

CITY OF LA VERNE
PUBLIC FINANCING AUTHORITY
CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charles Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Ron Ingels, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, October 21, 2013 - 6:30 p.m.

City Hall

Council Chamber

3660 D Street, La Verne, CA 91750

The City of La Verne appreciates your attendance. Citizens' interest provides the Council with valuable information regarding issues of the community. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the City Clerk no later than 5 p.m. on the Monday prior to the 1st and 3rd Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Carder, Council Member Ingels, Council Member Redman, Mayor Pro Tem Rosales, and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

Recognition of Girl Scout Troop 3754 -- The Junior Girls Scouts of Troop 3754 were awarded the Bronze Star Award for creating and selling a Girl Scout Cook Book to raise funds for the Bonita Scholarship Fund which supports scouts in their neighborhood. In collaboration with Cal Poly Pomona, scouts from the same troop planned a family event for over 100 scouts on the university campus that focused on the importance of women in the fields of Science, Technology, Engineering, and Mathematics (S.T.E.M.). Project leaders are Anne-Marie Laraburre, Nicole Gutzke, Nancy Flores, and Nicole Goluskin.

Madeleine Ontiveros
Alyssa Gutzke
Trinity Brown
Veronica Palmer
Skylar Richards

Hannah Tanner
Sophia Flores
Jordyn Goluskin
Paige Gutzke

Raven Elftman
Alexis Carrillo
Rori Taggart
Gwen Stidham

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes of October 7, 2013**, to be received and filed.

b. **Treasurer's Report September 2013**, to be received and filed as submitted

c. **Register of Audited Demands**, in the amount of \$181,002.47 dated October 8, 2013, approval recommended by staff.

d. **Resolution(s) passage and adoption, recommended by staff.**

1. **Resolution No. 13-82** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF A FUNDING AGREEMENT WITH FOOTHILL TRANSIT FOR THE BUS STOP ENHANCEMENT PROGRAM. ***Staff recommends approval of Resolution No. 13-82 authorizing the City Manager to execute the grant agreement and authorizing staff to proceed with the various improvements identified in the scope of work.***

2. **Resolution No. 13-84** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE AWARD OF A PUBLIC WORKS CONTRACT TO GENTRY BROTHERS CONSTRUCTION, INC. FOR IMPROVEMENTS TO THE CITY HALL PARKING LOT. ***The existing City Hall parking lot surface is in extremely bad condition due to its age and the poor drainage characteristics. Nine bids were received and opened on October 15, 2013. Staff recommends City Council approval of Resolution No. 13-84, which awards a public works contract to Gentry Brothers Construction, Inc., the lowest, responsible bidder, in the amount of \$197,447.72 for rehabilitation of the city hall parking lot (the engineer's estimate for the project was \$230,000.00).***

6. **PUBLIC HEARINGS** – No public hearings scheduled.

The CITY COUNCIL will RECESS to meet as the LA VERNE PUBLIC FINANCING AUTHORITY; following which, the LA VERNE PUBLIC FINANCING AUTHORITY will ADJOURN and the CITY COUNCIL will IMMEDIATELY RECONVENE.

7. **PUBLIC FINANCING AUTHORITY**

- a. Approval of La Verne Public Financing Authority Minutes from the meeting of **August 19, 2013**.
- b. Mobile Home Park Operating Agreement(s) – The La Verne Public Financing Authority is the owner of record for the City-owned mobile home parks (La Verne Mobile Country Club and Valley Rancho.) For over 13 years both have been managed and operated under agreements with Haven Management Services and its predecessor companies. At this time, both agreements are up for renewal.

STAFF RECOMMENDATION:

Staff recommends that the La Verne Public Financing Authority approve Resolution JPFA-43, authorizing an Agreement for Management Services for La Verne Mobile Country Club Mobile Home Park (LVMCC) and Resolution JPFA-44 authorizing a Property Management Agreement for Valley Rancho Mobile Home Park (Valley Rancho), both with Haven Management Services.

Resolution No. JPFA 43 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA VERNE JOINT PUBLIC FINANCE AUTHORITY ADOPTING AN AGREEMENT FOR MANAGEMENT SERVICES BETWEEN THE AUTHORITY AND HAVEN MANAGEMENT SERVICES FOR THE LA VERNE MOBILE HOME COUNTRY CLUB.

Resolution No. JPFA 44 – A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LA VERNE JOINT PUBLIC FINANCE AUTHORITY ADOPTING A PROPERTY MANAGEMENT AGREEMENT BETWEEN THE AUTHORITY AND HAVEN MANAGEMENT SERVICES FOR VALLEY RANCHO MOBILE HOME PARK

The LA VERNE PUBLIC FINANCING AUTHORITY will ADJOURN and the CITY COUNCIL will IMMEDIATELY RECONVENE.

8. **OTHER MATTERS**

Special Taxes to Cease for Community Facilities District No. 88-1 – In March 1989, the City of La Verne's Community Facilities District (CFD) No. 88-1 issued \$7,080,000 in bonds for the installation of public improvements within the La Verne Business Park (Koll Business Center/San Polo Business Park). In 1998, the bond issue was refinanced reducing the annual debt service costs to the property owners. On September 3, 2013, the 1998 bonds were paid in full and retired.

STAFF RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 13-83 determining that Special Taxes shall cease to be levied on property within CFD 88-1, authorize the recordation of Notice of Cessation of Special Tax, and to direct the disposition of remaining Special Taxes.

Resolution No. 13-83 A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DETERMINING THAT SPECIAL TAXES SHALL CEASE TO BE LEVIED ON PROPERTY IN THE CITY OF LA VERNE COMMUNITY FACILITIES DISTRICT NO. 88-1 (KOLL BUSINESS CENTER) AND DIRECTING RECORDATION OF NOTICE OF CESSATION OF SPECIAL TAX.

9. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** – This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

10. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. **CLOSED SESSION** - No matters scheduled.

12. **ADJOURNMENT in Honor of Former Planning Commissioner Steve Jeffers** who passed away on Tuesday, October 8, 2013, at the age of 88. Steve was born in La Canada Flintridge on July 21, 1925. He served as an aviator in the United States Army Air Corps during World War II from 1943 -1945 and in Korea from 1950 - 1952. Between his two military tours, he graduated from the University of Southern California. In 1954, he met the love of his life, Jacqueline De Blois, and they were married nearly 60 years. Steve served as Planning Commissioner from 1994 to 1998 and served as a trustee emeritus at the University of La Verne for many years. He is survived by his wife Jacqueline, son Jim and wife Anna Jeffers of Newport Beach and their daughters Kajsa and Maja; his daughter Julie and husband Jeff Petersen of La Verne and their children Kelsey, Kristen, and Kurtis; and his son Stephen Jr. and wife Ann Jeffers of Diamond Bar and their sons Robert and Daniel.

This meeting of the La Verne City Council is ADJOURNED to Monday, November 4, 2013, at 5:00 p.m. for a Council Study Session. THE NEXT REGULAR MEETING of the La Verne City Council is scheduled for Monday, November 4, 2013 at 6:30 p.m.

CITY STAFF

City Manager.	Robert Russi
City Attorney.	Robert Kress
Assistant to the City Manager/City Treasurer/City Clerk	Jeannette Vagnozzi
Public Works Director.	Dan Keesey
Community Development Director.	Hal Fredericksen
Finance Officer.	Ron Clark
Community Services Director.	Bill Aguirre
Police Chief.	Scott Pickwith
Fire Chief.	Pete Jankowski
City Engineer.	Dominic Milano
Information Services Manager.	Bill Elftman