homelessness" to "Plan to Prevent and Reduce Homelessness." The word "combat" has been removed throughout the document as well.

Staff recommended that the City Council review the revised Homeless Plan and approve the adoption of the Plan by adopting Resolution No. 18-33, and authorizing submission of the Plan to the County of Los Angeles. **Approved as recommended by staff.**

Resolution No. 18-34,
Authorizing the Execution of a
Contract Extension for a
Monitoring Program with Los
Angeles Gateway Region
Integrated Regional Water
Management Joint Powers
Authority

Resolution No. 18-34 - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A CONTRACT EXTENSION FOR A MONITORING PROGRAM BETWEEN THE CITY OF LA VERNE AND THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY. **Approved.**

The City of La Verne is mandated to meet numerous requirements enacted under the Municipal Separate Storm Sewer System Permit (MS4). There are several facets of compliance and partnering with surrounding communities to achieve compliance in mandatory downstream monitoring which will be the most cost effective approach. Staff is seeking Council concurrence to renew our partnership with the Gateway Water Management Authority to meet this one aspect of compliance.

Staff recommended approval of Resolution 18-34, authorizing the Public Works Director to execute the attached agreement with the Los Angeles Gateway Region, Integrated Regional Water Management Joint Powers Authority along with their partners to share costs and monitoring data in compliance with the MS4 Permit. **Approved as recommended by staff.**

Resolution No. 18-35,
Authorizing Annual City
Agreement for Fiscal Year
2018-19

Resolution No. 18-35 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING ANNUAL CITY AGREEMENTS FOR FISCAL YEAR 2018-19. **Approved.**

Staff recommended that the City Council approve the City annual agreements by adopting Resolution No. 18-35, which authorizes the Mayor and Assistant City Clerk to execute the annual City agreements as listed in the Resolution. **Approved as recommended by staff.**

Pulled from the Consent
Calendar/Resolution No. 18-36,
Adopting a Budget for the 2018-
19 Fiscal Year

Resolution No. 18-36, adopting the 2018-19 City Budget was pulled from the Consent Calendar for further discussion at the request of La Verne resident Richard Bowen. Richard Bowen was not in attendance and therefore, it was moved by Carder, seconded by Davis (Rosales absent) to approve Resolution No. 18-36. **Approved.**

Resolution No. 18-36 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING A BUDGET FOR THE 2018-19 FISCAL YEAR. **Approved.**

A proposed budget was submitted and discussed at a budget study session held just prior to this Council meeting. At that study session, the City Manager and each of the department heads presented their respective sections of the budget document for Council discussion and consideration. Adopting Resolution No. 18-36 will officially adopt the 2018-19 budget.

Staff recommended that the City Council adopt Resolution No. 18-36 adopting a budget for the 2018-19 fiscal year. **Approved as recommended by staff.**

Hearing to Determine
Necessity of Utility User's Tax

City Manager Russi reported on the hearing to determine the necessity of the Utility User's Tax. He stated that the provisions of Ordinance No. 955, requires an annual hearing to determine whether it is necessary to continue the City's Utility User's Tax (UUT). The proposed 2018-19 budget contemplates utilizing all of the estimated \$ 2,850,000 in UUT revenue in an effort to have a balanced budget. Based upon fiscal policies previously established, the City Council should maintain the City's UUT at their current voter approved rates.

Mayor Kendrick opened the public hearing and called for public comment on this matter. There was none.

It was moved by Davis, seconded by Hepburn, and carried by a vote of 4-0, (Rosales absent) to maintain the City's UUT at their current voter approved rates as based upon fiscal policies previously established.

Conflict of Interest/Kendrick
Old Town La Verne Business
Improvement District

Mayor Kendrick declared a conflict of interest on this matter because he owns a business within the district boundaries and left the Council Chambers. Mayor Pro Tem Davis chaired the meeting.

Community Development Director Scherer reported on the Old Town La Verne Business Improvement District. He stated that the annual public "protest" hearing is required in-order to comply with State Law, the Municipal Code, and By-Laws relative to the Old Town La Verne Business Improvement District (OTLVBID). The City Council is requested to consider the following:

1. Receive and file a report of the OTLVBID prior year activities, following the annual protest hearing;
2. Approve re-establishment of the District boundaries and assessment formula; and
3. Approve re-establishment of the District boundaries and assessment formula; and
4. Authorize the OTLVBID's proposed expenditure of \$5,000 to be presented to Sowing Seeds for Life as the non-profit selected to receive the financial contribution from the Wine Walk event.

Craig Walters, Board Member of Old Town La Verne Business Improvement District reported on the District's past events and upcoming events. He also reported they are holding a new event "On Tap" Beer Walk. He also reported that Old Town La Verne is full of life, its vibrate and doing very well. He stated that in the past, Old Town La Verne has donated their proceeds from the Wine Walk event to charitable organizations, and this year they selected Sowing Seeds for Life. He thanked the City Council and City staff for their support and contribution in making Old Town La Verne what it is today.

Council Member Hepburn asked if the Old Town La Verne Board had any plans on putting in tree lights on Bonita Avenue. He also suggested that a removal barrier be used on Bonita for safety at the next event.

Community Development Director Scherer stated that it would not be possible, because of the dynamics of the events. He stated they would be using Police RSVP to control traffic crossing and ensure the safety of the public at the next event.

Old Town La Verne Board Chair Walters replied that unfortunately, there are no power outlets in the tree wells to plug in lights and it would be costly to install power outlets at this time.

Council Member Carder stated that the Holiday stroll in Old Town La Verne was amazing and a fun event.

Craig Walters, Old Town La Verne Chair, recognized Mickey Rehm who coordinated the Holiday stroll event and that she would also be spearheading the upcoming "On Tap" Beer walk event.

Mayor Pro Tem Davis stated he was happy for the success of Old Town La Verne and thanked the Old Town La Verne Board and City staff for their efforts in making Old Town La Verne successful.

Mayor Pro Tem Davis opened the public hearing on this matter, and called for public comment. There was none.

It was moved by Carder, seconded by Hepburn, and carried by a vote of 3-0 (Kendrick abstained and Rosales absent) to adopt Resolution No. 18-37, approving the OTLVBID Annual Report and effectively:

1. Received and filed a report of the OTLVBID prior year activities;
2. Approved the proposed OTLVBID 2018-2019 Annual Budget;
3. Approved re-establishment of the District boundaries and assessment formula; and
4. Authorized the expenditure of \$5,000 to Sowing Seeds for Life from the proceeds of the Wine Walk event.

Resolution No. 18-37,
Approving Report of the Old
Town La Verne Business
Improvement District for 2018-
19 and Authorizing Expenditure
of \$5,000 for a Charitable
Contribution to Sowing Seeds
for Life with Proceeds from the
Wine Walk Event

Resolution No. 18-37 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, OVERRULING PROTESTS AND APPROVING THE ANNUAL REPORT OF THE OLD TOWN LA VERNE BUSINESS IMPROVEMENT DISTRICT FOR 2018-2019 PURSUANT TO THE PROVISIONS OF SECTION 36500 ET SEQ. OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA AND AUTHORIZING THE EXPENDITURE OF \$5,000 FOR A CHARITABLE CONTRIBUTION TO SOWING SEEDS FOR LIFE WITH PROCEEDS FROM THE WINE WALK EVENT. **Approved.**

Mayor Kendrick returned to the Council Chambers and took his seat.

7. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

Tom Skahill, 2618 Hanawalt Street, La Verne, spoke about a workshop being held by the Los Angeles Water Quality Regional Board on July 12, 2018, on the Municipal Storm Sewer Systems (MS-4).

Gary Hunter, Chelsea Avenue, La Verne, spoke about the homeless in La Verne.

8. Council Comments and
Meeting/Conference Reports

Mayor Pro Tem Davis reported on the JPIA Conference for Newly Elected Officials, which he attended. He stated it was very informative and he learned a lot.

Council Member Hepburn thanked everyone for attending.

Mayor Kendrick reported on the Hillcrest Car show held on June 6, 2018; the La Verne Historical Event with "Ben Hines" at Hillcrest held on June 11, 2018, and that the next regular meeting of the La Verne City Council scheduled for Monday, July 2, 2018, is cancelled due to lack of business.

At 7:28 pm., the City Council recessed to Closed Session.

Closed Session

Conference with Labor Negotiator (Government Code Section 54957.6).

Negotiators: City Manager, Personnel Officer, and City Attorney

Employee Organization(s): La Verne City Employees Association, La Verne Police Officers' Association, La Verne Firefighters' Association, La Verne Police Middle Management Association, and all unrepresented employees.

9. Adjournment at 8:00 pm., to Monday, July 2, 2018, at 6:00 pm, for a City Council Study Session and the next regular meeting of the La Verne City Council scheduled for Monday, July 3, 2017, is **CANCELED** due to a lack of business.

Respectfully submitted,



Lupe Gaeta Estrella, CMC
Assistant City Clerk