

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
LA VERNE HELD IN THE COUNCIL CHAMBERS
OF THE LA VERNE CITY HALL
Monday, August 19, 2013**

1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.

2. Council Members present: Mayor Don Kendrick
Mayor Pro Tem Charles Rosales
Council Member Donna Redman
Council Member Robin Carder

Absent: None.

Advisory personnel present: City Manager Robert Russi
City Attorney Robert L. Kress
Deputy City Clerk Lupe Gaeta Estrella
Assistant to the City Manager & City Clerk/City Treasurer Jeannette Vagnozzi
Public Works Director Dan Keeseey
Community Development Director Hal G. Fredericksen
Finance Officer Ron Clark
Community Services Director Bill Aguirre
Police Chief Scott Pickwith
Fire Chief Pete Jankowski
Police Captain Nick Paz
Community Services Supervisor Bill Witzka
Senior Management Analyst JR Ranells
Senior Planner Candice Bowcock

3. Pledge of Allegiance was led by Mayor Kendrick.

4. Presentation/Introductions
& Announcements

La Verne ASA 14U All-Stars Mayor Don Kendrick, on behalf of City Council, introduced and congratulated the La Verne ASA 14U All-Star team. The team placed 4th in the "C" District Tournament in Beaumont which qualified them for the California State Regional and in the California State Regional's they came in 7th place. The team is managed by Jake Dugger and was coached by Billy Alley, Billy Rice, Buddy Long, and Jose Espinosa. The team roster is as follows:

Natalie Molloy	Skylar Cox	Jasmine Salaiz	Candace Narvaez
Haylee Algorri	Lauren Tanner	Taylor Alley	Breanna Picano
Amaris Bravo	Raedene Lerma	Alyssa Rice	Pauline Acosta
Allison Palmero	Hannah Long	Emily Espinosa	

La Verne Little League 12 Year Old All-Stars

Mayor Don Kendrick, on behalf of City Council, introduced and congratulated the La Verne Little League 12 Year Old All- Star team. The team won the Little League District 20 Tournament and then went on to win the Section 3 Tournament by beating Azusa 3-2 in the championship game. The team is managed by Greg Peplin and was coached by Joe La Fountain and Kirk Johnson. The team roster is as follows:

Andrew Castro	Jacob Coleman	Brock Johnson	Joe La Fountain
Matthew Marshall	Ryan McGlohon	Michael Peplin	Jesse Ramirez
Jack Rode	Jerry Terry	Max Urrutia	Noah Woodall

Presentation by San Gabriel Valley Council of Governments (SGVCOG) CEO Andrea Miller

The San Gabriel Valley Council of Governments (SGVCOG) new Executive Director Andrea M. Miller reported on the SGVCOG committees, projects, and daily operation as part of her effort of increasing transparency.

Presentation to the Fourth of July Sponsors

Mayor Don Kendrick, on behalf of City Council, introduced and thanked the Fourth of July Sponsors. He stated that each year the community enjoys a Fourth of July filled with a day of activities, many of which wouldn't be possible without several in-kind donations. The City Council acknowledged and thanked the following businesses for their support of the City's Fourth of July activities.

Colley Ford
Fairplex
Mike Brown Grandstands
Sander's Towing
Waste Management

5. At 7:01 p.m., City Council recessed and reconvened at 7:09 p.m.

6. Consent Calendar

It was moved by Redman, seconded by Carder, and unanimously carried to accept, approve, or act on the Consent Calendar Items, as presented, as follows:

City Council Minutes of July 15, 2013 and Adjourned Minutes of June 17, 2013, and July 8, 2013

City Council Minutes of July 15, 2013 and Adjourned Minutes of June 17, 2013, and July 8, 2013, received and filed.

2012-13 Registers of Audited Demands

2012-13 Registers of Audited Demands in the amount of \$875,799.50, dated July 15, 2013; and in the amount of \$763,498.77, dated July 30, 2013. ***Approved as recommended.***

2013-14 Registers of Audited Demands

2013-14 Registers of Audited Demands in the amount of \$ 8,612.47 dated July 10, 2013; in the amount of \$99,913.94, dated July 16, 2013; and in the amount of \$463,825.97, dated July 31, 2013. ***Approved as recommended.***

Budget Amendments for Construction of Veterans Memorial

Budget Amendments for Construction of Veterans Memorial - The construction of the La Verne Veterans Memorial has been completed. Construction costs in the 2012/2013 fiscal year totaled \$118,000 with a projected estimate of \$8,000 for fiscal year 2013/2014. In order to fund these costs, budget amendments for the stated amounts are being requested. Funds to cover these costs have come from a loan provided by a private party as well as continued donations. Staff recommended that the City Council approve a budget amendment for fiscal year 2012/2013 for \$118,000, and an amendment totaling \$8,000 for fiscal year 2013/2014. ***Approved as recommended.***

Approval of a Memorandum of Understanding between the Cities of Claremont, La Verne, Pomona and San Dimas for Compliance Efforts Related to the MS4 Permit

Approval of a Memorandum of Understanding between the Cities of Claremont, La Verne, Pomona and San Dimas for Compliance Efforts Related to the MS4 Permit - This past March, the City Council directed staff to engage the neighboring cities of Claremont, Pomona, and San Dimas in compliance strategies related to the Municipal Separate Storm Sewer System (MS4) Permit. To further facilitate this effort, a Memorandum of Understanding (MOU) outlining the terms of agreement between the four cities has been prepared for each respective City Council's review and approval. Staff recommended that the City Council approve the attached MOU outlining the administration and cost sharing for the development of the East San Gabriel Valley Watershed Management Plan and Coordinated Integrated Monitoring Program, and authorize the City Manager to execute the MOU. ***Approved as recommended***

Staff Project List

Staff Project List received and filed.

Resolution (s) passed & adopted, as recommended, as follows:

Resolution No. 13-76, Joint Resolution with the Los Angeles Board of Supervisors, County Library, for Exchange of Property Tax Revenues Resulting from Annexation No. 739

Resolution No. 13-76 - A JOINT RESOLUTION WITH THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES ACTING IN BEHALF OF LOS ANGELES COUNTY GENERAL FUND, LOS ANGELES COUNTY LIBRARY, LOS ANGELES COUNTY FLOOD CONTROL, AND THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 21 OF LOS ANGELES COUNTY, AND THE GOVERNING BODIES OF CITY OF LA VERNE AND THREE VALLEYS MUNICIPAL WATER DISTRICT, APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 21 – "ANNEXATION No. 739." This is a request from the County Sanitation Districts of Los Angeles County to approve a joint tax sharing resolution involving the City of La Verne and other agencies. The applicant has requested, in writing, annexation of his property into County Sanitation District No. 21 in order to receive off-site disposal of sewage. (Annexation No. 21-739 – a proposed athletic park, APN 8378-010-048). ***Approved as recommended.***

Resolution No. 13-77,
An Agreement with Geo
Elements LLC, for Consulting
Services for City's Community
Wildfire Protection Plan

Resolution No. 13-77 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH GEO ELEMENTS, LLC, FOR CONSULTING SERVICES FOR THE CITY'S COMMUNITY WILDFIRE PROTECTION PLAN. The Fire Department is requesting authorization to enter into an agreement with Geo Elements, LLC to review, revise, and deliver a completed CWPP document. Staff recommends that the Council approve Resolution 13-77 authorizing the City Manager to enter into an agreement with Geo Elements, LLC for consulting services. ***Approved as recommended***

7. 2012-2013 Congestion
Management Program Report

City Manager Russi reported on the 2012-2013 Congestion Management Program Report. He stated that this is a request for consideration of the annual Congestion Management Program (CMP) mandated by 'Metro' (also called MTA), the Los Angeles County Metropolitan Transportation Authority. The purpose of the CMP is to offset traffic generated as a result of new development by increasing road capacity and decreasing demand where possible. This report briefly explains the program and includes the required resolution of adoption and Local Development Report.

The Mayor declared the public hearing opened and called for public testimony. There being none, he declared the public hearing closed.

It was moved by Rosales, seconded by Carder, and unanimously carried, to approve Resolution No. 13-79, stating that the City is in compliance with the Congestion Management Program and adopting the Local Development Report.

Resolution No. 13-79,
Finding the City to be in
Conformance with the
Congestion Management
Program (CMP) and Adopting
the CMP Local Development
Report

Resolution No. 13-79 - A RESOLUTION OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FINDING THE CITY TO BE IN CONFORMANCE WITH THE CONGESTION MANAGEMENT PROGRAM (CMP) AND ADOPTING THE CMP LOCAL DEVELOPMENT REPORT, IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 65089. ***Approved as recommended.***

8. At 7:32 p.m., City Council recessed to meet as the La Verne Successor Agency; at 7:34 p.m., La Verne Successor Agency recessed to meet as the La Verne Public Financing Authority, and at 7:36 p.m., reconvened to regular Council session.

9. Consideration of Candidates to
Fill Unexpired Term

City Manager Russi reported on the consideration of candidates to fill unexpired term. He stated that at the July 15 Council meeting, the City Council made the decision to fill the remainder of Robert Rodriguez's unexpired term by appointment. As a result, staff solicited names of individuals throughout the community interested in serving in that capacity. Letters from the 18 individuals who responded by the deadline were submitted for Council consideration. Given the level of interest, the Council was asked to consider what, if any, process they would like use to evaluate the list of candidates. Also submitted was a late arriving letter for Council direction on whether to accept or not.

Mayor Kendrick stated it would not be fair to accept the late letter when 18 candidates did meet the deadline. He was pleased with the number of individuals who applied and recommended Council adjourn to a special meeting to meet with candidates.

Council Member Redman stated that deadlines are put in place for a reason, and agreed with the Mayor not to accept the late letter. She also concurred with the Mayor that a special meeting be held to allow the candidates to make a presentation to Council.

Council Member Rosales also agreed that the late letter should not be accepted and that a special meeting should be held to meet with candidates. He stated it was important to maintain transparency and to encourage participation in local government.

Council Member Carder also agreed that the late letter should not be accepted and that a special meeting be held. She stated it is very important to hear from the candidates and why they want to serve on the Council.

Jack Mercica, Vice Chair for the Republican Party Central Committee for the 41st State Assembly District, stated he is very impressed with the process being used to fill the unexpired Council term and commended Council for maintaining transparency.

Carrin Bouchard, 1566 Bianca Street, thanked the City Council for welcoming La Verne residents to take part in the process and be part of the community. She stated she was glad that Council was honoring the deadline date and recommending holding a meeting to meet with candidates.

After further discussion on the process to fill the unexpired Council term, it was moved by Rosales, seconded by Redman, and unanimously carried not to accept late letter; adjourn to Monday, August 26, 2013, at 5:00 p.m., to meet with candidates, and outlined a selection process for considering the candidates.

1. Directed staff to prepare a packet for each candidate to familiarize themselves with the City Council responsibilities.
2. Each candidate will be given up to four minutes to make a presentation to City Council.
3. Presentations will be made in an order determined by random drawing and take place at 4: 00 p.m., prior to the adjourned meeting and the results will be posted in the Council Chamber.

10. Appropriation and Award of Contract for the Development of the East San Gabriel Valley Watershed Management Plan

Senior Management Analyst Ranells reported on the appropriation and award of contract for the Development of the East San Gabriel Valley Watershed Management Plan. He stated that this past March, the City Council directed staff to engage the neighboring cities of Claremont, Pomona, and San Dimas in compliance strategies related to the Municipal Separate Storm Sewer System (MS4) Permit. The City of La Verne, acting as the lead agency in the collaborative, collectively known as the East San Gabriel Valley Watershed Management Area (ESGV), has solicited proposals for a Watershed Management Program (WMP). The development of a comprehensive WMP will assist to place the partnering cities on a path to improve regional storm water quality as well as compliance with complex MS4 requirements issued by the Los Angeles Regional Water Quality Control Board. However, moving forward with the development of a WMP will require the appropriation of \$55,000 for the City of La Verne's cost share per the ESGV's Memorandum of Understanding (MOU).

It was moved by Carder, seconded by Redman, and unanimously carried to approve the Resolution authorizing the City Manager, on behalf of the ESGV, to execute a contract with MWH Americas, Inc. (MWH) in the amount of \$469,695 for the development of a WMP and appropriating \$55,000 of the City of La Verne's cost share per the MOU between the ESGV cities

Resolution No. 13-78,
Authorizing the Award of a
Consultant Contract to MWH
Americas, Inc., for the
Development of an East San
Gabriel Valley Watershed
Management Plan

Resolution No. 13-78 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ESTABLISHING AN APPROPRIATION AND AUTHORIZING THE AWARD OF A CONSULTANT CONTRACT TO MWH AMERICAS, INC. FOR THE DEVELOPMENT OF AN EAST SAN GABRIEL VALLEY WATERSHED MANAGEMENT PLAN. **Approved**

11. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

Ken Armour, Immediate Past Chair, Chamber of Commerce, reported that the Chamber has secured the Fairplex Conference Center for the "Taste of La Verne" event, which will be held on Tuesday, November 5, 2013.

Carrin Bouchard, 1566 Bianca Street reported on La Verne Day at the Fair which will be on Thursday, September 12th and said they are looking for volunteers.

Jack Mercica, Vice Chair for the Republican Party Central Committee for the 41st State Assembly District, stated that the podium is actually called a lectern and he suggested staff contact Toast Masters for timing lights to use for the upcoming meeting with the candidates.

12. Council Comments

Council Member Carder stated that the "Taste of La Verne" event has grown over the years and the Chamber has been unable to find a venue big enough to hold the event in La Verne.

Council Member Carder reported on the concerts in the park held this summer. She commended Community Services Director Aguirre and staff for the excellent job on the concert events. At least one Council Member was at each concert kick-off. Also they collected \$1,800 in donations towards the Veterans Memorial and attending veterans were recognized at the concerts.

13. Closed Session

At 7:46 p.m., the City Council met in a closed session, pursuant to Government Code Section 54957, for the following purpose:

Public Employee Performance Evaluation - Performance review of the City Manager.

No announcement was made.

The City Council also met in closed session, pursuant to Government Code Section 54957.6, for the following purpose:

Conference with Labor Negotiator

Agency Negotiator
Unrepresented employee

City Attorney
City Manager

No announcement was made.

14. The meeting was adjourned at 9:00 p.m., to Monday, August 26, 2013, at 5:00 p.m., to hear presentations from applicants to fill the Council vacancy.

Respectfully submitted,

JEANNETTE A. VAGNOZZI

A handwritten signature in black ink that reads "Lupe Gaeta Estrella". The signature is written in a cursive, flowing style.

By Lupe Gaeta Estrella
Deputy City Clerk

LA VERNE PUBLIC FINANCING AUTHORITY
Minutes of the Regular Meeting
Monday, August 19, 2013

1. A regular meeting of the La Verne Public Financing Authority was called to order at 7:34p.m.
2. Members Present: Carder, Redman, and Chairman Kendrick. Absent: Rosales. Advisory Personnel Present: Executive Director Robert Russi, Legal Counsel Robert Kress, Senior Administrative Analyst JR Ranells and Deputy Secretary Lupe Gaeta Estrella.
3. Public Financing Authority Minutes from the Meeting of July 16, 2012 It was moved by Carder, seconded by Redman, and unanimously carried to receive and file the La Verne Public Financing Authority Minutes from the meeting of July 16, 2012.
4. Mobile Home Park Operating Budgets for La Verne Mobile Country Club; and Valley Rancho Mobile Home Park for 2013-2014 Senior Administrative Analyst Ranells reported on Resolution JPFA-41 & 42 for adoption of La Verne Mobile Country Club; and Valley Rancho Mobile Home Park 2013-2014 Operating Budgets. He stated that annually the La Verne Public Financing Authority (LVPFA) reviews and approves the operating budgets for the two City owned mobile home parks. Other than the notes highlighted below, the budgets do not reflect significant changes over requests from prior years and have been reviewed by each parks' oversight board. These budgets were presented for the Authority's consideration and adoption.

It was moved by Rosales, seconded by Carder, and unanimously carried to adopt the attached resolutions approving the 2013-2014 annual operating budgets for La Verne Mobile Country Club and Valley Rancho Mobile Home Park.

Resolution No. JPFA-41,
Adopting the La Verne Mobile
Country Club Budget for Fiscal
Year 2013-14

Resolution No. JPFA-41 - A RESOLUTION OF THE
LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING
THE LA VERNE MOBILE COUNTRY CLUB BUDGET FOR
FISCAL YEAR 2013-2014. **Approved.**

Resolution No. JPFA-42,
Adopting the Valley Rancho
Mobile Home Park Budget for
Fiscal Year 2013-14

Resolution No. JPFA-42 - A RESOLUTION OF THE
LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING
THE VALLEY RANCHO MOBILE HOME PARK BUDGET FOR
FISCAL YEAR 2013-2014. **Approved.**

- 5.. The meeting was adjourned at 7:36 p.m.

Respectfully submitted,



Lupe Gaeta Estrella, CMC
Deputy Secretary