

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
LA VERNE HELD IN THE COUNCIL CHAMBERS
OF THE LA VERNE CITY HALL
Tuesday, February 18, 2014**

1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
2. Council Members present: Mayor Don Kendrick
Mayor Pro Tem Charles Rosales
Council Member Donna Redman
Council Member Robin Carder
Council Member Ron Ingels

Absent: None.

Advisory personnel present: City Manager Robert Russi
Deputy City Attorney Peter Wallin
Assistant to the City Manager City Treasurer/City Clerk Jeannette Vagnozzi
Public Works Director Dan Keesey
Principal Planner Eric Scherer
Finance Officer Ron Clark
Police Chief Scott Pickwith
Fire Chief Pete Jankowski
Senior Administrative Analyst JR Ranells
City Engineer Dominic Milano
Maintenance Manager Anthony Ciotti
Police Captain Nick Paz
Assistant Planner Rafferty Wooldridge
3. Pledge of Allegiance was led by Mayor Kendrick.
4. Presentation/Introductions
& Announcements

Presentation **Proclamation Declaring Green Ribbon Week** – Tri-City Mental Health asked the City Council to declare the third week of March as “Green Ribbon Week.” This campaign is intended to help reduce the stigma toward those with mental health challenges because that stigma keeps people from seeking the supports and services they may need in order to enter recovery and become a contributing member in their families, communities, schools, and businesses. The proclamation was presented to Jesse Duff, Chief Executive Officer of Tri-City Mental Health.

Presentation **Ramona Middle School Presentation** – A presentation was given by Student Body President Tommy Delgado updating the City Council on school academics, activities, athletics, and arts.
5. Consent Calendar

It was moved by Carder, seconded by Rosales, and unanimously carried to accept, approve, or act on the Consent Calendar items as presented as follows:

City Council Minutes	<u>City Council Minutes</u> of the regular meeting of February 3, 2014, received and filed as submitted.
January 2014 Treasurer's Report	<u>January 2014 Treasurer's Report</u> , approved as recommended by staff.
Youth & Family Action Committee Minutes	<u>Youth & Family Action Committee Minutes</u> of November 19, 2013, received and filed as submitted.
Comprehensive Annual Financial Report for June 30, 2013	<u>Comprehensive Annual Financial Report for June 30, 2013</u> – The City has prepared its annual financial report that has been examined by our outside independent accounting firm– Rogers, Anderson, Malody & Scott, LLP. The audit report reflects the financial position and operating activities of the City for the fiscal year ending June 30, 2013. Staff recommended that the City Council receive and file the Comprehensive Annual Financial Report for the year ending June 30, 2013. <i>Received and filed.</i>
Declaration of Surplus Equipment	<u>Declaration of Surplus Equipment</u> – Authorization is requested in accordance with Administrative Regulation No. 606 to dispose of computer equipment that is no longer of any use to the City of La Verne. Any and all maintenance contracts relating to these items have been canceled and the items have no resale value. After approval of this request, the appropriate arrangements will be made with a local electronic waste hauler for recycling and disposal. Staff recommended approval of the disposal of surplus equipment. <i>Approved as recommended by staff.</i>
Mid Year Financial Report – December 31, 2013	<u>Mid Year Financial Report – December 31, 2013</u> – The City Manager's Office is providing a mid-year fiscal status report concerning the financial activities of the City for the period ending December 31, 2013. The report includes budget to actual comparisons for revenues and expenditures along with other financial information. Staff recommended that the City Council approve the budget amendments that adjust revenues and appropriations for the fiscal year 2013-14 budget. The Council should also receive and file the December 31, 2013 mid-year financial report. <i>Approved as recommended by staff.</i>
	<u>Resolution (s)</u> passed & adopted, as recommended, as follows:
Resolution No. 14–09, An Agreement with Southern California VELO for the 15 th Annual San Dimas Stage Race.	<u>Resolution No. 14–09</u> – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH SOUTHERN CALIFORNIA VELO FOR THE 15th ANNUAL SAN DIMAS STAGE RACE. The Southern California VELO Cycling Club (SC VELO) has submitted a request to use portions of Puddingstone Drive for the purpose of a cycling race on Saturday, March 29, 2014. The request specifically involves the closure of the eastbound lanes of Puddingstone Drive from Wright Avenue to Fairplex Drive and westbound lanes of Puddingstone Drive from Wright Avenue between the hours of 6:00 a.m. and 6:00 p.m. (6:00 a.m. to 6 p.m. with set-up and clean-up) the day of the event. The race is expected to draw up to 1,000 participants. Staff recommended the City Council adopt Resolution No. 14-09 authorizing the City Manager to execute the Agreement with Southern California VELO Cycling Club permitting the race on specified streets. <i>Approved as recommended by staff.</i>

Resolution 14-10,
To accept a Grant Award from
the Federal Edward J. Byrne
Memorial Justice Assistance
Grant Funds Through the
California Board of State and
Community Corrections (BSCC)

Resolution 14-10 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, TO ACCEPT A GRANT AWARD FROM THE FEDERAL EDWARD J. BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT FUNDS THROUGH THE CALIFORNIA BOARD OF STATE AND COMMUNITY CORRECTIONS (BSCC). The Police Department, through its partnership with L.A. IMPACT, has applied for federal grant funding for FY 2013-14 to assist in the operational costs of the task force. The City has received and administered similar grant funds on behalf of L.A. IMPACT for at the last seven years. The Grantor requires the receiving agency provide a resolution from their governing board acknowledging that the regulations and conditions contained in the Grant Agreement will be followed. Staff recommended that the City Council approve Resolution No. 14-10 which will allow the City of La Verne to receive and administer grant funding on behalf of L.A. IMPACT. **Approved as recommended by staff.**

6. At 6:43 p.m., the City Council recessed to meet as the La Verne Successor Agency, following which the Public Successor Agency adjourned at 6:49 p.m., and the City Council immediately reconvened to regular session.

7. Preferential Parking on "E" Street

Preferential Parking on E Street – Police Captain Nick Paz reported that the City received a petition from residents at 2325/2337 "E" Street (duplex) requesting preferential parking to the front of their residence. Residents have cited the reason for this request as on-going issues with vehicles being parked on the residential streets adjacent to their residence. This portion of the 2300 Block of "E" Street is unique in that it is located in the middle of a commercial zone.

It was moved by Redman, seconded by Carder, and unanimously carried to approve Resolution No. 14-06, designating a "Residential Preferential Parking Zone" to the front of 2325 "E" St. from the corner of Bonita and to the alley, Monday thru Friday, from 7:00 a.m. to 8:00 p.m.

Resolution No. 14-06,
Designating a "Residents"
Preferential Parking Zone by
Adding 2300 Block of "E" Street
from Bonita South to the Alley

Resolution No. 14-06 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING A 'RESIDENTS' PREFERENTIAL PARKING ZONE' PURSUANT TO CHAPTER 10.76 OF THE LA VERNE MUNICIPAL CODE BY ADDING 2300 BLOCK OF E STREET FROM BONITA SOUTH TO THE ALLEY. **Approved.**

8. Declaring Phase I Voluntary Water Use Limits

Declaring Phase I Voluntary Water Use Limits - In a report by Sr. Management Analyst JR Ranells, Council was asked to support a request by Governor Jerry Brown and the Metropolitan Water District of Southern California for water conservation. Council was asked to declare Phase I Voluntary Water Use Restrictions. Furthermore, staff will increase promotion and support of water conservation programs.

During discussion of the issues, Council Member Redman asked that the City work with the University of La Verne to encourage water conservation. Mayor Kendrick requested that the City also reach out to home owners associations. It was moved by Rosales, seconded by Ingels, and unanimously carried, to adopt Resolution 14-07 declaring Phase I Voluntary Water Use Restrictions. as follows:

Resolution No. 14-07 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DECLARING PHASE I VOLUNTARY WATER USE RESTRICTIONS. **Approved.**

9. Amendments to the 2014-2021 Housing Element and Zoning Amendment for Transitional and Supportive Housing

Amendments to the 2014-2021 Housing Element and Zoning Amendment for Transitional and Supportive Housing – Assistant Planner Rafferty

Wooldridge reported that the City Council adopted the 2014-2021 Housing Element update and three zoning code amendments on December 2, 2013, and instructed staff to submit the document to the Department of Housing and Community Development (HCD) for certification. The City's 2014-2021 Housing Element was reviewed and certified by HCD on January 3, 2014, subject to two minor technical revisions. The technical revisions required by HCD are related to the requirements of SB 2 and will require revisions to 2014-21 Housing Element Program 22, and a zoning code amendment to change the definition section of Title 18 Chapter 18.08.015 related to transitional and supportive housing. Staff has worked with HCD on the necessary technical revisions to bring the City's 2014-2021 Housing Element into full compliance with State housing element law.

After reviewing staff report and supporting materials, it was moved by Redman, seconded by Rosales, and unanimously carried, to adopt Resolution No. 14-08, adopting changes to Program 22 of the 2014-2021 Housing Element.

Resolution No. 14-08,
Approving Case No. 14-14GPA,
Adopting the Revision to
Program 22 of the 2014-2021
Housing Element

Resolution No. 14-08 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 14-14GPA ADOPTING THE REVISION TO PROGRAM 22 OF THE 2014-2021 HOUSING ELEMENT. **Approved.**

It was moved by Redman, seconded by Rosales, and unanimously carried to introduce and place on first reading Ordinance No. 1043, authorizing Municipal Code amendments relating to the definitions of Transitional and Supportive Housing.

Ordinance No. 1043,
Approving Case No. 15-14ZA,
Amending Title 18 of the
La Verne Municipal Code
Relating to Transitional and
Supportive Housing (Placed on
First Reading)

Ordinance No. 1043 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING CASE NO. 15-14ZA AMENDING TITLE 18 OF THE LA VERNE MUNICIPAL CODE RELATING TO TRANSITIONAL AND SUPPORTIVE HOUSING. **Approved and placed on first reading.**

10. Community Wildfire Protection Plan

Community Wildfire Protection Plan – The Fire Department is requesting approval of the completed Community Wildfire Protection Plan for the City of La Verne. This document represents the efforts of City staff, cooperating fire agencies, Geo Elements LLC, and the community and outlines measures to be implemented to enable La Verne to be better prepared for wildfires that will impact the City in the future.

It was moved by Rosales, seconded by Ingels, and unanimously carried to approve Resolution No. 14-11 adopting the City of La Verne Community Wildfire Protection Plan.

Resolution No. 14-11,
Adopting the City of La Verne
Wildfire Protection Plan

Resolution No. 14-11 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE CITY OF LA VERNE COMMUNITY WILDFIRE PROTECTION PLAN. **Approved.**

11. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

There was no public comment.

12. Council Comments and
Meeting/Conference Reports

Council Member Redman stated that she attended the La Verne Police Officers' awards presentation and congratulated the following award recipients: Sworn Officer of the Year - Matt Hadan, Community Engagement – Andrew McKindley, Civilian of the Year – Jim Crook, Retired Senior Volunteer Patrol of the Year – Marv Weston, Reserve Officer of the Year – TJ Juneja.

13. The meeting was adjourned at 7:12 p.m.

Respectfully submitted,



Jeannette A. Vagnozzi
City Clerk