

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
LA VERNE HELD IN THE COUNCIL CHAMBERS
OF THE LA VERNE CITY HALL
Monday, January 6, 2014**

1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
 2. Council Members present: Mayor Don Kendrick
Mayor Pro Tem Charles Rosales
Council Member Donna Redman
Council Member Robin Carder
Council Member Ron Ingels

Absent: None.

Advisory personnel present: City Manager Robert Russi
City Attorney Robert L. Kress
Assistant to the City Manager City Treasurer/City Clerk Jeannette Vagnozzi
Public Works Director Dan Keeseey
Community Development Director Hal G. Fredericksen
Finance Officer Ron Clark
Police Chief Scott Pickwith
Fire Battalion Chief Mike Thompson
Public Works Manager Nikole Bresciani
Maintenance Manager Anthony Ciotti
Senior Administrative Analyst JR Ranells
 3. Pledge of Allegiance was led by Mayor Kendrick.
 4. Badge Pinning of Sergeant Sam Gonzalez Mayor Don Kendrick on behalf of the City Council introduced and congratulated **Sam Gonzalez** who was elevated to the rank of Police Sergeant on December 1, 2013. Sam began his public service in 1993, with four years in the United States Marine Corps attaining the rank of Corporal E-4. In 1997, he joined the Los Angeles Police Department until 2000, when Sam joined the La Verne Police Department. He became a Detective in 2004, and promoted to Sr. Police Officer in 2007. Sam became a Tactical Flight Officer for Foothill Air Support (FAST) and also earned his Bachelor's Degree from Union Institute and University. His wife, Elizabeth, pinned his badge.
 5. Consent Calendar It was moved by Redman, seconded by Rosales, and unanimously carried, to accept, approve, or act on the Consent Calendar items, as presented, except for item 5.c. (Register of Audited Demands) and 5.e. (Resolution 10-41), Council Members Carder and Redman declared a conflict of interest and abstained from voting on because the items included a payment to the University of La Verne and they are employed by the University of La Verne and Council Member Carder also declared a conflict of interest on Item 5.c. (Register of Audited Demands) because it involves a reimbursement to Air-Ex Air Conditioning, a business owned/operated by her spouse.
- City Council Minutes **City Council Minutes** of the regular meeting of December 16, 2013, **received and filed** as submitted.

Registers of Audited Demands **Registers of Audited Demands** in the amount of \$1,058,730.98 for December 9, 2013, and \$775,351.19 for December 23, 2013. **Approved as recommended.**

Register of Audited Demand Conflict of Interest/Redman & Carder **Register of Audited Demands** in the amount of \$177,498.10 for December 16, 2013. **Approved as recommended by a vote of 3-2, Council Members Carder and Redman declared a conflict of interest and abstain from voting on this item because the item includes a payment to the University of La Verne and they are employed by the University of La Verne and Council Member Carder declared a conflict of interest because it involves a reimbursement to Air-Ex Air Conditioning, a business owned/operated by her spouse.**

Management Analyst Job Description **Management Analyst Job Description** – In a review of our approved job descriptions, it was noted that the Management Analyst position is currently part of the existing salary chart; however, no formal job description exists. Under the City's Personnel Rules and Regulations, new job descriptions must be approved by the City Council. Staff recommended that the City Council approve the Management Analyst job description. **Approved as recommended by staff.**

Resolution (s) passed & adopted, as recommended, as follows:

Resolution No. 14-01, Authorizing the Execution of a Professional Services Agreement with Mobility Group for the Preparation of a Parking Study for Old Town La Verne
Conflict of Interest/ Redman & Carder **Resolution No. 14-01** - A RESOLUTION OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH THE MOBILITY GROUP FOR THE PREPARATION OF A PARKING STUDY FOR OLD TOWN LA VERNE. Staff recommended that the Council take the following actions: approve Resolution No. 14-01, including the Contract and the attached scope and budget with The Mobility Group for \$53,000 for a Parking Study for Old Town La Verne; approve a 2013-2014 budget appropriation adjustment in the amount of \$53,000; and approve creation of a Parking Committee, with representatives from identified stakeholder groups. **Approved as recommended by staff by a vote of 3-0, Council Members Carder and Redman declared a conflict of interest and abstained from voting on this item because the item includes a payment for a joint project with the University of La Verne and they are employed by the University of La Verne.**

6. Clothing Donation Bin Update Community Development Director Fredericksen reported on the Clothing Donation Bin Update. He stated that Staff was seeking City Council direction regarding clothing donation bins and whether to allow, prohibit, or regulate the placement of these typically non-profit, unmanned donation bins within the City. There are presently a growing number of these bins in the City, primarily within shopping center parking lots. The Planning Commission studied the matter in October 2013 and a majority of the Commission expressed a desire to prohibit the bins. The City Council was requested to provide staff with direction as to their preferred approach to the matter.

Staff recommended that the City Council review the Planning Commission's determination and provide direction to staff regarding clothing donation bins and whether to allow, or to prohibit or regulate by ordinance. Dependent upon Council consensus, the matter may require preparation of an ordinance for eventual public hearing before the Planning Commission and City Council.

Mayor Kendrick stated that he had asked for this item to be considered further because he felt that the residents are charity-minded and this provided a convenient option for donating unwanted items. The other Council Members felt that there are other options in town, including curbside pickup, for donating unwanted items and that the bins invited dumping of items and trash around the bin.

After further discussion, it was moved by Carder, seconded by Redman, and carried by a vote of 4 to 1 (Kendrick voted no) that the Council concurred with the Planning Commission's determination to prohibit the bins.

7. Military Banner Program

Public Works Manager Nikole Bresciani reported on the Military Banner Program. She stated that with the planned return of troops from Iraq and Afghanistan scheduled for 2014 and the completion of the Veterans Memorial, staff believes that now would be an appropriate time to revamp the Military Banner Program. Under the revised format, the City will continue to honor active military personnel at City Council Meetings with a personal banner.

It was moved by Rosales, seconded by Carder, and unanimously carried to approve the modified Military Recognition Program.

8. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

There was none.

9. Council Comments and Meeting/Conference Reports

Council Member Carder thanked the Fire Department and numerous volunteers for the Christmas program and all the hours donated to make it happen. She also requested an opportunity to honor the Veterans Memorial Committee for their efforts in the construction of the Veterans Memorial.

Council Member Rosales stated that on a recent trip to San Polo Business Park to distribute the CFD 88-1 refund checks that he was impressed by the variety of businesses there.

Council Member Redman wished everyone a Happy, Healthy, Prosperous New Year.

10. Closed Session

At 7:20 p.m., the City Council met in closed session for the following purpose:

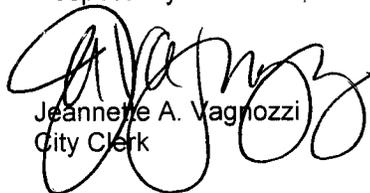
Conference with Labor Negotiator (Government Code Section 54957.6)

City Negotiator: City Manager, Senior Management Analyst

Employee Organizations: La Verne City Employees' Association

11. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Jeannette A. Vagnozzi
City Clerk