

CITY OF LA VERNE

CITY COUNCIL AGENDA

Don Kendrick, Mayor

Charlie Rosales, Mayor Pro Tem

Donna Redman, Council Member

Robin Carder, Council Member

Tim Hepburn, Council Member



www.ci.la-verne.ca.us

(909) 596-8726 - Phone

(909) 596-8740 - Fax

City Hall Council Chamber

3660 D Street

La Verne, CA 91750

Monday, May 02, 2016 - 6:30 p.m.

City Hall

Council Chambers

3660 D Street, La Verne, CA 91750

Attendance and participation at the City of La Verne Council meetings are welcomed and appreciated. Community engagement provides the City Council with valuable information. Regular Meetings are held on the 1st and 3rd Monday of every month. In compliance with the American Disabilities Act, any person with a disability who requires a modification or accommodation in order to participate in a meeting should contact the City Clerk's Office at (909) 596-8726 at least 48 hours prior to the meeting.

All items submitted for future agendas must be in writing to the Deputy City Clerk no later than 5 p.m. on the Monday prior to the first and third Monday of each month. Materials related to an item on this agenda, submitted to the Council after distribution of the agenda packet, are available for public inspection at the meeting or in the City Clerk's Office during normal business hours.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Council Member Hepburn, Council Member Redman, Council Member Carder, Mayor Pro Tem Rosales and Mayor Kendrick

4. **ANNOUNCEMENTS AND PRESENTATIONS**

a. **Recognition of La Verne Police Explorer Academy Graduate Tony Joseph (T.J.) Green** – Tony (TJ) joined the La Verne Police Explorers Post #418 in May of 2015, and graduated from the Orange County Law Enforcement Explorer and Advisor Academy in 2016. He attended Grace Miller Elementary, Ramona Middle School, and currently is a senior at Bonita High School. He has played a variety of sports including football, baseball, water polo, and tennis. He has also been accepted into the United States Marine Corps and plans on attending college while serving. Afterwards, he plans to seek a career in law enforcement.

b. **Presentation of “Stamp Out Hunger Day” Proclamation** - The City Council will be presenting a Proclamation to the La Verne Post Office Letter Carriers and representatives of the La Verne "Sowing Seeds for Life" food pantry, declaring Saturday, May 14th, 2016, as "Stamp Out Hunger Day" and recognizing the achievements of each organization for their efforts with this annual food collection event.

5. **CONSENT CALENDAR** (All items on the Consent Calendar are considered to be routine and will be enacted by one motion unless a member of the City Council or member of the audience requests separate discussion).

a. **City Council Minutes** of April 18, 2016, to be received and filed as submitted.

b. **Register of Demands** in the amount of \$888,229.26, dated April 11, 2016; and in the amount of \$268,983.46, dated April 14, 2016, approval recommended.

c. **La Verne Youth & Family Action Committee** Minutes of February 23, 2016 and March 22, 2016, to be received and filed.

d. **Resolution(s)** passage and adoption recommended, as follows:

1. **Resolution No. 16-27** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH THE YWCA OF SAN GABRIEL VALLEY TO PROVIDE THE 2016-2017 SENIOR HOT LUNCH PROGRAM. ***The City Council is requested to approve a contract with YWCA of San Gabriel Valley to allow them to provide daily nutritious meals to senior citizens at the La Verne Community Center during the 2016-17 fiscal year using Community Development Block Grant Funds (CDBG). Staff recommends that the City Council should adopt Resolution No. 16-27, approving the contract with YWCA of San Gabriel Valley.***

2. **Resolution No. 16-28** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH CABD CONSTRUCTION, INC. FOR THE PUBLIC SAFETY FACILITY SOLAR CANOPY PROJECT. *The planned vehicle shelters at the police department parking lot present an opportunity to generate power that will offset energy consumed at the facility. As such, a solar component was added as part of the contract to design and construct a cohesive system and structure. The recommended solar canopy system will reduce the public safety facility (PSF) energy demand on Southern California Edison (SCE) by up to 30% and result in an annual average savings of \$22,000. Total energy-related savings over the 25-year life expectancy of the PV system is estimated to be \$543,000. Staff recommends approval of Resolution No. 16-28, authorizing a contract with CABD Construction Inc. for the design and installation of a solar canopy system at the PSF in the amount of \$422,000.00. Approval of the resolution further authorizes a loan from sewer capital fund for this project with repayment from the general fund as shown in the approved Capital Improvement Program. The project is expected to be found categorically exempt from CEQA under Section 15301, Existing Facilities, and City of La Verne environmental guidelines, subject to approval of the Development Review Committee.*

6. PUBLIC HEARINGS

Annual Adjustments to the Comprehensive Fee Resolution - The City's comprehensive fee resolution is reviewed each year in conjunction with the annual budget process. Changes are made to reflect cost of services in accordance with State and local law. Resolution No. 16-29, provides a fee resolution encompassing a majority of City fees except for certain water and sewer fees which are under Resolution No. 13-65, and rescinds Resolution No. 13-22.

STAFF RECOMMENDATION

Following the public hearing, the City Council should approve the fees as set forth in the proposed resolution. In compliance with past Council policy, all fees are scheduled to become effective July 1, 2016.

Resolution No. 16-29 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING A FEE RESOLUTION ENCOMPASSING CERTAIN FEES AND POLICIES FOR SERVICES PROVIDED BY THE CITY OF LA VERNE EXCEPT FOR CERTAIN WATER AND SEWER FEES ADOPTED BY RESOLUTION NO.13-65 AND RESCINDING RESOLUTION NO. 13-22.

7. **OTHER MATTERS**

- a. **2016-21 Fire Department Strategic Plan** - The Fire Department is requesting that the City Council adopt the 2016-21 Fire Department Strategic Plan. This plan is intended to serve as the guiding document for achieving 16 goals focused around four key result areas; Prevention- community risk reduction, Planning- preparing for a changing La Verne, Wellness- maintaining a healthy workforce, and Response- alternative service delivery models.

STAFF RECOMMENDATION:

The City Council should approve Resolution No. 16-30, adopting the 2016-21 Fire Department Strategic Plan.

Resolution No. 16-30 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE 2016-21 LA VERNE FIRE DEPARTMENT STRATEGIC PLAN

- b. **Police Department Civilian Staffing Model Restructure** - The following outlines the Department's plans and seeks Council approval to follow through with the addition of three civilian positions. The replacement of two civilian supervisory positions (recently vacated due to retirements) with three civilian support positions will result in a financial savings and overall improve the efficiency of the Department's current operational needs.

Staff Recommendation:

The City Council should approve the Department's request for three civilian positions incorporated into the upcoming budget. Authorization from City Council will allow for the recruitment process to commence immediately ensuring these vacant positions are filled and operational at the start of the next fiscal year.

- c. **Execution of an Agreement with TBWB Strategies** - Addressing the projected operating deficit and funding for infrastructure emerged as the top priority at the January 2016 Strategic Planning Session. As such, the City Council directed staff to bring back information needed to understand the issues associated with placing a revenue measure on the March 2017 ballot. On April 18, 2016, staff presented a report to the City Council at a Study Session that provided preliminary information regarding the various aspects of placing a revenue measure on the March 2017 ballot. At that time, direction was given to seek out a consultant with expertise in revenue measures.

Staff Recommendation:

The City Council should approve a professional services contract and funding in the amount of \$30,000 to engage TBWB Strategies to help evaluate the feasibility of a potential revenue tax measure.

8. **PUBLIC COMMENTS/ORAL COMMUNICATIONS** - This is the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Under the provisions of the Brown Act, the legislative body is prohibited from talking or engaging in discussion on any item not appearing on the posted agenda. However, your concerns may be referred to staff or set for discussion at a later date. Any person desiring to speak should complete a 'Speaker Card,' located at the podium, and hand it to the Deputy City Clerk. When addressing the Council, please go to the podium and state your name and address for the record. The Mayor reserves the right to place limits on duration of comments.

9. **COUNCIL COMMENTS AND CONFERENCE/MEETING REPORTS** - Each Council Member may address the Council and public on matters of general information and/or concern. This is also the time for Council Members to report on conferences and/or meetings they have attended.

10. **CLOSED SESSION** - No matters scheduled.

11. **ADJOURNMENT to Monday, May 16, 2016, at 5:00 p.m., in the Council Chambers of La Verne City Hall for a Council Budget Study Session**

THE NEXT REGULAR MEETING of the La Verne City Council
*is scheduled for **Monday, May 16, 2016, at 6:30 p.m.***

ADVISORY STAFF

- ___ Robert Russi, City Manager
- ___ Teri Baker, Assistant to the City Manager
- ___ Robert Kress, City Attorney
- ___ Lupe Gaeta Estrella, Deputy City Clerk
- ___ Dan Keeseey, Director of Public Works
- ___ Hal Fredericksen, Director of Community Development
- ___ Richard Martinez, Finance Officer
- ___ Bill Aguirre, Director of Community Services
- ___ Scott Pickwith, Police Chief
- ___ Pete Jankowski, Fire Chief
- ___ Dominic Milano, City Engineer
- ___ Bill Elftman, Information Services Manager