

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Tim Hepburn, Council Member



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City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, August 15, 2016 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Deputy City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Carder, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

La Verne Girls' Softball 14U All-Stars - The La Verne ASA 14U All-Star team placed 1st in the North East District Tournament, 2nd in the Redondo Beach "War at the Shore", 1st in the Glendora Pride of the Foothills Tournament, and 1st in the Corona Diamond Classic. They moved on to the State Championships placing 5th out of 32 teams. The team was coached by Robert Rico who was assisted by Alfred Desrosiers, Phil Eaton, and Steve Mikesell.

Ariel Rico	Mia Tyler	Jordyn Goluskin	Breanna Rafols
Kali Blount	Rosemary Osorio	Sofia Delgado	Allie Acosta
Madison Mikesell	Vanessa Desrosiers	Mia Morales	Sam Pereyra
Paige Horvat	Lizette Camacho		

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion.)

a. **City Council Minutes** of the special and regular meeting of July 18, 2016, and the corrected minutes of the adjourned meeting of June 20, 2016, to be received and filed as submitted.

b. **2015-16 Register of Audited Demands** in the amount of \$145,382.17, dated June 30, 2016; in the amount of \$196,672.95, dated July 6, 2016; in the amount of \$57,651.96, dated July 7, 2016; in the amount of \$294,000.54, dated July 19, 2016; and in the amount of \$760,170.26, dated July 26, 2016, **approval recommended.**

c. **2016-17 Register of Audited Demands** in the amount of \$152,164.77, dated July 5, 2016; in the amount of \$6,633.50, dated July 7, 2016; in the amount of \$751,157.73, dated July 18, 2016; and in the amount of \$324,244.55, dated July 25, 2016, **approval recommended.**

d. **Treasurer's Report for the Month of July 2016**, to be received and filed.

e. **Approve Spending Authority for Los Angeles Universal Preschool Grant** - The City was notified on May 17, 2016, that the preschool was awarded a \$258,000 grant from the Los Angeles Universal Preschool (LAUP). On June 6, 2016, Council approved the Grant Agreement. Staff is now requesting Council to approve spending authority and appropriation of funds.

Staff recommends that the City Council approve spending authority for the Preschool Grant and appropriation of funds in the amount of \$258,000 in the General Capital Improvement Fund.

- f. **Tract 48952; Live Oak Estates - Bond Reduction** - Melia Homes, Inc., developer for Tract 48952, a 17-lot residential project located along Golden Hills Road has requested a reduction of their performance sureties and release of the Monumentation deposit. Staff has inspected and approved the construction of the public works improvements as complete and in conformance with the approved plans.

Staff recommends that the City Council authorize the reduction of the Performance and Labor/Materials surety requirements for Tract 48952 to 10% of the original amounts of \$1,360,000 and \$680,000 respectively and fully refund the Monumentation deposit. The 10% is the required retention amount to be held by the City for one year.

g. **Resolution(s) passage and adoption**

1. **Resolution No. 16-65** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING ITS AGENT(S) FOR THE PURPOSE OF APPLYING FOR FINANCIAL ASSISTANCE TO CALIFORNIA OFFICE OF EMERGENCY SERVICES. Occasionally, a local emergency may be declared as a result of natural or manmade events, including earthquakes, floods, and fires. Local agencies may qualify for emergency financial assistance through the California Office of Emergency Services (CalOES), formerly known as the California Emergency Management Agency, depending upon the scope and financial impact of the event. CalOES requires that an agency designate authorized agents to act on behalf of the agency.

Staff recommends approval of Resolution No. 16-65, authorizing the Fire Chief, Director of Public Works, and Finance Director to act as the City's authorized agents regarding emergency financial assistance applications and related documents through the California Office of Emergency Services.

2. **Resolution No. 16-66** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH DIGITAL EMS SOLUTIONS TO PROVIDE ePCR SOFTWARE AND SUPPORT SERVICES FOR IMPLEMENTATION OF AN ELECTRONIC PATIENT CARE REPORTING PROGRAM - Following approval of the Patient Protection and Affordable Care Act (ACA) by the federal government in 2010, conversion from paper patient reports to digital reporting became required. La Verne Fire Department (LVFD) has identified a vendor to provide a reliable and efficient product to meet the needs of LVFD paramedics. The cost, as set forth in Schedule P to the agreement, is \$11,600 and has been included in the FY16/17 budget. Additionally, equipment costs to implement the program are \$3800 of which will be supported by a 50% equipment matching grant from the County of Los Angeles. The grant will reduce the implementation cost to the City of La Verne by \$1900.

Staff recommends that the City Council approve Resolution 16-66, authorizing the execution of an agreement with Digital EMS Solutions.

The LA VERNE CITY COUNCIL will RECESS to meet as the LA VERNE PUBLIC FINANCING AUTHORITY; following which, the CITY COUNCIL will IMMEDIATELY RECONVENE.

6. PUBLIC FINANCING AUTHORITY

- a. **Approval of La Verne Public Financing Authority Minutes** from the meeting of August 17, 2015.

- b. **Resolution JPFA-49 & JPFA-50 for Adoption of La Verne Mobile Country Club and Valley Rancho Mobile Home Park 2016-2017 Operating Budgets** – Annually the La Verne Public Financing Authority (LVPFA) reviews and approves the operating budgets for the two City owned mobile home parks. Other than the notes highlighted below, the budgets do not reflect significant changes over requests from prior years. These budgets are for the Authority’s consideration and adoption.

STAFF RECOMMENDATION:

The La Verne Public Financing Authority should adopt Resolutions No. JPFA-49 and JPFA-50 approving the 2016-2017 annual operating budgets for La Verne Mobile Country Club and Valley Rancho Mobile Home Park.

Resolution No. JPFA-49 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE LA VERNE MOBILE COUNTRY CLUB BUDGET FOR FISCAL YEAR 2016-2017.

Resolution No. JPFA-50 - A RESOLUTION OF THE LA VERNE PUBLIC FINANCING AUTHORITY ADOPTING THE VALLEY RANCHO MOBILE HOME PARK BUDGET FOR FISCAL YEAR 2016-2017.

The LA VERNE PUBLIC FINANCING AUTHORITY will ADJOURN and the CITY COUNCIL will IMMEDIATELY RECONVENE.

7. PUBLIC HEARINGS - No matters scheduled.

8. OTHER MATTERS

- a. **Preferential Parking on 4500 Block of Dawn Avenue and 2700 – 2800 Block of Baseline Road, Resolution No. 16-64** - The City received a petition from residents on Dawn Avenue and the 2700 to 2800 block of Baseline Road requesting preferential parking to the front of their residence. Residents have cited the reason for this request as on-going issues with vehicles being parked on the residential streets adjacent to their residence.

STAFF RECOMMENDATION:

The City Council should approve Resolution No. 16-64, designating a “Residential Preferential Parking Zone” in the cul-de-sac of the 4500 block of Dawn Avenue and the length of the 2700 through the 2800 block of Baseline Road on the South side. Monday through Friday, from 7:00 a.m. to 8:00 p.m.

Resolution No. 16-64 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DESIGNATING A “RESIDENTS’ PREFERENTIAL PARKING ZONE” PURSUANT TO CHAPTER 10.76 OF THE LA VERNE MUNICIPAL CODE BY ADDING 4500 BLOCK OF DAWN AVENUE AND 2700-2800 BLOCK OF BASELINE ROAD.

- b. **Adjustment of Water Conservation Target and Possible Suspension of California Drought Surcharge** - In June, the State Water Resources Control Board adopted a statewide water conservation approach that replaces the prior percentage reduction-based water conservation standard with a self-certified, “stress test” approach. The stress test evaluation allows local water agencies to establish their own conservation levels based upon future water supply availability through 2019. City staff performed the stress test evaluation and determined that the city’s water supply should be adequate to meet 100% of customer demands through 2019. As such, the currently mandated 30% cut in water use may be reduced to zero based upon the stress test evaluation. The City may act to revise its conservation target immediately using this information; however, doing so would be at the risk of the State Board rejecting the stress test evaluation and maintaining the existing conservation requirements. The State Board was expected to act upon the stress test evaluations by the end of July, but has yet to do so.

It must be noted that changes to the water conservation goal do not relax water waste restrictions as these will remain in place through January 2017 under the State Board’s emergency regulation. Said restrictions are also expected to become state law in the near future.

STAFF RECOMMENDATION

In an effort to provide La Verne customers relief as soon as possible from water use limits and drought penalty charges, staff is seeking City Council authority to adjust the conservation requirements to be consistent with such conservation targets as may be approved by the State Water Resources Control Board following their review of the City's stress test documentation. In no event though, shall the level of conservation required be less than Phase 1 of the City's ordinance, which provides for voluntary water conservation limits. Approval of the staff recommended resolution also directs staff to continue water conservation education efforts and all associated conservation programs.

Resolution No. 16-67 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING STAFF TO ESTABLISH A REVISED WATER CONSERVATION TARGET AS MAY BE APPROVED BY THE STATE WATER RESOURCES CONTROL BOARD AND IMPLEMENTING THE APPROPRIATE PHASE OF THE CITY'S CONSERVATION ORDINANCE

- c. **Consideration of Incorporating Invocation to the Council Agenda**- A request has been received that the issue regarding staff's evaluation of prayers being added to the beginning of Council agenda be brought back before the City Council.

Staff Recommendation:

The City Council should provide direction on how they would like staff to proceed

9. PUBLIC COMMENTS/ORAL COMMUNICATIONS - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Deputy City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

10. COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

11. CLOSED SESSION

- a. Pursuant to Government Code Section 54957, the City Council will meet in closed session for the following purpose (no announcement will be made):

Public Employee Performance Evaluation - Performance review of the City Manager.

- b. Pursuant to Government Code Section 54957.6, the City Council will meet in a closed session or the following purpose (no announcement will be made):

CONFERENCE WITH LABOR NEGOTIATOR

Agency Negotiator:	City Attorney
Unrepresented employee:	City Manager

12. ADJOURNMENT in memory of La Verne resident and Police RSVP **Bill Whittle** who passed away on Tuesday, August 2, 2016. Bill was born on December 13, 1931 in Youngstown, Ohio. Shortly after graduating from Cleveland Heights High School, Ohio, he was drafted into the Army during the Korean War. He had a knack for working with machines and figuring out complex engineering problems which led to opening his own business. Bill also taught Machine Design at Mt. San Antonio College and performed volunteer work at various high schools educating youth on the dangers of drugs and alcohol. After his retirement, he joined the Police RSVP Program in 1996, joining his wife Felicia who was already a member. Bill loved the outdoors and enjoyed camping, skiing and boating. He is survived by his wife Felicia, his son David, and two daughters Pat, and Nancy.

THE NEXT REGULAR MEETING of the La Verne City Council
is scheduled for **Tuesday, September 6, 2016, at 6:30 p.m.**

ADVISORY STAFF

- _____ Robert Russi, City Manager
- _____ Teri Baker, Assistant to the City Manager
- _____ Robert Kress, City Attorney
- _____ Lupe Gaeta Estrella, Assistant City Clerk
- _____ Dan Keeseey, Director of Public Works
- _____ Hal Fredericksen, Director of Community Development
- _____ Richard Martinez, Director of Finance
- _____ Bill Aguirre, Director of Community Services
- _____ Scott Pickwith, Police Chief
- _____ Pete Jankowski, Fire Chief
- _____ Dominic Milano, City Engineer
- _____ Bill Elftman, Information Services Manager