

CITY OF LA VERNE
CITY COUNCIL AGENDA
SUCCESSOR AGENCY AGENDA

Don Kendrick, Mayor

Charles Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Ron Ingels, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Tuesday, February 18, 2014 - 6:30 p.m.

City Hall

Council Chamber

3660 D Street, La Verne, CA 91750

The City of La Verne appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the 1st and 3rd Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Ingels, Council Member Redman, Mayor Pro Tem Rosales, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

- a. **Proclamation Declaring Green Ribbon Week** – Tri-City Mental Health has asked the City Council to declare the third week of March as “Green Ribbon Week.” This campaign is intended to help reduce the stigma toward those with mental health challenges because that stigma keeps people from seeking the supports and services they may need in order to enter recovery and become a contributing member in their families, communities, schools, and businesses. The proclamation will be presented to Jesse Duff, Chief Executive Officer of Tri-City Mental Health.

- b. **Ramona Middle School Presentation by Student Representative.**

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

- a. **City Council Minutes** of the regular meeting of February 3, 2014, to be received and filed as submitted.

- b. **January 2014 Treasurer’s Report**, approval recommended by staff.

- c. **Registers of audited Demands** in the amount of \$300,381.83, for January 27, 2014, and \$516,910.07, for February 3, 2014, approval recommended by staff.

- d. **Youth & Family Action Committee Minutes** of November 19, 2013, to be received and filed as submitted.

- e. **Comprehensive Annual Financial Report for June 30, 2013** – The City has prepared its annual financial report that has been examined by our outside independent accounting firm – Rogers, Anderson, Malody & Scott, LLP. The audit report reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2013. ***Staff recommends that the City Council receive and file the Comprehensive Annual Financial Report for the year ending June 30, 2013.***

- f. **Declaration of Surplus Equipment** – Authorization is requested in accordance with Administrative Regulation No. 606 to dispose of computer equipment that is no longer of any use to the City of La Verne. Any and all maintenance contracts relating to these items have been canceled and the items have no resale value. After approval of this request, the appropriate arrangements will be made with a local electronic waste hauler for recycling and disposal. ***Staff recommends approval of the disposal of surplus equipment.***

- g. **Mid Year Financial Report – December 31, 2013** – The City Manager’s Office is providing a mid-year fiscal status report concerning the financial activities of the City for the period ending December 31, 2013. The report includes budget to actual comparisons for revenues and expenditures along with other financial information. ***Staff recommends that the City Council approve the budget amendments that adjust revenues and appropriations for the fiscal year 2013-14 budget. The Council should also receive and file the December 31, 2013 mid-year financial report.***

h. **Resolution(s)** passage & adoption, recommended as follows:

1. **Resolution No. 14-09** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SOUTHERN CALIFORNIA VELO FOR THE 15TH ANNUAL SAN DIMAS STAGE RACE. ***The Southern California VELO Cycling Club (SC VELO) has submitted a request to use portions of Puddingstone Drive for the purpose of a cycling race on Saturday, March 29, 2014. The request specifically involves the closure of the eastbound lanes of Puddingstone Drive from Wright Avenue to Fairplex Drive and westbound lanes of Puddingstone Drive from Wright Avenue between the hours of 6:00 a.m. and 6:00 p.m. (6:00 a.m. to 6 p.m. with set-up and clean-up) the day of the event. The race is expected to draw up to 1,000 participants. Staff recommends the City Council adopt Resolution No. 14-09 authorizing the City Manager to execute the Agreement with Southern California VELO Cycling Club permitting the race on specified streets.***

2. **Resolution 14-10** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, TO ACCEPT A GRANT AWARD FROM THE FEDERAL EDWARD J. BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FUNDS THROUGH THE CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC). ***The Police Department, through its partnership with L.A. IMPACT, has applied for federal grant funding for FY 2013-14 to assist in the operational costs of the task force. The City has received and administered similar grant funds on behalf of L.A. IMPACT for at the last seven years. The Grantor requires the receiving agency provide a resolution from their governing board acknowledging that the regulations and conditions contained in the Grant Agreement will be followed. Staff recommends that the City Council approve Resolution No. 14-10 which will allow the City of La Verne to receive and administer grant funding on behalf of L.A. IMPACT.***

6. **PUBLIC HEARINGS** – No public hearings scheduled.

The CITY COUNCIL will RECESS to meet as the LA VERNE SUCCESSOR AGENCY; following which, the LA VERNE PUBLIC SUCCESSOR AGENCY will ADJOURN and the CITY COUNCIL will IMMEDIATELY RECONVENE.

7. **SUCCESSOR AGENCY MATTERS**

- a. **Approval of Successor Agency Minutes** from the meeting of September 16, 2013, to be received and filed as submitted.

- b. **Review of July 2014 – December 2014 (ROPS 14-15A) Recognized Obligation Payment Schedule and Successor Agency Administrative Budget and approval of Resolution No. SA 2014-01** – This item is being presented to the Successor Agency for approval.

STAFF RECOMMENDATION:

That the Successor Agency, approve Resolution No. SA 2014-01, as follows:

Resolution No. SA 2014-01 - A RESOLUTION OF THE LA VERNE SUCCESSOR AGENCY, APPROVING THE JULY 1, 2014, THROUGH DECEMBER 31, 2014, RECOGNIZED OBLIGATION PAYMENT SCHEDULE PURSUANT TO HEALTH AND SAFETY CODE SECTION 34180(g) AND APPROVING THE SUCCESSOR AGENCY ADMINISTRATIVE BUDGET.

The LA VERNE SUCCESSOR AGENCY will ADJOURN and the CITY COUNCIL will IMMEDIATELY RECONVENE.

8. **OTHER MATTERS**

- a. **Preferential Parking on E Street** – The City has received a petition from residents at 2325/2337 “E” Street (duplex) requesting preferential parking to the front of their residence. Residents have cited the reason for this request as on-going issues with vehicles being parked on the residential streets adjacent to their residence. This portion of the 2300 Block of “E” Street is unique in that it is located in the middle of a commercial zone.

STAFF RECOMMENDATION:

Staff is recommending that the City Council approve Resolution No. 14-06 designating a “Residential Preferential Parking Zone” to the front of 2325 “E” St. from the corner of Bonita and to the alley, Monday thru Friday, from 7:00 a.m. to 8:00 p.m.

Resolution No. 14-06 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING A ‘RESIDENTS’ PREFERENTIAL PARKING ZONE’ PURSUANT TO CHAPTER 10.76 OF THE LA VERNE MUNICIPAL CODE BY ADDING 2300 BLOCK OF E STREET FROM BONITA SOUTH TO THE ALLEY.

- b. **Declaring Phase I Voluntary Water Use Limits** - In support of Governor Jerry Brown's and the Metropolitan Water District of Southern California's call for water conservation, Council is asked to declare Phase I Voluntary Water Use Restrictions. Furthermore, staff will increase promotion and support of water conservation programs.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 14-07 declaring Phase I Voluntary Water Use Restrictions.

Resolution No. 14-07 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING PHASE I VOLUNTARY WATER USE RESTRICTIONS

- c. **Amendments to the 2014-2021 Housing Element and Zoning Amendment for Transitional and Supportive Housing** – The City Council adopted the 2014-2021 Housing Element update and three zoning code amendments on December 2, 2013, and instructed staff to submit the document to the Department of Housing and Community Development (HCD) for certification. The City's 2014-2021 Housing Element was reviewed and certified by HCD on January 3, 2014, subject to two minor technical revisions. The technical revisions required by HCD are related to the requirements of SB 2 and will require revisions to 2014-21 Housing Element Program 22, and a zoning code amendment to change the definition section of Title 18 Chapter 18.08.015 related to transitional and supportive housing. Staff has worked with HCD on the necessary technical revisions to bring the City's 2014-2021 Housing Element into full compliance with State housing element law.

STAFF RECOMMENDATION:

Staff recommends the City Council:

1. Review the staff report and supporting materials;
2. Adopt Resolution No. 14-08, adopting changes to Program 22 of the 2014-2021 Housing Element;

Resolution No. 14-08 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 14-14GPA ADOPTING THE REVISION TO PROGRAM 22 OF THE 2014-2021 HOUSING ELEMENT.

3. The City Council should read by title, introduce and place on first reading Ordinance No.1043 authorizing Municipal Code amendments relating to the definitions of Transitional and Supportive Housing.

Ordinance No. 1043 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 15-14ZA AMENDING TITLE 18 OF THE LA VERNE MUNICIPAL CODE RELATING TO TRANSITIONAL AND SUPPORTIVE HOUSING.

- d. **Community Wildfire Protection Plan** – The Fire Department is requesting approval of the completed Community Wildfire Protection Plan for the City of La Verne. This document represents the efforts of City staff, cooperating fire agencies, Geo Elements LLC, and the community and outlines measures to be implemented to enable La Verne to be better prepared for wildfires that will impact the City in the future.

STAFF RECOMMENDATION:

Staff recommends that City Council approve Resolution No. 14-11 adopting the City of La Verne Community Wildfire Protection Plan.

Resolution No. 14-11 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE CITY OF LA VERNE COMMUNITY WILDFIRE PROTECTION PLAN

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.
10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.
11. **CLOSED SESSION** - No matters scheduled.
12. **ADJOURNMENT**

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Robert Kress, City Attorney
- ___ Jeannette Vagnozzi, Assistant to the City Manager/City Treasurer/City Clerk
- ___ Dan Keeseey, Public Works Director
- ___ Hal Fredericksen, Community Development Director
- ___ Ron Clark, Finance Officer
- ___ Bill Aguirre, Community Services Director
- ___ Scott Pickwith, Police Chief
- ___ Pete Jankowski, Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager