

**MINUTES OF THE REGULAR MEETING  
OF THE CITY COUNCIL OF THE CITY OF  
LA VERNE HELD IN THE COUNCIL CHAMBERS  
OF THE LA VERNE CITY HALL**  
Monday, July 20, 2015

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1. A regular meeting of the La Verne City Council was called to order by Mayor Kendrick at 6:30 p.m.
2. Council Members present: Mayor Don Kendrick  
Mayor Pro Tem Robin Carder  
Council Member Donna Redman  
Council Member Tim Hepburn  
  
Absent: Council Member Charlie Rosales (Excused)  
  
Advisory personnel present: City Manager Robert Russi  
City Attorney Robert L. Kress  
Assistant to the City Manager City Treasurer/City Clerk Jeannette Vagnozzi  
Public Works Director Dan Keeseey  
Community Development Director Hal G. Fredericksen  
Community Services Director Bill Aguirre  
Finance Richard Martinez  
Police Chief Scott Pickwith  
Fire Chief Pete Jankowski  
Personnel Officer JR Ranells  
Police Captain Nick Paz  
Senior Planner Candice Bowcock  
Maintenance Manager Anthony Ciotti  
Management Analyst Lisa O'Brien  
Public Works Manager Tracy Costello  
Principal Planner Eric Scherer  
Police Community Services Supervisor Bill Witzka
3. Pledge of Allegiance was led by Mayor Kendrick.
4. Presentation/Introductions  
& Announcements  
  
Presentation to La Verne Amateur Services Emergency Radio Support (LASERS)      **Presentation to La Verne Amateur Services Emergency Radio Support (LASERS)** – The LASERS were established in 1996 to provide communication services via shortwave radio during emergencies or natural disasters. The LASERS are being recognized for their numerous volunteer hours spent training, planning, and coordinating shortwave radio services in support of public safety operations<sup>4</sup>
5. Consent Calendar  
  
It was moved by Redman, seconded by Carder, to accept, approve, or act on the Consent Calendar items by a vote of 4-0 (Rosales absent), except for Item No. 5f – Appointments to Old Town La Verne Business Improvement District Advisory Board, Mayor Kendrick abstained from voting because he owns a business within the district boundaries, as presented as follows

- City Council Minutes **City Council Minutes** of the study session and regular meeting of June 15, 2015, and the adjourned meeting on June 17, 2015, ***received and filed*** as submitted.
- June 2015 Treasurer's Report**, approved as recommended by staff.
- Registers of Audited Demands **2014-15 Registers of Audited Demands** in the amount of \$712,281.39, for June 8, 2015; \$465,178.27 for June 15, 2015; \$2,333,343.69 for June 22, 2015; \$565,907.22 for June 29, 2015; and \$708,965.17 for July 6, 2015; ***approved as recommended by staff.***
- 2015-16 Register of Audited Demands **2015-16 Register of Audited Demands** in the amount of \$593,238.83, for July 7, 2015, ***approved as recommended by staff.***
- Planning Commission Reappointments **Planning Commission Reappointments** – The City Council is requested to consider the reappointments of Planning Commissioners Gilbert Ivey and Norm Faustini. Mr. Ivey and Mr. Faustini were appointed to 4-year terms in 2011, and are each eligible to be appointed to second terms that if approved would extend to June 30, 2019. Staff recommended the City Council reappoint Gilbert Ivey and Norm Faustini to the La Verne Planning Commission, in accordance with the Municipal Code. ***Approved as recommended by staff.***
- Appointments to the Old Town La Verne Business Improvement District Advisory Board **Appointments to the Old Town La Verne Business Improvement District Advisory Board** – The City Council is requested to consider the appointment of two new members to the Old Town La Verne Business Improvement District (OTLVBID) Advisory Board. The Advisory Board and staff are recommending City Council approval of Chris Gendreau and Marianne Stark to fill the two positions recently vacated by resignation by Debra Carter and John Paddock. The Old Town La Verne Business Improvement District (OTLVBID) Advisory Board and staff recommend the City Council appoint Chris Gendreau and Marianne Stark as members of the OTLVBID Advisory Board for four-year terms. ***Approved by a vote of 3-0 Mayor Kendrick abstained from voting because he owns a business within the district boundaries and Rosales was absented.***
- Senior Advisory Committee Reappointments **Senior Advisory Committee Reappointments** – Terms for Lorraine Missick, Scott Snider, and Joyce Stewart have expired July 1, 2015. All three committee members wish to remain on the Senior Advisory Committee. Staff recommended that the City Council reappoint Lorraine Missick, Scott Snider, and Joyce Stewart to serve two-year terms ending June 30, 2017. ***Approved as recommended by staff.***
- Extension of Puddingstone Tract Map **Extension of Puddingstone Tract Map** – Puddingstone La Venture LLC, the developer for Tract No. 53984 (Puddingstone Hill) has requested an additional one year discretionary extension on their tentative tract map allowed in Section 66463.5 of the Subdivision Map Act. ***Staff recommends that City Council approve the requested one year extension, extending the time to record the tract map to September 9, 2016.***

Appropriation of funds for Turf Removal

**Appropriation of funds for Turf Removal** – Due to the severe drought, City of La Verne staff has planned to remove turf and replace it with drought tolerant landscaping to reduce water consumption and set an example of sustainability for the community. Council approval is necessary for the Public Works Department to purchase the materials and contract for the improvements. Funding is provided through a grant from the Metropolitan Water District (MWD). Staff recommended that the City Council approve a budget amendment increasing appropriations in the capital improvement fund by \$975,910 to complete the conversion projects. ***Approved as recommended by staff.***

**Resolution (s)** passed & adopted, as recommended, as follows:

Resolution No. 15-57,  
Contract for a Storm Water Program between the Cities of La Verne, Claremont and San Dimas.

**Resolution No. 15-57** – A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING THE EXECUTION OF A CONTRACT FOR A STORM WATER PROGRAM BETWEEN THE CITIES OF LA VERNE, CLAREMONT, POMONA AND SAN DIMAS. Staff recommended approval of Resolution 15-57, authorizing the Public Works Director to execute the attached agreement between the cities of Claremont, Pomona and San Dimas to jointly implement our CIMP in compliance with the requirements set forth in the MS4 permit. ***Approved as recommended by staff.***

Resolution No. 15-58,  
Contract with All American Asphalt for the 2015-16 PMP Grind, Aram and Overlay Project

**Resolution No. 15-58** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING EXECUTION OF A PUBLIC WORKS CONTRACT WITH ALL AMERICAN ASPHALT, FOR THE 2015-16 PMP GRIND, ARAM AND OVERLAY PROJECT. Staff recommended City Council approval of Resolution No. 15-58, which awards a public works contract to All American Asphalt, the lowest, responsible and responsive bidder, in the amount of \$655,917.56. ***Approved as recommended by staff.***

Resolution No. 15-59,  
Agreement with LSA Associates, Inc., for Environmental Consulting for Sage Canyon Residential Development

**Resolution No. 15-59** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH LSA ASSOCIATES, INC. FOR ENVIRONMENTAL CONSULTING SERVICES FOR SAGE CANYON RESIDENTIAL DEVELOPMENT. Staff recommended City Council adoption of Resolution Number 15-59, approving an agreement with LSA Associates, Inc. for environmental services. ***Approved as recommended by staff.***

Resolution No. 15-60.  
Establishing Benefits for Executive Management Employees (Department Heads)

**Resolution No. 15-60** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING BENEFITS FOR EXECUTIVE MANAGEMENT EMPLOYEES (DEPARTMENT HEADS) AND REPEALING RESOLUTION NO. 14-51. Staff recommended that the City Council adopt Resolution No. 15-60, establishing benefits for Executive Management Employees and repeal Resolution No. 14-51. ***Approved as recommended by staff.***

Resolution No. 15-61.  
Establishing Benefits for Middle Management, Professional and Confidential Employees

**Resolution No. 15-61** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ESTABLISHING BENEFITS FOR MIDDLE MANAGEMENT, PROFESSIONAL AND CONFIDENTIAL EMPLOYEES AND REPEALING RESOLUTION NO. 14-52. Staff recommended that the City Council adopt Resolution No. 15-61, establishing benefits for Middle Management, Professional and Confidential Employees and repeal Resolution No. 14-52. ***Approved as recommended by staff.***

Resolution No. 15-63,  
An Agreement with Spillman Technologies, Inc., for Public Safety Software including Computer Aided Dispatch and Records Management System

**Resolution No. 15-63** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AUTHORIZING AN AGREEMENT WITH SPILLMAN TECHNOLOGIES, INC. FOR PUBLIC SAFETY SOFTWARE INCLUDING COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM. Staff recommended City Council adopt Resolution No. 15-63, authorizing the Mayor and City Attorney to sign the agreement with Spillman Technologies Inc. ***Approved as recommended by staff.***

Resolution No. 15-65,  
An Agreement with the Tachdjian Family Trust for the Interim Use of a Classic Car Dealership and Showroom at 2282 Arrow Highway

**Resolution No. 15-65** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE TACHDJIAN FAMILY TRUST FOR THE INTERIM USE OF A CLASSIC CAR DEALERSHIP AND SHOWROOM LOCATED AT 2282 ARROW HIGHWAY. Staff recommended the City Council Adopt Resolution No. 15-65, authorizing the Mayor and City Clerk to execute the agreement with the Tachdjian Family Trust permitting a classic car dealership and showroom. ***Approved as recommended by staff.***

6. Confirmation of 2014-15 Weed Clearance Charges

**Confirmation of 2014-15 Weed Clearance Charges** – On March 2, 2015, the City Council authorized Los Angeles County Department of Agriculture to conduct weed clearance on specific parcels within the City. The purpose of this hearing is to approve the costs that will be passed on to property owners. A notice of this hearing has been sent to the affected property owners. Aniko Pomjanke from Los Angeles County Weed Abatement Division was present for questions.

Mayor Pro Tem Carder declared a conflict and abstained because she is a member of the Board of Directors for a homeowners' association that oversees property appearing on the weed abatement list and Council Member Rosales was absent. Mayor Pro Tem Carder left the Council Chambers.

Mayor Kendrick declared the public hearing opened and called for comments.

There was none.

It was moved by Hepburn, seconded by Redman, and carried by a vote of 3 0 (Carder abstained and Rosales absent) to confirm the list of charges and direct the County Auditor to enter the assessment against the parcels of land on the current assessment roll.

Mayor Pro Tem Carder returned to the Council Chambers.

7. Citywide Landscaping and Lighting District No. 6 and Zones 2, 3, 4 I, 4 II, 5 and 6 Public Hearing and Resolution Providing for the Annual Levy.

City Manager Russi reported on the Citywide Landscaping and Lighting District No. 6 and Zones 2, 3, 4 I, 4 II, 5 and 6 Public Hearing and Resolution Providing for the Annual Levy. He stated that on June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district and its zones. Submitted is the Engineer's Report and the cover report from the June 1, 2015, meeting. No change in the assessment levy is being proposed for the subject benefit in the zones, except for Zone 6 which is proposed to be decreased by \$25.60 to \$219.17 per parcel which is less than the maximum levy of \$244.77.

Council Member Carder declared a conflict of interest because she owns property within the boundaries of LLMD No. 6 and did not act or participate in this matter and left the Council Chambers.

Mayor Kendrick declared the public hearing opened and called for public comment.

There was none.

It was moved by Redman, seconded by Hepburn, and carried by a vote of 3-0 (Carder abstained and Rosales absent) to adopt Resolution No. 15-53, providing for the annual levy and collection of assessment for the special zones in District No. 6 for Fiscal Year 2015-16.

Mayor Pro Tem Carder returned to the Council Chambers.

Resolution No. 15-53, Overruling Protests and Providing for the Annual Levy and Collecting of Assessments for Certain Landscaping Maintenance in an existing District (LLMD No. 6)

**Resolution No. 15-53** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, ESTABLISHED PURSUANT TO VOTER APPROVAL (LLMD NO. 6).  
***Approved as recommended by staff.***

Citywide Landscaping and Lighting District No. 7, Public Hearing and Resolution Providing for the Annual Levy

City Manager Russi reported on the Citywide Landscaping and Lighting District No. 7, Public Hearing and Resolution Providing for the Annual Levy. He stated that on June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 1, 2015, meeting is also submitted for Council's review. There is no proposed increase in the assessment from last year's levy, which was set at the maximum level.

Mayor Kendrick declared the public hearing opened and called for public comment.

There was none.

It was moved by Redman, seconded by Hepburn, and carried by a vote of 4-0 (Rosales absent) to adopt Resolution No. 15-54, providing for the annual levy and collection of assessment for the special zones in District No. 7 for Fiscal Year 2015-16.

Resolution No. 15-54,  
Overruling Protests and  
Providing for the Annual Levy  
and Collecting of Assessments  
for Certain Landscaping  
Maintenance in an existing  
District (LLMD No. 7)

Citywide Landscaping and  
Lighting District No. 8, Public  
Hearing and Resolution  
Providing for the Annual Levy

Resolution No. 15-55.  
Overruling Protests and  
Providing for the Annual Levy  
and Collecting of Assessments  
for Certain Landscaping  
Maintenance in an existing  
District (LLMD No. 8)

Maintenance District 84-1M  
(Esperanza Slopes), Public  
Hearing and Resolution  
Providing for the Annual Levy

**Resolution No. 15-54** - A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD NO. 7).

***Approved as recommended by staff.***

City Manager Russi reported on the Citywide Landscaping and Lighting District No. 8, Public Hearing and Resolution Providing for the Annual Levy. He stated that on June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for the subject assessment district. The Engineer's Report and the cover report from the June 1, 2015, meeting is also submitted for Council's review. There is no proposed increase in the assessment from last year's levy.

Mayor Kendrick declared the public hearing opened and called for public comment.

There was none.

It was moved by Redman, and seconded by Hepburn, and carried by a vote of 4-0 (Rosales absent) to adopt Resolution No. 15-55, providing for the annual levy and collection of assessment for the special zones in District No. 8 for Fiscal Year 2015-16.

**Resolution No. 15-55** - A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY AND COLLECTING OF ASSESSMENTS FOR CERTAIN LANDSCAPING MAINTENANCE IN AN EXISTING DISTRICT, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE STREETS AND HIGHWAYS CODE OF THE STATE OF CALIFORNIA (LLMD NO.8). ***Approved as recommended by staff.***

City Manager Russi reported on the Maintenance District 84-1M (Esperanza Slopes), Public Hearing and Resolution providing for the Annual Levy. He stated that on June 1, 2015, the City Council set July 20, 2015, at 6:30 p.m. as the date and time for the public hearing for June 1, 2015, meeting is also submitted for Council's review. The 2015-16 assessment is proposed to remain at the same level as the last eighteen years.

Council Member Carder declared a conflict of interest because she owns property within the boundaries of Maintenance District 84-1M and did not act or participate in this matter and left the Council Chambers.

Mayor Kendrick declared the public hearing opened and called for public comment.

There was none.

It was moved by Hepburn, seconded by Redman, and carried by a vote of 3-0 (Carder abstained and Rosales absent) to adopt Resolution No. 15-56, providing for the annual levy for Fiscal Year 2015-2016.

Resolution No.15-56,  
Confirming the Diagram and  
Assessment and Providing for  
the Levy of the Annual  
Assessment in a Special  
Maintenance District (84-1M)

**Resolution No.15-56** - A RESOLUTION OF THE CITY COUNCIL, CITY OF LA VERNE, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, CONFIRMING THE DIAGRAM AND ASSESSMENT AND PROVIDING FOR THE LEVY OF THE ANNUAL ASSESSMENT IN A SPECIAL MAINTENANCE DISTRICT (84- 1M).. ***Approved as recommended by staff.***

Mayor Pro Tem Carder returned to the Council Chambers.

8. **CONTINUED – NO ACTION  
TAKEN TO MONDAY,  
AUGUST 17, 2015**  
Fire Sprinkler Requirements

Fire Sprinkler Requirements – The Fire Department is seeking to amend the existing fire sprinkler requirements for residential structures by adding language to include and define "significant remodels", and to extend the requirement outside the Hillside Overlay Zone.

At this time, staff needs further time to refine this ordinance and requests that the public hearing be continued to the August 17, 2015, City Council meeting at 6:30 p.m.

Ordinance No. 1058,  
Amending City Requirements  
for the Installation of Automatic  
Fire Sprinklers

**Ordinance No. 1058** - AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LA VERNE, CALIFORNIA AMENDING CITY REQUIREMENTS FOR THE INSTALLATION OF AUTOMATIC FIRE SPRINKLERS IN RESIDENTIAL CONSTRUCTION.

No Action taken and continued to Monday, August 17 at 6:30 pm.

8. Special Olympics Host Town  
Update

Community Services Director Aguirre reported that staff was asked to update the Council on the Special Olympics "Host Town" activities that will begin on July 21, and end on July 24. Our community will be hosting the delegation from Pakistan and the US Virgin Islands. There will be 80 Pakistan and 28 Virgin Islands delegates that will be housed at the University of La Verne's Vista Dorms. Both delegations will arrive late Tuesday, July 21, and depart early morning on Friday, July 24.

City Council received and filed this report.

9. Water Conservation Update

Public Work Director Keesey gave an update Water Conservation. He reported that at the City Council's May 18 meeting, the City Council concurred with several of staff's recommendations to encourage water conservation throughout the community as well as curb the city's own water demands. The City Council requested additional information relative to a number of the recommendations contained in the May 18 report including an expansion of our public outreach efforts, additional rebate programs, prohibition of grass in public parkways, prohibition of new swimming pool permits, prohibition on the installation of new turf, and purchase/implementation of a remote meter reading system. This report evaluates the benefits and concerns with each.

Staff recommends that the City Council consider the following:

1. Expand our public outreach program;
2. Continue promotion of the Metropolitan Water District's water conservation programs for smart irrigation controllers, sprinklers nozzle, high efficiency waters, toilets, and rain barrels;
3. Continue turf removal rebate program using City funds (MWD funds currently exhausted) and include a rebate for turf disposal with Waste Management's Bagster program;
4. Update the City's existing landscape requirements to comply with the State's Model Landscape Ordinance; and
5. Continue to evaluate a remote meter reading system and move to monthly customer billing.
6. Consider requiring re-circulating water heaters in new residential developments

Public Works Director Keesey also reported the City's overall conservation for May was 49% and 44% for the Month of June.

Council asked how trees are watered. They also asked for clarification on Bagster and if there were any conservation programs for businesses. Public Works Director Keesey explained that the irrigation to the trees is still active. He also explained the Bagster disposal option and confirmed that there are several programs for commercial customers.

10. Cooperative Agreement Between the City of La Verne and the City of San Dimas for the Realignment of Golden Hills Road

City Manager Russi reported on the Cooperative Agreement between the City of La Verne and the City of San Dimas for the Realignment of Golden Hills Road. He stated that this is an agreement for the construction of a realigned Golden Hills Road. The previously approved Tract Map Number 72428 for the development of 22 new single family homes at 6700 San Dimas Canyon Road was conditioned to provide a secondary emergency access road and evacuation route, based on the requirements of the La Verne General Plan and Municipal Code. The current Golden Hills Road is closed due to unsafe conditions and erosion. The developer has agreed to pay up to \$750,000 for the realignment of Golden Hills Road, which is mostly located in the City of San Dimas. The agreement presented to the City Council will enable the road to be realigned with the funds collected by the developer. The City Council was requested to approve a Cooperative Agreement with the City of San Dimas for the realignment of Golden Hills Road. The Community Development Department recommended approval.

It was moved by Hepburn, seconded by Carder, and carried by a vote of 4-0 (Rosales absent) to approve Cooperative Agreement with the City of San Dimas for the realignment and construction of Golden Hills Road.

11. Draft Airport Land Use Compatibility Plan for Brackett Field

Principal Planner Scherer reported on the Draft Airport Land Use Compatibility Plan for Brackett Field – The Los Angeles County Airport Land Use Commission has hired a consultant to draft an Airport Land Use Compatibility plan (ALUCP) for Brackett Field airport. This plan could affect the future development of properties in La Verne, namely the north parking lot of the Fairplex and the University of La Verne's Campus West facility.

The City has asked Supervisor Antonovich to support our requests and is working with the University and Fairplex for a unified effort.

Staff recommended that the City Council direct staff on how to proceed regarding the proposed draft ALUCP and associated environmental document.

It was moved by Carder, seconded by Hepburn, and carried by a vote of 4-0 (Rosales absent) to proceed with all three (3) suggestion from staff report.

12. Public Comment  
This was the time set aside for anyone wishing to address the City Council on items not listed in any other place on the agenda. Mayor Kendrick called for public comment.  
  
There was none.
13. Council Comments and Meeting/Conference Reports  
Council Member Hepburn reported on Council of Government Meetings.  
  
Mayor Pro Tem Carder proposed changing the City's sign in Chamber.  
  
Mayor Kendrick announced LifeSaver Project at Police Department. Chief Pickwith provided more information.
14. Cancellation of August 3, 2015 Council Meeting  
The regular Council Meeting of August 3, 2015, is canceled due to lack of business.
15. Meeting adjourned at 7:41 to Monday to Monday, August 3, 2015, at 5:00 p.m. for a Council Study Session on the feasibility of an Enhanced Infrastructure Financing District (EIFD) for an undefined area in close proximity to the proposed Gold Line Light Rail Station.

Respectfully submitted,

  
Jeannette A. Vagrozzi  
City Clerk