

CITY OF LA VERNE
ADJOURNED MEETING
CITY COUNCIL AGENDA

Don Kendrick, Mayor
Robert Rodriguez, Mayor Pro Tem
Robin Carder, Council Member
Donna Redman, Council Member
Charles Rosales, Council Member



www.ci.la-verne.ca.us

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, February 4, 2013 - 5:00 p.m.

City Hall

Main Conference Room

3660 D Street, La Verne, CA 91750

The City of La Verne appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the 1st and 3rd Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Redman, Council Member Rosales, Mayor Pro Tem Rodriguez, and Mayor Kendrick

4. **STUDY SESSION**

- **Overview of Police Department Operations**

5. **PUBLIC COMMENT**

6. **ADJOURNMENT**

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3660 D Street

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Monday, February 4, 2013 - 6:30 p.m.

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Council Chamber

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1. **CALL TO ORDER**

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3. **ROLL CALL:** Council Member Carder, Council Member Redman, Council Member Rosales, Mayor Pro Tem Rodriguez, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATION**

- a. **Recognition and Presentation of 2012 "Pride of La Verne Award" Recipients** - Annually, the City Council presents the "**Jack Huntington Award**" and the "**Jim Scranton Award**" to recognize volunteers who have made outstanding contributions and performed exemplary service to the City and the community. Each recipient receives an individual **Pride of La Verne plaque** and their names are placed on perpetual plaques displayed in City Hall.

The "Jack Huntington Award" was named after **S. Jack Huntington** who moved to La Verne in 1970. Despite heavy professional obligations and time commitments to the U.S. Naval Reserve, Jack became actively involved in the community as a volunteer. He was active in various local organizations including the La Verne Jaycees, Little League and the Youth Basketball program. Jack also served as a City of La Verne Commissioner for more than 15 years, completing two terms on the **Parks & Recreation Commission** as well as two terms on the **Planning Commission**. Jack Huntington was a citizen volunteer who exemplified the "**Pride of La Verne**" through selfless service to the community.

This year the "**Jack Huntington Pride of La Verne Award**" is being presented to **Salvatore "Chick" Campo**. Chick has been a member of the Senior Advisory Committee for 21 years and a volunteer with the Retired Senior Volunteer Patrol for 17 years. As a member of the Senior Advisory Committee, Chick is the voice of other seniors in the community and brings his and residents' concerns and comments to our monthly meetings.

Chick is always being proactive in recruiting volunteers for our community events to help with crowd control, communication and safety. Chick is a regular volunteer with our health fair/flu shot clinic and always goes the extra mile to help keep the lines flowing and the smiles bright. Chick truly understands the words "volunteerism" and "service above self" and is most deserving of this award.

The "Jim Scranton Award" was named after long time resident **Jim Scranton** who was a member of the **Youth Sports Committee** since its inception. In 1986, he formed the **La Verne Lazars Soccer Club** organization which provides youngsters an opportunity to play soccer at a highly competitive level. Jim also spent five years on the **City Sports Park Committee**, which resulted in the development of 35 acres of sports fields for the community. He also participated in the City women's soccer program as a coach. Jim is survived by his wife Susan and their children. The **Youth Sports Committee** recommended that a **Pride of La Verne Youth Sports Volunteer Award be named in honor of Jim Scranton**. **Jim Scranton** was posthumously honored with the inaugural award.

This year the "**Jim Scranton Pride of La Verne Award**" is being presented to **Henry "Tom" Castillo**. – He began volunteering with AYSO Region 112 in 1992 and coached his children through their AYSO experience. His children are now parents with children playing in region 112. In 1994, Tom joined the board in the position of Under 6 Co-Ed Coordinator. He and his wife, Carol, helped navigate dozens of new coaches through their introductory AYSO years. Upon his youngest son Ryan's 'aging out' of the AYSO program, Tom took on U16 and U19 teams. Tom continued in his education of all things soccer. He took advanced coaching and referee classes and attended continuing education seminars.

Tom continued to serve La Verne/San Dimas youth for the next decade as a coach, referee and running the Equipment and Fields program. He served as a Division Coordinator for the upper divisions (teenagers) and as an assistant Spring Program Coordinator. He has dedicated the last 20+ years to serving the youth of the community and has earned this high achievement of the Jim Scranton award.

- b. **Lenore Moreno, a senior at the University of La Verne, placed 17th at the NCAA Division III Women's Cross Country Championship** in Terre Haute, Indiana. She is the first person from ULV to become All-American in the sport. Lenore also placed first at the NCAA Division III West Region Championships in November and earned the Division III West Region Athlete of the Year award from the United States Track & Field and Cross Country Association.

- c. **Introduction and Badge Pinning of Fire Chief Pete Jankowski** – Pete was appointed Fire Chief on January 13, 2013. He served as Interim Fire Chief since June 28, 2012. He is a 25 year emergency services veteran and has worked for La Verne since 1999. Pete has held positions as the Fire Department's EMS coordinator, training officer and operations chief. He holds a Bachelors Degree in Public Administration from the University of La Verne and is a graduate of the University of Southern California with a Masters in Leadership from the USC Price School of Public Policy. His mother Janet will pin his badge.

- d. **Introduction and Badge Pinning of Fire Captain Danny Montoya** – Danny grew up in Rancho Cucamonga where he still resides today with best friend and wife of ten years Shea, and their four children Shaun, Danielle, Ava, and Jake. He started his career as a Fire Explorer in 1996 with the United States Forest Service and was hired as a Seasonal Firefighter with the Forest Service in 1997. In 2002, he was hired as a Firefighter Paramedic with the La Verne Fire Department. He promoted to Engineer Paramedic in 2007. Danny served as an acting captain for six months prior to his promotion on January 13, 2013. Danny is a member of the department's Apparatus and Equipment Committee, and is a new member of the Foothill Special Enforcement Team (FSET) as a tactical paramedic. He is currently assigned to C Shift, Station 2 and works under Battalion Chief Mike Vetti. His grandfather, George Montoya, will pin his badge.

- e. **Introduction and Badge Pinning for Newly Appointed Firefighter /Paramedic Jimmy Wilfong** - Jimmy grew up in La Verne and moved to Glendora in 2000. He is a 2003 graduate of Glendora High School. He attended the University of La Verne and graduated in 2009 with a Bachelors Degree in Movement and Sports Science. He was a member of the university's baseball team. In 2010, he graduated from Mt. SAC Fire Academy. He was an apprentice firefighter for LVFD and attended paramedic school in 2012. He was interested in a career with the city of La Verne because of its tight knit family atmosphere and focus on community. Firefighter Paramedic Wilfong is assigned to Engine 61 under Captain Robert Russell at Fire Station 1. Jimmy's badge will be pinned by Jim Wilfong, his father.

- f. **Introduction and Badge Pinning of Sergeant Dave Mortazavi** – Dave was promoted to the rank of Sergeant on December 30, 2012. In 1995, Dave earned his Bachelor of Science degree from Cal State Los Angeles and in 1997 he began his law enforcement career with the Los Angeles Unified School Police. In 2000, Dave was hired as a Police Officer with the City of La Verne and was later promoted to Corporal in 2003. In May of 2003, Dave became a Field Training Officer and in September of 2003 he graduated from the San Bernardino County Sheriff's Academy and was assigned to the Traffic Division. Dave is also one of the Police Department's Traffic Accident Reconstruction Experts. In 2010, Dave was assigned to the Detective Bureau where he was assigned to investigate sex crimes and domestic violence. 2012. His girlfriend, Christine Martinez, will pin his Sergeant badge.

- g. **Introduction and Badge Pinning of Police Corporal Mike Martinez** – Mike was promoted to Corporal on January 13, 2013. Mike Martinez began his law enforcement career in 1995 as a Reserve Police Officer with the City of La Verne. In 1997, he was hired as a full time Police Officer and graduated from the San Bernardino County Sheriff's Academy. Mike was assigned to the LA IMPACT task force as a K-9 drug detection handler from 2003 to 2009. In 2012, Mike was assigned to the Detective Bureau where he worked the burglary caseload and later changed to the Fraud Investigation caseload which he is currently assigned. Mike has received over 16 commendations for various investigations he was involved in during his time on patrol and with LA IMPACT. In attendance is his wife Angie. His daughters Mia and Kyla will pin his Corporal Badge.
 - h. **Introduction and Badge Pinning of Police Corporal Martin Weinreb** – Martin was promoted to Corporal on January 13, 2013. Martin began his employment with the City of La Verne in 1995 as an Equipment Mechanic. In 2003, he began his law enforcement career as a Reserve Police Officer with the City of La Verne. In 2004, he was hired as a full time Police Officer and in 2006 became the School Resource Officer. Martin tested and was chosen to be a member of the Foothills Special Enforcement Team in 2007 and completed the Los Angeles County Sheriff's SWAT school and is currently an operator with the team. In 2009, Martin became a Training Officer and in 2010 he completed the Los Angeles County Sheriff's Motor Officer Academy and was assigned to the Motor Traffic Division. Martin's mother, Susan Weinreb, will pin his Corporal Badge.
5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)
- a. **City Council Minutes of the adjourned and regular meetings of January 22, 2013,** received and filed as submitted.
 - b. **Registers of Audited Demands,** in the amount of \$121,892.25 for 12-31-12, \$454,756.10 for 01-22-13, and \$491,411.51 for 01-28-13, approval recommended.
 - c. **Comprehensive Annual Financial Report for June 30, 2012** – The City has prepared its annual financial report that has been examined by our outside independent accounting firm – Rogers, Anderson, Malody & Scott, LLP. The audit report reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2012. Staff recommends that the City Council receive and file the Comprehensive Annual Financial Report for the year ending June 30, 2012 (Council previously received a copy via email on January 17, 2013).
 - d. **Mid Year Financial Report – December 31, 2012** – The City Manager's Office is providing a mid-year fiscal status report concerning the financial activities of the City for the period ending December 31, 2012. The report includes budget to actual comparisons for revenues and expenditures along with other financial information. Staff recommends that the City Council approve the budget amendments that adjust revenues and appropriations for the fiscal year 2012/13 budget. The Council should also receive and file the December 31, 2012 mid-year financial report.

e. **Resolution (s) passage & adoption, recommended as follows:**

1. **Resolution No. 13-04** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE DECLARING THAT WEEDS, BRUSH, RUBBISH AND REFUSE UPON OR IN FRONT OF SPECIFIED PROPERTY IN THE CITY ARE A SEASONAL AND RECURRENT PUBLIC NUISANCE, AND DECLARING ITS INTENTION TO PROVIDE FOR THE ABATEMENT THEREOF. *The County of Los Angeles Department of Agricultural Commissioner and Weights and Measures have inspected the unimproved properties within the City of La Verne and developed the property list. Said properties contained in the list were found to have conditions where an existing or potential hazard to the health and safety of adjacent property owners and, therefore, constitutes a public nuisance. It is recommended that the City Council adopt Resolution No. 13-04, which accepts the list of properties, authorizes the County to notify property owners, and authorizes a public hearing to be set for Monday, March 4, 2013 at 6:30 p.m., as the date and time to hear protests relating to the abatement of weeds.*

2. **Resolution No. 13-05** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE SUMMARY VACATION OF AN EASEMENT FOR TREE PLANTING PURPOSES GENERALLY FOLLOWING THE NORTHERLY EXTENSION OF WESTERLY 700 FEET OF DOVER AVENUE AND FINDING THE ACTION CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. *The Olson Company has requested that the City vacate a tree planting easement the runs along Dover and abutting the theater parking lot. The easement was acquired as part of the Edwards Theater construction. This process formally vacates the existing tree planting easement per Section 8333 of the Streets and Highway Code, as the easement has not been used for the purpose for which it was dedicated or acquired for five consecutive years immediately preceding the proposed vacation. Staff recommends approval of the attached resolution authorizing the summary vacation of the tree planting easement located along the northerly extension of the westerly 700 feet of Dover Avenue. This action is categorically exempt from environmental review under Section 15302 of the California Environmental Quality Act and City of La Verne environmental guidelines.*

3. **Resolution No. 13-06** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING ITS AGENTS FOR THE PURPOSE OF APPLYING FOR FINANCIAL ASSISTANCE TO CALIFORNIA EMERGENCY MANAGEMENT AGENCY (CalEMA). *Occasionally, a local emergency may be declared as a result of natural or manmade events, including earthquakes, floods, and fires. Local agencies may qualify for emergency financial assistance through the California Emergency Management Agency (CalEMA) depending upon the scope and financial impact of the event. CalEMA requires that an agency designate authorized agents to act on behalf of the agency. Staff recommends approval of the attached resolution authorizing the fire chief, director of public works, and finance officer*

to act as the City's authorized agents regarding emergency financial assistance applications and related documents through the California Emergency Management Agency.

6. PUBLIC HEARINGS

This is the 39th funding year for the Community Development Block Grant Program. According to Los Angeles County CDBG Bulletin Number 12-0026, dated November 13, 2012 the City of La Verne will be allocated approximately \$137,143 in Community Development Block Grant (CDBG) funds. One application for a public service program has been received for consideration and an application from the Public Works Department for sidewalk repairs. Staff is continuing to work with the Community Development Commission to allocate the remaining portion of the grant to benefit the City of La Verne.

The Community Development Department recommends the following allocation of the 2013-2014 Community Development Block Grant (CDBG) funds of \$137,143 as follows:

2013-2014 CDBG Allocation	\$137,143
Senior Hot Lunch Program	\$ 20,571
Sidewalk Repairs	\$ 58,000
Unallocated	\$ 58,572
TOTAL	\$ 137,143

This recommendation is made after consideration of the federal allocation requirements and the desire to continue the existing public service program. The Community Development Department further recommends that the City Council:

Approve Resolution No. 13-07 approving participation in the 2013-14 Community Development Block Grant Program with the County of Los Angeles.

7. **OTHER MATTERS** – No matters scheduled.

8. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** – This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a ‘Speaker Card,’ located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

10. **CLOSED SESSION**

The City Council will meet in a closed session for the following purpose:

Conference with Labor Negotiator (Government Code Section 54957.6)

City Negotiator: City Manager, Senior Management Analyst
Employee Organization: La Verne Firefighters’ Association

11. **ADJOURNMENT**

CITY STAFF

City Manager. Robert Russi
City Attorney. Robert Kress
Acting City Clerk Lupe Estrella
City Treasurer. Jeannette Vagnozzi
Public Works Director. Dan Keesey
Community Development Director. Hal Fredericksen
Finance Officer. Ron Clark
Community Services Director. Bill Aguirre
Police Chief. Scott Pickwith
Fire Chief. Pete Jankowski
City Engineer. Dominic Milano
Information Services Manager. Bill Elftman

NEXT REGULAR MEETING of the La Verne

City Council is scheduled to be held on

Tuesday, February 19, 2013