

# CORRECTED

MINUTES OF AN ADJOURNED MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE HELD IN THE COUNCIL CHAMBERS  
OF THE LA VERNE CITY HALL  
Monday, June 20, 2016

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1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 4:30 p.m.
2. Council Members present: Mayor Don Kendrick  
Mayor Pro Tem Charlie Rosales  
Council Member Donna Redman  
Council Member Robin Carder  
Council Member Tim Hepburn  
  
Absent: None.  
  
Advisory personnel present: City Manager Robert Russi  
City Attorney Robert L. Kress  
Finance Officer Richard Martinez  
Assistant to the City Manager Teri Baker  
Community Development Director Hal G. Fredericksen  
Maintenance Manager Anthony Ciotti  
Community Services Director Bill Aguirre  
Police Chief Scott Pickwith  
Police Captain Nick Paz  
Acting Police Captain Elizabeth Garcia  
Acting Police Captain Tom Frayeh  
Fire Chief Pete Jankowski  
Personnel Officer JR Ranells
3. Pledge of Allegiance was led by Mayor Kendrick.
4. 2016-17 City Budget The purpose of this adjourned meeting is for the La Verne City Council to meet in a study session to review and conceptually approve the 2016-17 budget.  
  
Overview & Presentation of the 2016-17 Fiscal Year City Budget City Manager Russi presented an overview of the 2016-17 Fiscal Year City Budget in the amount of \$54,457,704. He thanked the Department Heads, the Management Team, Finance Officer Martinez and City Council for their work and support in preparing and balancing the budget.  
  
Presentation of City Departmental Budgets **Presentation of City Departmental Budgets**  
  
General Administration, City Clerk, City Manager - includes Personnel & Risk Management, Finance, and Information Systems Assistant to the City Manager Baker, Information Systems Manager Elftman, Jr., and Finance Officer Martinez presented the General Administration, City Clerk, and City Manager budgets, which includes Personnel & Risk Management, Finance, and Information Systems, **Budget Pages 41 to 96.**

Council Member Redman expressed concern with the animal control contract with regard to service call response. Chief Pickwith stated that when he brings issues to their attention the Humane Society addresses them.

City Manager Russi stated the future renewals of the Humane Society Contract will include Police Department input.

Mayor Kendrick asked why there was a 10 percent drop in business licenses. Finance Officer Martinez replied there was a large influx of outside contractors last year.

Community Development  
Department

Director of Community Development Fredericksen presented the Community Development budget, **Budget Pages 97 to 118.**

Council Member Carder inquired about the Habitat for Humanity Project. Community Development Director Fredericksen stated that unfortunately it is a volunteer organization and it's a slow process. The Community Development Department is doing what they can to help move it along.

Council Member Hepburn asked about the shopping center and especially the old Vons location, which was looking horrific – a hodgepodge of mixed things, and inquired if the Community Development Department can pressure them to maintain and keep it up. Community Development Director Fredericksen replied that there are eleven property owners which makes it difficult.

Mayor Kendrick commended the Community Development Department staff on how much gets done and processed.

Fire Department

Fire Chief Jankowski presented the Fire Department budget, **Budget Pages 119 to 141.**

Mayor Kendrick asked if business inspections were on a downward trend. Fire Chief Jankowski replied that 2014 was an anomaly. Additionally, the Fire Department will be reporting by address instead of by each unit, in the future.

Council Member Carder inquired how the ladder fire truck has been received, and its fuel charges. Fire Chief Jankowski explained how the fuel charges are budgeted, and reported that all fire safety personnel have been trained and certified to operate the truck, which has been used on several fires. The truck has received a positive response from the public.

Council Member Hepburn inquired about worker's compensation and general liability increases, and asked how the Fire Department is working with employees to reduce injuries. Fire Chief Jankowski replied that there are several things in place. The Department brought in a specialist from Joint Powers Insurance Authority Specialist to train/educate employees. Additionally, the Department is doing their best to prevent injuries and stress the importance of physical fitness. Council Member Hepburn stated that employees are a precious commodity and we need to keep them safe.

Police Department

Police Chief Pickwith presented the Police Department budget, **Budget Pages 142 to 172.**

Police Chief Pickwith reported that Police Officer Andrew McKindley asked to step down as School Resource Officer and he will be seeking a replacement.

Mayor Pro Tem Rosales asked if the Police Chief anticipated Governor Brown's proposal to release more prisoners into our community in the budget. Police Chief Pickwith replied that with the implementation of the Police Aides to handle reports, the Police Department will be better equipped to handle Proposition 47 early release and do more proactive work.

Council Member Redman asked about the second Motor Officer and how it will be funded. She stated a second Motor Officer will make a huge difference. Police Chief Pickwith replied that in three to four months the second Motor Officer should be on patrol.

Community Services  
Department

Director of Community Services Aguirre presented the Community Services Department budget, **Budget Pages 173 to 187.**

Council Member Carder stated that the Community Services Department has less funding than other departments. The recreation brochure has improved and the many programs that the Department offers to the community.

Council Member Rosales stated that while Fire and Police protect the community, Community Services keeps it stitched together.

Public Works - includes Water,  
Streets, Fleet Maintenance,  
Building & Parks Maintenance

Maintenance Manager Ciotti presented the Public Works budget, which includes Water, Streets, Fleet Maintenance, Building & Parks Maintenance, **Budget Pages 188 to 264.**

Council Member Rosales asked about the MS-4 storm water permit costs, which will be over \$20 million, with no funding or legislative relief. The amount allocated will not be sufficient. Maintenance Manager Ciotti agreed, but said the City was taking small steps at a time. The current funding available will pay for a consultant, but we do not have a solution to fund the mandated costs.

Overview of Major Capital  
Improvements, Capital  
Equipment Outlay and Special  
Programs

City Manager Russi presented an overview of Major Capital Improvements, Capital Equipment Outlay and Special Programs, **Budget Pages 265 to 278.**

City Manager Russi stated this was a separate process, \$6 million in projects and \$2 million in special projects.

Council Member Carder stated that community input on bicycle trails is important and we need to keep an open mind.

In closing, Council Member Rosales thanked Department Heads and staff for their presentations.

Council Member Redman stated that every department faces challenges, but there hasn't been any drop in services. She thanked staff for putting residents first.

Council Member Hepburn agreed with Council Member Redman's comments and stated that departments have given City Council tools to stay informed and that makes him feel comfortable.

Mayor Kendrick also agreed. He stated he appreciated everyone's efforts in providing services to the community. He thanked Finance Officer Martinez for his work in preparing the budget.

It was moved by Rosales, seconded by Carder, and unanimously carried to conceptually approve the 2016 City of La Verne City Budget. A Resolution for the formal approval of the 2016 Budget is on the agenda for the regular meeting following this study session.

7. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment. There was none.

9. Adjournment at 6:03 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Teri Baker".

Teri Baker  
Assistant to the City Manager