

**MINUTES OF THE REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF
LA VERNE HELD IN THE COUNCIL CHAMBERS
OF THE LA VERNE CITY HALL
Monday, May 2, 2016**

1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
2. Council Members present: Mayor Don Kendrick
Council Member Donna Redman
Council Member Robin Carder
Council Member Tim Hepburn

Absent: Mayor Pro Tem Charlie Rosales

Advisory personnel present: City Manager Robert Russi
City Attorney Robert L. Kress
Assistant to the City Manager Teri Baker
Deputy City Clerk Lupe Gaeta Estrella
Public Works Director Dan Keeseey
Community Development Director Hal G. Fredericksen
Finance Officer Richard Martinez
Police Chief Scott Pickwith
Fire Chief Pete Jankowski
Fire Battalion Chief Mike Thompson
Police Captain Nick Paz
Acting Police Captain Elizabeth Garcia
Acting Police Captain Tom Frayeh
Personnel Officer JR Ranells
Senior Planner Candice Bowcock
Maintenance Manager Anthony Ciotti
3. Pledge of Allegiance was led by Mayor Kendrick.
4. Presentation/Introductions
& Announcements

Letter from La Verne Resident Commending La Verne Fire Department "C" Shift Mayor read a letter from La Verne residents Betsy, Gary, and Wendy Garman expressing their gratitude to the La Verne Fire Department "C" Shift for their attentiveness and urgency in treating a family member and quickly getting him to the hospital.

Recognition of La Verne Police Explorer Academy Graduate Tony Joseph (T.J.) Green Mayor Kendrick, on behalf of the City Council, introduced and congratulated Police Explorer Academy Graduate Tony Joseph (T.J.) Green. TJ joined the La Verne Police Explorers Post #418 in May of 2015, and graduated from the Orange County Law Enforcement Explorer and Advisor Academy in 2016. He attended Grace Miller Elementary, Ramona Middle School, and currently is a senior at Bonita High School. He has played a variety of sports including football, baseball, water polo, and tennis. He has also been accepted into the United States Marine Corps and plans on attending college while serving. Afterwards, he plans to seek a career in law enforcement.

Police Corporal Dransfeldt spoke about the many challenges faced by the police explorers while in the academy. He thanked Police Officers Jason Barrios and Michael Martinez for all the volunteer hours they spent assisting in the Explorer program. He stated the Explorers program is funded by donations and he also thanked the Police Chief Pickwith for his support.

Presentation of "Stamp Out Hunger Day" Proclamation

Mayor Kendrick, on behalf of the City Council, introduced and presented a Proclamation to the La Verne Post Office Letter Carriers and representatives of the La Verne "Sowing Seeds for Life" food pantry, declaring Saturday, May 14th, 2016, as "Stamp Out Hunger Day" and recognizing the achievements of each organization for their efforts with this annual food collection event.

Mayor Kendrick stated this was an amazing organization and commended the "Sowing Seeds for Life" volunteers and postal carriers.

5. Consent Calendar

It was moved by Carder, seconded by Hepburn, and unanimously carried by a vote of 4-0 (Rosales absent) to accept, approve, or act on the Consent Calendar, as presented, as follows:

City Council Minutes

City Council Minutes of April 18, 2016, ***received and filed*** as submitted.

Registers of Audited Demands

Register of Demands in the amount of \$888,229.26, dated April 11, 2016; and in the amount of \$268,983.46, dated April 14, 2016, ***approved as recommended.***

La Verne Youth & Family Action Committee Minutes

La Verne Youth & Family Action Committee Minutes of February 23, 2016 and March 22, 2016, ***received and filed*** as submitted.

Resolution(s) passed & adopted, as recommended, as follows:

Resolution No. 16-27,
Authorizing an Agreement with
the YWCA of San Gabriel Valley
to Provide the 2016-17 Senior
Hot Lunch Program

Resolution No. 16-27 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE YWCA OF SAN GABRIEL VALLEY TO PROVIDE THE 2016-2017 SENIOR HOT LUNCH PROGRAM. The City Council was requested to approve a contract with YWCA of San Gabriel Valley to allow them to provide daily nutritious meals to senior citizens at the La Verne Community Center during the 2016-17 fiscal year using Community Development Block Grant Funds (CDBG). Staff recommended that the City Council adopt Resolution No. 16-27, approving the contract with YWCA of San Gabriel Valley. ***Approved as recommended by staff.***

Resolution No. 16-28,
Authorizing Execution of a
Public Works Contract with
CABD Construction, Inc., for
the Public Safety Facility Solar
Canopy Project.

Resolution No. 16-28 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH CABD CONSTRUCTION, INC. FOR THE PUBLIC SAFETY FACILITY SOLAR CANOPY PROJECT. The planned vehicle shelters at the police department parking lot presents an opportunity to generate power that will offset energy consumed at the facility. As such, a solar component was added as part of the contract to design and construct a cohesive system and structure. The recommended solar canopy system will reduce the public safety facility (PSF) energy demand on Southern California Edison (SCE) by up to 30% and result in an annual average savings of \$22,000. Total energy-related savings over the 25-year life expectancy of the PV system is estimated to be \$543,000. Staff recommended approval of Resolution No. 16-28, authorizing a contract with CABD Construction Inc. for the design and installation of a solar canopy system at the PSF in the amount of \$422,000.00. Approval of the resolution further authorizes a loan from sewer capital fund for this project with repayment from the general fund as shown in the approved Capital Improvement Program. The project is expected to be found categorically exempt from CEQA under Section 15301, Existing Facilities, and City of La Verne environmental guidelines, subject to approval of the Development Review Committee.
Approved as recommended by staff.

Annual Adjustments to the
Comprehensive Fee Resolution

Finance Officer Martinez reported on the annual adjustments to the Comprehensive Fee Resolution. He stated that the City's comprehensive fee resolution is reviewed each year in conjunction with the annual budget process. Changes are made to reflect cost of services in accordance with State and local law. Resolution No. 16-29, provides a fee resolution encompassing a majority of City fees except for certain water and sewer fees which are under Resolution No. 13-65, and rescinds Resolution No. 13-22.

Mayor Kendrick opened the public hearing and called for public comment on this matter. There was none.

Following the public hearing, it was moved by Redman, seconded by Hepburn, and unanimously carried by a vote of 4-0 (Rosales absent) to approve the fees as set forth in the proposed resolution. In compliance with past Council policy, **all fees are scheduled to become effective July 1, 2016.**

Resolution No. 16-29,
Establishing a Fee Resolution
Encompassing Certain Fees
and Policies for Services
Provided by the City of
La Verne Except for Certain
Water and Sewer Fees Adopted
by Resolution No. 13-65 and
Rescinding Resolution No. 13-
22

Resolution No. 16-29 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING A FEE RESOLUTION ENCOMPASSING CERTAIN FEES AND POLICIES FOR SERVICES PROVIDED BY THE CITY OF LA VERNE EXCEPT FOR CERTAIN WATER AND SEWER FEES ADOPTED BY RESOLUTION NO.13-65 AND RESCINDING RESOLUTION NO. 13-22. Approved **as recommended by staff.**

2016-21 Fire Department
Strategic Plan

Chief Jankowski reported on the 2016-21 Fire Department Strategic Plan with a slide presentation. He stated that the Fire Department is requesting that the City Council adopt the 2016-21 Fire Department Strategic Plan. He stated that the strategic plan serves as a guiding document for achieving 16 goals focused around four key result areas; Prevention- community risk reduction, Planning- preparing for a changing La Verne, Wellness- maintaining a healthy workforce, and Response- alternative service delivery models.

He introduced the following individuals who spoke in support of the 2016-21 Fire Department Strategic Plan and the four key result areas.

Jennifer Kesterson, La Verne resident, and also with the Pasadena Urban Rescue Team, stated it is vital that local government agencies help prepare the community in case of a major disaster by offering fire safety training, and education. She strongly supported community CPR and AED Training and the Community Emergency Response Team (CERT), Wildfire Action Program, and Fire Safety Education for children, and Fire Safe La Verne Fire Prevention Program.

David Finlayson, La Verne Orchard Supply Hardware Manager stated he is committed to working with the La Verne Fire Department in starting a smoke alarm pilot program to ensure all La Verne residents have working smoke alarms in their homes.

Nanette Hall, Bonita Unified School District Assistant Superintendent of Educational Service, stated that she was in support of partnering with the La Verne Fire Department to implement a fire safety education program targeted at the kindergarten -5th grade students.

Kevin Greenway, La Verne Fire Firefighters' Association President, stated that the Fire Association fully supported maintaining a healthy workforce, injury prevention and ongoing support of fitness assessment programs.

Council Member Carder stated that under the Community Emergency Response Team (CERT) Program the University of La Verne and the La Verne Fire Department can work together. She stated it was important to look at partnerships with schools and local businesses; provide ongoing training to prepare and plan to meet the demands of a changing community.

Council Member Redman stated that with the strong involvement of the community and commitment, the plan is a win-win. She commended Fire Chief Jankowski for his work on the Fire Department Strategic Plan.

Council Member Hepburn spoke about the importance of obtaining funding for the configuration of the existing apprentice firefighter program to an ambulance operator program and for an additional fire engine at Fire Station No. 3. He also strongly supported maintaining a healthy workforce, and the Community Emergency Response Team (CERT) Program.

Mayor Kendrick suggested looking into obtaining grant funds to purchase defibrillators for senior centers and mobile home parks. Mayor Kendrick stated that not every City like La Verne has its own fire department and that is what makes La Verne special. He thanked the Fire Department staff and La Verne Firefighters' Association for their part in preparing the Fire Department Strategic Plan and that it is a good plan. He commended the La Verne Fire Department and he very much appreciated their service to the community.

Mayor Kendrick asked if there was any public comment on this matter. There was none.

It was moved by Carder, seconded by Hepburn and unanimously carried by a vote of 4-0 (Rosales absent) to approve Resolution No. 16-30, adopting the 2016-21 Fire Department Strategic Plan.

Resolution No. 16-30,
Approving the 2016-21 La
La Verne Fire Department
Strategic Plan

Resolution No. 16-30 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE 2016-21 LA VERNE FIRE DEPARTMENT STRATEGIC PLAN. ***Approved as recommended by staff.***

Police Department Civilian
Staffing Model Restructure

Acting Police Captain Garcia reported on the Police Department Civilian Staffing Model Restructure. She reported that the staff report dated May 2, 2016, outlines the Department's plans and seeks Council approval to follow through with the addition of three civilian positions. The replacement of two civilian supervisory positions (recently vacated due to retirements) with three civilian support positions will result in a financial savings and overall improve the efficiency of the Department's current operational needs.

Mayor Kendrick asked if there was any public comment on this matter. There was none.

Council Member Redman stated she was pleased with the financial savings and increase in civilian staff and supported the Police Department Civilian Staffing Model Restructure.

Council Member Carder stated it was critical for police officers to be able to perform their duties and hiring more civilian staff will allow them to do a better job protecting the community. She also supported the Police Department Civilian Staffing Model Restructure.

Council Member Hepburn stated it was a great idea and liked the savings. He strongly supported the Police Department Civilian Staffing Model Restructure.

Mayor Kendrick stated he also supported the Police Department Civilian Staffing Model Restructure. He stated that when you can add staff and save money, it was great plan.

It was moved by Redman, seconded by Hepburn, and unanimously carried by a vote of 4-0 (Rosales absent) to approve the Department's request for three civilian positions incorporated into the upcoming budget. Authorization from City Council will allow for the recruitment process to commence immediately, ensuring these vacant positions are filled and operational at the start of the next fiscal year.

Execution of an Agreement
with TBWB Strategies

City Manager Russi reported on the proposed agreement with TBWB Strategies. He stated that addressing the projected operating deficit and funding for infrastructure emerged as the top priority at the January 2016 Strategic Planning Session. As such, the City Council directed staff to bring back information needed to understand the issues associated with placing a revenue measure on the March 2017 ballot. On April 18, 2016, staff presented a report to the City Council at a Study Session that provided preliminary information regarding the various aspects of placing a revenue measure on the March 2017 ballot. At that time, direction was given to seek out a consultant with expertise in revenue measures.

Mayor Kendrick asked if there was any public comment on this matter. There was none.

Council Member Hepburn stated that with the projected deficit and infrastructure funding needed for an aging City, there is no other way but to take it to the residents for a revenue tax measure.

Council Member Redman stated it was important to maintain the quality of life in La Verne and the City needed to pursue placing a revenue tax measure on the next election.

Council Member Carder also agreed that they need to take the next step in pursuing a revenue tax measure.

It was moved by Carder, seconded by Hepburn and unanimously carried by a vote of 4-0 (Rosales absent) to approve a professional services contract and funding in the amount of \$30,000 to engage TBWB Strategies to help evaluate the feasibility of a potential revenue tax measure.

7. Public Comment

This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.

The following individuals spoke in favor of Concealed Weapons Permits and in opposition of the City of La Verne Police Department contracting with the Los Angeles County Sheriff's Department to process Concealed Weapons Permits applications.

William Elliott, 1210 S. Robin Road, West Covina
Hovsep Chaparian, 1524 Maplewood Street, La Verne
Stewart S kyrha, 3800 Bradford Street, La Verne
Francisco Vargas, 1733 First Street, La Verne
Tony Giawbiro, Pomona
Mike Park, 933 Cimarron, Covina
Steven Pappas, 7671 Barbi Lane, La Palma
Aaron Lopez, 4203 Valerie Lane, Chino

Bill Skiles, 2625 Pattinglen Avenue, La Verne, stated he asked to be placed on the Agenda, but was told by the Deputy City Clerk she was instructed not to place his item on the Agenda again. City Manager Russi stated that it was he that instructed the Deputy City Clerk not to place this matter on the Agenda, since it has been placed on the Agenda twice for consideration.

The following spoke in opposition of Concealed Weapons Permits and supported the City of La Verne Police Department contracting with the Los Angeles County Sheriff's Department to process Concealed Weapons Permits applications.

Tom Hostetler, La Verne Church of the Brethren member, Rancho Cucamonga
Josih Hostetler, 3532 Dune Lane, La Verne
Garrett Wolff, 1401 Cole Lane, Upland
Julie Wheeler, 2941 N. White Avenue, La Verne

Gary Gileno, West Covina, reported on the Southern California Association of Governments (SCAG) and his concern on their decision making policies.

At 8:02 p.m., City Council recessed and reconvened at 8:09 p.m.

8. Council Comments and Meeting/Conference Reports

Council Member Hepburn thanked the individuals for attending Council meeting.

Mayor Kendrick reported on the Wine Walk event held on Saturday, April, 30, 2016 and that it was a great turnout.

9. Adjournment at 8:57 p.m., to Monday, May 16, 2016, at 5:00 p.m., in the Conference Room of La Verne City Hall for a Council Budget Study Session

Respectfully submitted,



Lupe Gaeta Estrella, CMC
Deputy City Clerk