

Regulations For Home Occupations As Stated In Section 18.96.070 of the La Verne Municipal Code

- A. There shall be no employment, including independent contractor arrangements, with any persons other than family members who reside on the premises.
- B. There shall be no use of materials or mechanical equipment not recognized or generally accepted as being part of normal household or hobby uses.
- C. There shall be no sale of goods or merchandise on the premises. Sales shall be by telephone, Internet, or catalog order only.
- D. The use shall not generate pedestrian or vehicular traffic beyond that normal to the residential neighborhood in which it is located.
- E. Delivery of materials or merchandise used in the business and shipment of materials or merchandise from the business shall be by the United States Postal Service, or private delivery services generally recognized to make deliveries in residential neighborhoods. There shall be no deliveries or pickups by commercial vehicles.
- F. There shall be no outdoor storage of materials.
- G. No identifying signs, banners or flags shall be used on the premises.
- H. No advertisement of the address shall be permitted.
- I. The area used for the business shall be limited to the equivalent of one room or ten percent of the residential dwelling area, whichever is greater.
- J. No building or space outside the main building or garage shall be used for home occupation purposes.
- K. No residential parking, required by Chapter 18.32 and 18.76 of the La Verne Municipal Code, or required by any applicable specific plan, shall be displaced.
- L. In no way shall the appearance of the structure be so altered or the conduct of the occupation within the structure be such that the structure may be reasonably recognized as serving a nonresidential use (either by color, materials or construction, lighting, signs, sounds or noises, vibrations, accumulation or improper disposal of refuse, etc).
- M. No hazardous process or emission of smoke, dust, noise, fumes, odors or glare shall be permitted.
- N. There shall be no increase in the use of any one or more utilities (water, sewer, electricity, telephone, refuse, etc) so that the combined total use for dwelling and home occupation purposes exceeds the average for residences in the neighborhood.

Note: Specific Categories of home occupation may have additional requirements, or may be prohibited altogether. Please consult Chapter 18.96 of the Code, or consult the Community Development Department at (909) 596-8706,

DECLARATION OF PERMITTEE. The home occupation permittee is required to obtain and renew on an annual basis a city business license as stated in Chapter 5.08 of the La Verne Municipal Code. The permittee, under penalty of perjury, shall declare in the form prescribed by the city, that the permittee has complied with and is presently complying with and will in the future comply with the criteria set forth in Section 18.90.070 of this chapter. (Prior code Section 18.96.060)



Home Occupation Permit

City of La Verne
Business License
3660 "D" Street
La Verne, CA 91750

Business Owner's Name(s) _____

Name of Business _____

Address _____ Telephone _____

Business Website Address _____ Email _____

Property Owner's Name(s) _____

Property Owner's Address _____

Signature of Property Owner or Authorized Agent _____

Please provide a detailed description of the proposed business.

I have read and understand the attached regulations for home occupations attached to this form and stated in Section 18.96.070 of the La Verne Municipal Code. I also understand that failure to comply with these regulations may result in automatic revocation of the permit and may be subject to a misdemeanor complaint.

Name (Please Print) _____ Signature _____

Date _____ Title _____

I understand that my home may be located within a home owners association and, if so, that it is my responsibility to obtain HOA approval prior to the operation of my home based business.

Name _____ Signature _____

For Community Development Department Use Only

Zoning _____ Inspection Date _____

Approved By _____ Date _____

Special Conditions _____
